

ANTELOPE VALLEY COLLEGE
Academic Affairs Office

DATE: October 25, 2012
LOCATION: BE 321 – Computer Room
TIME: 3:04 p.m.

| MEMBERS PRESENT | | | MEMBERS ABSENT |
|-------------------------|---------------------|-----------------|---|
| Jeffrie Ahmad | Linda Harmon | Donna Meyer | Lee Grishman Lisa Karlstein Elaine Tsai |
| Richard Coffman | Tom Hutchison | LaDonna Trimble | |
| De’Nean Coleman-Carew | Scott Lee | Les Uhazy | |
| Karen Cowell | Cynthia Littlefield | Denise Walker | |
| Tooraj Gordi | Sharon Lowry | Darcy Wiewall | |
| GUESTS PRESENT | | | |
| David Babb | Kathleen Moore | Angela Shaheen | |
| Charlette Forte-Parnell | Tom O’Niel | Rich Sim | |
| Tom Graves | Rosa Onofre | Wendy Stout | |
| Mark Hoffer | Gary Roggenstien | | |

2012-2013
Academic Policies & Procedures Committee Meeting No. 5
MINUTES

1. CALL TO ORDER AND ROLL CALL

A motion was made and seconded to call the October 25, 2012 AP&P Committee Meeting to order at 3:04 p.m. Mrs. Linda Harmon, AP&P Faculty Co-Chair, called the meeting to order at 3:04 p.m. Motion carried.

2. OPENING COMMENTS FROM THE COMMITTEE CO-CHAIR

A motion was made and seconded to amend the agenda to include item 12b informational item, AJ 209 course deactivation. Motion carried.

Mrs. Linda Harmon distributed a document title “Principles for Developing Families of Course.” She indicated that this document was circulated at the Curriculum Institute this summer to assist college faculty in complying with the new Title 5 language on repeatability. Although we do not have the formal language for adaptation it is important to begin the process by reviewing our courses and establishing families based on this document. Mrs. Harmon stated that if we encourage faculty to begin the process now then when the time comes to comply with the new Title 5 requirements, AP&P will not be so inundated with new issues related to creating families. She requested that the AP&P Representatives distribute this document at their next division meeting.

3. INFORMATIONAL ITEMS

a. 2012-13 AP&P Deadline – Courses and Programs need to be approved by 11/29/2012 for Fall 2013 inclusion

- CORs that need to be revised this academic year – List at the end of the agenda
- TMC Degrees that need to be developed and brought to AP&P – List at the end of the agenda
 1. Highlighted items must be completed and approved by 11/29/12

The committee was reminded that the deadline for the 13-14 catalog and schedule is 11/29/12 and all the courses listed at the end of this agenda must be approved by that date. Mrs. Sharon Lowry reminded the AP&P committee to encourage faculty to develop the TMC programs that are highlighted in item 15 of this agenda. The Chancellor’s Office requires our college to be in 80% compliance before the end of this academic year.

b. Existing Programs in CurricUNET – Contact Melissa prior to creating a program copy

Mrs. Linda Harmon stated that if discipline faculty wish to revise an existing program, please contact Melissa Jauregui prior to creating the program copy within CurricUNET.

c. Establish Proxy for voting purposes by submitting a memo to AP&P

Mrs. Linda Harmon reminded the committee that every voting AP&P member needs to have a memo on file establishing a voting proxy, which is renewed each academic year. The memo needs to be submitted to your dean for approval and sent to the AP&P committee for filing.

d. Units changes to an existing course starting 2013-2014 – page 25 of the handbook

Mrs. Linda Harmon reminded the committee that the Chancellor's Office is now treating any course that has a change in units as a new course development. As a result, we need to change our course number to reflect the fact that the course taken prior is not the same course taken in the future.

e. CSUGE/IGETC Course Designation

- IGETC
 1. ECON 100 – Area 4
 2. GEOG 101L – Area 5C
 3. PHIL 109 – Area 3
 4. POLS 200 – Area 4
 5. SOC 200 – Area 4
- CSU/GE
 1. ART 150 – Area C1
 2. ECON 100 – Area D2
 3. PHIL 109 – Area C2
 4. POLS 200 – Area D8
 5. SOC 200 – Area D10

4. FUTURE REPORTS

a. UC Changes in COR and Textbook Requirements

- Changes our revision cycle to 4 years for all courses
- Discuss, Collect Comments, and Report to AP&P on November 8, 2012

b. Proficiency Requirements upon Graduation 12-13 College Catalog, page 50, top of third column (Memos are attached)

