



**Distance Education and Technology Committee  
Minutes**

**Tuesday, February 13, 2024  
3:00 p.m.- 4:00 p.m., L 201**

**Type of Meeting:** Regular  
**Please Review/Bring:** Agenda Packet

James Dorn, Faculty Co-chair  
 Greg Bormann, VPAA Designee - *ABSENT*  
 Nate Dillon – ADMIN Council - *ABSENT*  
 Alex Parisky, ITS Management  
 VACANT, ITS Alternative Media Specialist  
 Mike Wilmes, Learning Management Media Specialist (Ex-Officio) - *ABSENT*  
 Greg Krynen, IMC Representative - *ABSENT*  
 Gabrielle Poorman, AP&P  
 John Toth, Faculty Union  
 Sheri Langaman, Classified Union  
 Rae Agahari, Arts & Humanities - *ABSENT*  
 Jim Bowen, Career Tech Ed  
 Walter Briggs III, Counseling  
 Mary Jacobs, Health & Safety Sciences  
 Barry Green, Kinesiology & Athletics  
 VACANT, Language & Communication Arts  
 Debbie Sanchez, Library  
 Kenan Shahla, Math, Science & Engineering  
 Kimberly Barker, Social & Behavioral Sciences - *ABSENT*  
 Jane Bowers, POCR Lead  
 VACANT, Faculty At-Large  
 Kathy Osburn, Faculty At-Large  
 Luis Lara, Adjunct Faculty Representative  
 Alan Filion, ASO Representative - *ABSENT*

Items	Action
I. Call to Order	3:07 pm
II. Approval of Agenda	A. Approved, 2 abstentions
III. Opening Comments from Co-chairs	A. None
IV. Open Comments from the Public	A. None
V. Approval of Minutes	A. January 23 <sup>rd</sup> Minutes (attached) Approved, 1 abstention
VI. Discussion Items	A. POCR Updates – An invite was sent to all members to a shared folder with POCR documents. This includes the handbook, online course accessibility folder (for members to comment), Reg/Sub Interaction folder and the file defining POCR, the POCR appendix, etc. Members are asked to review all items, comment as needed, further discussion at future meetings. The POCR documents will be added into the handbook once finalized. Links will be added to help faculty find everything easier, and the DETC website will be updated to include POCR information. POCR reviews have been put on hold for now while the district reviews ownership and compensation issues/questions.



	<p>B. Online Course Accessibility (continued discussion) The philosophy and mission info has also been shared with committee members for review. This will tie into the POCR process, because a POCR approved class should have close to 100% accessibility. What do we want this process to look like and how do we want faculty to be supported? Dr. Parisky’s position has been changed to focus more (officially) on DE, now this needs to grow and hopefully more positions will be added for support soon. How often will accessibility be checked? Will DETC be responsible for making this recommendation? A job description has been created for the instructional designer. Panorama will go through each course and identify the issues, all faculty will have to do, basically, is to give Panorama permission to fix them. No new uploads, file replacements, etc. needed.</p> <p>C. Regular and Substantive Interaction – Documents are available for committee members to review. Proposal document will be converted into a Word document and members will be able to comment.</p> <p>D. 50% Rule – The contract does say that the dean can discuss with faculty and decide, while administration is pushing faculty to teach more online. Sometimes it only applies to regular load, not overload, but a final decision still hasn’t been made. Therefore a 50% rule technically cannot be enforced. Does this apply to only full time, or does it include adjunct as well? Further discussion at the next meeting.</p> <p>E. Accessibility -See item B.</p>
VII. Action Items	A.
VIII. Adjournment	3:52 pm
<b>NEXT MEETING:</b> 2/27	Spring Meeting Dates: 1/9, 1/23, 2/13, 2/27, 3/12, 3/26, 4/9, 4/23