



Distance Education and Technology Committee Minutes

Tuesday, April 11th, 2023
3:00 p.m.- 4:00 p.m., LH 106
(Zoom link)

Type of Meeting: Regular

Please Review/Bring: Agenda Packet

James Dorn, Faculty Co-chair
 Greg Bormann, VPAA Designee - ABSENT
 Nate Dillon – ADMIN Council
 Alex Parisky, ITS Management
 VACANT, ITS Alternative Media Specialist
 Mike Wilmes, Learning Management Media Specialist (Ex-Officio) - ABSENT
 Greg Krynen, IMC Representative
 Gabrielle Poorman, AP&P
 John Toth, Faculty Union
 Sheri Langaman, Classified Union
 Cynthia Kincaid, Arts & Humanities - ABSENT
 Jim Bowen, Career Tech Ed
 Walter Briggs III, Counseling - ABSENT
 Mary Jacobs, Health & Safety Sciences - ABSENT
 Barry Green, Kinesiology & Athletics
 Linda Parker, Library
 Kenan Shahla, Math, Science & Engineering
 Ryan Rivas, Language & Communication Arts (Proxy – Norma Jones)
 Kimberly Barker, Social & Behavioral Sciences
 Jane Bowers, Faculty At-Large
 Kathy Osburn, Faculty At-Large
 Monica Esquivel, Adjunct Faculty Rep
 VACANT, ASO Representative

Items	Action
I. Call to Order	3:06 pm
II. Approval of Agenda	A. Approved, 1 abstention
III. Opening Comments from Co-chairs	A. None
IV. Open Comments from the Public	A. None
V. Approval of Minutes	A. March 28th Minutes (attached) – Approved, 1 abstention
VI. Discussion Items	<p>A. POCR Updates - Currently there are 16 courses to be reviewed. Accessibility is being checked, and then the courses will be sent to the POCR team. Please contact Jane Bowers and Dr. Parisky if you are interested in joining the POCR team. The instructions for the POCR process will be posted on the DETC website soon (the unofficial process). It will be a work in progress for now.</p> <p>B. Online Course Quality / Evaluation - Should we create a Distance Ed department? How can we track the certification for teachers who want to teach online? How can we make sure that a class is a good fit for online teaching? It is this committee's responsibility to come up with the processes and requirements and send those recommendations to the Academic Senate</p>



	<p>for approval/implementation. Will we accept training for teaching online that was completed at other institutions? Dr. Parisky shared a spreadsheet listing what other colleges require. AVC requires more hours of training than most, and our success shows. We don't want the quality of our classes to suffer. The training that faculty have received from AVC is much more detailed and in depth, much more informative. The training offered by @One (if you get the full certification) is also a very in-depth training. DETC could recommend that faculty must have AVC OTT training or @One training or equivalent. That would align more with the CBA verbiage. Faculty can use the summer break to come up with their own ideas, and the committee can review everything when the DETC resumes in the Fall. Compliance - how can we track this, and how can we verify that AVC is still compliant? Accessibility - checking accessibility should be easier. Panorama isn't always as helpful. An update is coming in May for Panorama that should help some of the issues faculty have been experiencing. But it is not perfect. The process as a whole should possibly run through the OSD office to double check accessibility for courses? Checking every course for accessibility should not be placed on one- or two-people's plates alone. Should there possibly be a continual review of courses? This process might need to be run through the Academic Senate, and create a faculty lead committee that focuses on this? This shouldn't be a "top down" process, it should be faculty lead. Compliance shouldn't interfere with faculty academic freedom. Checking a course for accessibility is not an evaluation or review of the course content. How often should this be checked? Before any class goes online, 3 factors should be checked. Then possibly review again every other year?</p> <p>C. Policy for Regular and Substantive Interaction</p>
VII. Action Items	A.
VIII. Adjournment	
NEXT MEETING: 4/25/23	Spring Meeting dates 1/10, 1/24, 2/14, 2/28, 3/14, 3/28, 4/11, 4/25