Discuss, Collect Comments, and Report to AP&P on November 8, 2012

- **Reading:** Eligibility for College Level Reading (AVC Assessment) or completion of READ 099 with a minimum grade of "P" (Pass), or completion of an Associate Degree or higher from a regionally accredited institution of higher education other than AVC.
- **Mathematics:** Completion of MATH 102 or higher or CIS 121 with a satisfactory grade or placement by assessment into a math course higher than MATH 102.
- **Writing:** Completion of ENGL 101 with a minimum grade of "C." NOTE: Completion of ENGL 101 with a "P" (Pass) option does not satisfy this requirement.

c. Course to meet both the major and general education requirements for local degrees

- Current Policy: 12-13 College Catalog, page 49, top of third column: No course may be counted as meeting both a GE requirement and a major requirement in any District degree.
- Evaluate our degrees, discuss with discipline faculty in your divisions and report to AP&P on November 8, 2012

Mrs. Linda Harmon stated that this is a reminder that the committee members will be asked to report back at the next meeting regarding each of these items.

5. CONTINUING AP&P 11-12 AGENDA ITEMS

- a. Repeatability of courses – Creating families
- b. Content Review and Course Validation Process for Prerequisites

6. DISCUSSION ITEM

a. PLOs being required prior to AP&P approval of a degree or certificate similar to SLOs and CORs

Mr. Freddy Aviles was present to explain the PLO development process. He referenced the SLO website and indicated that sample PLOs are posted for review. He asked that the committee members to encourage faculty to email draft PLOs to him for review as soon as possible since the last SLO Committee meeting is fast approaching. Mrs. Linda Harmon stated that similarly to course she is requesting the committee to consider approving us to require the PLO to be on file prior to AP&P review and approval of a new or revised program.

7. ACTION ITEM: CONSENT AGENDA – Non-Substantial Course Revisions

- a. **DRFT 250, Introduction to 3-D CAD Drafting**
- b. **ENGR 110, Engineering Orientation and Basic Skills**
- c. **ENGR 220, Strength of Materials**
- d. **ENGR 220L, Strength of Materials Lab**
- e. **ENGR 220PS, Strength of Materials Problem Solving Session**
- f. **ENGR 230, Circuit Analysis**
- g. **FREN 101, Elementary French 1**
- h. **FREN 102, Elementary French 2**

- i. **RE 101, Real Estate Principles**
- j. **RE 105, Real Estate Practices**
- k. **RE 111, Real Estate Finance**
- l. **RE 121, Legal Aspects of Real Estate**
- m. **RE 131, Real Estate Appraisal**
- n. **RE 141, Escrow Principles**
- o. **RE 161, Property Management**

Mrs. Linda Harmon requested a motion to approve items 7a-o Consent Items for Non-Substantial course revisions. A motion was made and seconded to approve items 7a-o. Motion carried. A second motion was made and seconded to approve the course content for items 7a-o. Motion carried.

8. ACTION ITEM: FIRST READING – New Course Development

Rich Sim will arrive 3:00p.m.

a. ART 130L, Ceramics Lab Wheel Thrown Pottery

6 hours lab weekly, 2 units

A motion was made and seconded to approve the new course development ART 130L, Ceramics Lab Wheel Thrown Pottery. Mr. Rich Sim was present to discuss the new course development and indicated that students will be encouraged to take these classes to hone in on skills taught in the other ceramics classes. Mrs. Linda Harmon stated that a comment is noted in CurricUNET requesting clarification on the courses transferability status. Mr. Sim indicated that the course should transfer. It was stated that due to Dr. Grishman's absence this course should be table until such time that Dr. Grishman and Mr. Sim can meet to determine the course transferability. Mr. David Babb was asked whether these courses would align with the TMC in Studio Arts to which he stated that the units do not align. Motion failed.

b. ART 132L, Ceramics Lab Hand Building

6 hours lab weekly, 2 units

A motion was made and seconded to approve the new course development ART 132L, Ceramics Lab Hand Building. Mr. Rich Sim was present to discuss the new course development and indicated that students will be encouraged to take these classes to hone in on skills taught in the other ceramics classes. Mrs. Linda Harmon stated that a comment is noted in CurricUNET requesting clarification on the courses transferability status. Mr. Sim indicated that the course should transfer. It was stated that due to Dr. Grishman's absence this course should be table until such time that Dr. Grishman and Mr. Sim can meet to determine the course transferability. Mr. David Babb was asked whether these courses would align with the TMC in Studio Arts to which he stated that the units do not align. Motion failed.

