



ANTELOPE VALLEY COLLEGE

# Minutes IT Committee

Thursday, April 28, 2016  
L-201  
2 pm – 3 pm

**Type of Meeting:** *Regular*

**Note Taker:** *Mike Wilmes*

**Please Review/Bring:** *Agenda and Minutes*

*In attendance: Tom O’Neil, Mike Wilmes, Perry Jehlicka, Carolyn Burrell, Sue Malek, Mike Dioquino, Javier Carcano, Dawn McIntosh, Michele Lathrop, Rick Shaw – by conference call, LaDonna Trimble, Angela Musial*

**Committee Members:**

- Richard Shaw, ITS Executive Director
- Michele Lathrop, Co-Chair
- Dr. Bonnie Suderman, Vice President Academic Affairs
- Mike Wilmes, ITS Systems Administrator
- Javier Carcano, ITS Systems Security Administrator
- Perry Jehlicka, DETC Co-Chair
- Vacant, Academic Senate
- Carolyn Burrell, Academic Senate
- Dr. Casey Scudmore, Faculty Union
- Suzanne Malek, Faculty – Library/Institutional Research
- Michele Lathrop, Classified – Academic Development
- Vacant* – Classified – Student Services
- Angela Musial – Classified – Business Services
- Vacant* – Classified Union
- Dawn McIntosh – Classified CMS
- Vacant* – ASO Student
- Dr. Tom O’Neil – Dean – Instructional Services
- LaDonna Trimble – Dean – Student Services

Items	Person	Action
I. Approval of Previous Minutes of February 25, 2016		Approved w/o comment
II. Open Forum		No discussion
III. Board Study Session Overview of information provided board at 4/11 mtg		Ran through slides presented to the Board of Trustees at their open study session on 11 April, 2016
Desktop & Laptop Refresh		Reported that over 180 laptops need replacement, objective is to replace approximately ½ with purchase after start of next fiscal year, the remainder in 17-18
Blackboard/Canvas DETC Working Group		Discussion of OEI and what membership allows with the Exchange, and licensing of Canvas – free for next five years versus \$108,000 current costs for Blackboard. Blackboard has offered a 50% discount for a multiple year deal.



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<b>Open Discussion</b>		Question was put forward regarding student scanning and student copying. Current student copying is a pay per page through an agreement within the Library with CMS. A proposal was put forward over the past two years for replacement of the copiers with stand along flatbed scanners that would provide; scan to cloud, scan to usb, and scan to print linked to WEPA kiosks. Project has not been funded.
<b>NEXT MEETING DATE:</b> May 12, 2016		<b>Future Meetings:</b> 2016: 5/26 Summer (tentative): 6/9, 7/14