Richard Colgren will arrive 3:30p.m.

c. ENGR 125, Introduction to MATLAB, Simulink, Stateflow

3 hrs lec/ 3 hrs lab, 4 units

A motion was made and seconded to approve the new course development of ENGR 125, Introduction to MATLAB, Simulink, Stateflow. The dean and AP&P representative were present to discuss the new course development. After a brief moment, it was requested that the course numbering be reconsidered since this seems like 200 level course work. Motion failed.

d. ENGR 215, Dynamics

3 hours lec weekly, 3 units

A motion was made and seconded to approve the new course development of ENGR 215, Dynamics. The dean and AP&P representative were present to discuss the new course development. A question was asked why so many ENGR courses were developed, to which Dr. Uhazy stated that we now have an agreement with CSU Long Beach and these courses support the transferability of our students to that college. After a brief moment, it was requested that the course content and homework be elaborated. Motion failed.

e. ENGR 221, Engineering Thermodynamics

3 hours lec weekly, 3 units

A motion was made and seconded to approve the new course development of ENGR 221, Engineering Thermodynamics. The dean and AP&P representative were present to discuss the new course development. A question was asked why so many ENGR courses were developed, to which Dr. Uhazy stated that we now have an agreement with CSU Long Beach and these courses support the transferability of our students to that college. After a brief moment, it was requested that the course content and homework be elaborated. Motion failed.

Igor Marder will arrive 3:30p.m.

f. MATH 065, Basic Math

4 hours lec weekly, 4 units

A motion was made and seconded to approve the new course development of MATH 065, Basic Math. The dean and AP&P representative were present to discuss the new course development. Mrs. Lowry asked why this course was being development. Mr. Gordi indicated that the intent is to replace MATH 050 and 060 with this course thus reducing the number of basic skills units in MATH. Dr. Uhazy stated that those courses will not be obsoleted until this course is fully implemented. After a brief moment, it was noted that no revisions were necessary. Motion carried.

Tooraj Gordi will arrive 3:30p.m.

g. MATH 124, Finite Math

4 hours lec weekly, 4 units

A motion was made and seconded to approve the new course development of MATH 124, Finite Math. The dean and AP&P representative were present to discuss the new course development. After a brief moment, it was noted that no revisions were necessary. Motion carried.

h. MATH 148, Calculus for Business & Economics

4 hours lec weekly, 4 units

A motion was made and seconded to approve the new course development of MATH 148, Calculus for Business & Economics. The dean and AP&P representative were present to discuss the new course development. After a brief moment, it was noted that no revisions were necessary. It was stated that this course will replace MATH 125 but since it is associated with the degree in Business, the math faculty and business faculty will have to discuss before submitting the course deactivation for MATH 125. Motion carried.

9. ACTION ITEM: FIRST READING – Substantial Course Revision

David Babb will arrive 3:30p.m.

a. ART 121, Digital Art and Drawing

6 hours lec/lab weekly, 3 units

- Title change from Introduction to Computerized Drawing
- Removed Repeatability
- Removed corequisite of ART 121L

A motion was made and seconded to approve the course revisions made to ART 121, Digital Art and Drawing. Mr. David Babb was present to discuss the revisions to the course and indicated that the lab class was not affective. Mrs. Linda Harmon stated that no comments were noted in CurricUNET requesting revisions. Motion carried.

Angela Shaheen will arrive at 3:30p.m.

b. NEW Online – SPAN 101, Elementary Spanish 1

5 hours weekly, 5 units

c. NEW Online – SPAN 102, Elementary Spanish 2

5 hours weekly, 5 units

A motion was made and seconded to approve the NEW Online courses – SPAN 101 and SPAN 102. Ms. Angela Shaheen was present to discuss the new online course developments. She indicated that as requested she met with Dr. Lucero and he felt the current accessibility language was appropriate. Mrs. Linda Harmon stated that no additional comments were noted in CurricUNET requesting revisions. Motion carried

Tina McDermott will arrive at 3:45p.m.

d. COMM 217, Gender and Communication

3 hours lec weekly, 3 units

- Changed Advisory from:
Completion of ENGL 101.
To
Completion of ENGL 101, and Eligibility for College Level Reading

A motion was made and seconded to approve the course revisions made to COMM 217, Gender and Communication. Mr. Tom Graves was present to discuss the revisions to the course. Mrs. Linda Harmon stated that no comments were noted in CurricUNET requesting revisions. Motion carried.

Mark Hoffer will arrive at 3:45p.m.

e. ENGL 104, The Research Paper

17 hours total, 1 unit

- Course not taught in the last 2 years, being renewed to keep in the catalog

A motion was made and seconded to approve the course revisions made to ENGL 104, The Research Paper. Mr. Mark Hoffer was present to discuss the revisions to the course. Mrs. Sharon Lowry asked whether this course is part of a degree program or general education. Mr. Hoffer indicated that the course is transferable but not part of a program and does not fit into the TMC degree in English. Mrs. Lowry stated the course has not be offered in over 2 years so it cannot be scheduled until it is renewed through this process since according to the Chancellor's Office it is considered inactive. Dr. Uhazy indicated that this course may need to be designated as basic skills and renumbered since students are really encouraged to take it before ENGL 101. Mrs. Lowry requested that the instructor research 3 community colleges and 3 universities that offer a similar course and how it is designated. She asked that the research be presented to this committee for review. Motion failed.

f. ENGL 113, Creative Writing: Nonfiction

3 hours weekly, 3 units

g. ENGL 227, English Literature, 1750-Present

3 hours weekly, 3 units

- Title change from English Literature 1900-Present

h. ENGL 230, World Literature 1

3 hours weekly, 3 units

- Title change from Masterpieces of World Literature: Antiquity to the Renaissance

i. ENGL 231, World Literature 2

3 hours weekly, 3 units

- Title change from Masterpieces of World Literature: Since the Renaissance
- Course not taught in the last 2 years, being renewed to keep in the catalog
- j. ENGL 240, Studies in Poetry** **3 hours weekly, 3 units**
 - Course not taught in the last 2 years, being renewed to keep in the catalog
 - Course not taught in the last 2 years, being renewed to keep in the catalog
- k. ENGL 242, Studies in Fiction** **3 hours weekly, 3 units**
 - Title change from Studies in Fiction: Short Story
 - Course not taught in the last 2 years, being renewed to keep in the catalog
- l. ENGL 246, Studies in Drama** **3 hours weekly, 3 units**
 - Title change from Studies in Drama: Survey of Drama (Beginnings to 1878)
- m. ENGL 250, Cross-Cultural Literature in America** **3 hours weekly, 3 units**
 - Course not taught in the last 2 years, being renewed to keep in the catalog
- n. ENGL 253, African American Literature** **3 hours weekly, 3 units**
 - Title change from African American Literature, 1930-Present
- o. ENGL 256, Hispanic and Latin American Literatures** **3 hours weekly, 3 units**
 - Title change from Chicano Literature
 - Course not taught in the last 2 years, being renewed to keep in the catalog
- p. ENGL 279, Science Fiction and Dystopic Literature** **3 hours weekly, 3 units**
 - Course not taught in the last 2 years, being renewed to keep in the catalog

A motion was made and seconded to approve the course revisions made to items 9f-p. Mr. Mark Hoffer was present to discuss the revisions to the courses and indicated that all will appear on the new TMC transfer degree in English. Mrs. Linda Harmon stated that no comments were noted in CurricUNET requesting revisions. Motion carried. A second motion was made and seconded to approve the course contents for 9f-p. Motion carried.

Rosa Onofre will arrive at 4:00p.m.

- q. NEW Online – SPAN 102HL, Elementary Spanish for Heritage Learners II** **5 hours weekly, 5 units**

A motion was made and seconded to approve the NEW Online course – SPAN 102HL, Elementary Spanish for Heritage Learners II. Ms. Rosa Onofre was present to discuss the new online course development. Mrs. Linda Harmon stated that no comments were noted in CurricUNET requesting revisions. Motion carried.

Jeff Stephens will arrive 4:00p.m.

- r. RCP 103, 103CL, Concepts in Respiratory Care**
 - Reduction of clinic class maximum from 24 to 6 students
- s. RCP 105, 105CL, Fundamental of Clinical Respiratory Care**
 - Reduction of clinic class maximum from 24 to 6 students
- t. RCP 202, 202CL, Fundamentals of Intensive Respiratory Care**
 - Reduction of clinic class maximum from 24 to 6 students
- u. RCP 203, 203CL, Seminar and Practicum in Respiratory Care I**
 - Reduction of clinic class maximum from 24 to 6 student
- v. RCP 204, 204CL, Seminar and Practicum in Respiratory Care II**
 - Reduction of clinic class maximum from 24 to 6 student

A motion was made and seconded to approve the course revisions made to items 9r-v. Ms. Wendy Stout was present to discuss the revisions to the course and stated that the only change is to reduce the class maximum since it is a requirement of their accrediting board. Mrs. Linda Harmon stated that no comments were noted in CurricUNET requesting revisions. Motion carried.

Duane Rumsey will arrive at 4:15p.m.

- w. Online – INT 101, Principles of Sign Language Interpreting** **3 hours weekly, 3 units**

A motion was made and seconded to table item 9w due to the absence of the faculty member. Motion carried.

Scott Lee will arrive at 4:15p.m.

- x. LIB 101, Introduction to Academic Library Research** **2 hours lec weekly, 2 units**
 - Title change

A motion was made and seconded to approve the course revisions made to LIB 101, Introduction to Academic Library Research. Dr. Scott Lee was present to discuss the revisions to the course. Mrs. Linda Harmon stated that a comment was noted in CurricUNET requesting revisions to the homework section to remove MLA notation. Motion carried as revised.

Ron Chapman will arrive at 4:25p.m.

- y. SOC 111, Issues and Concepts in Aging** **3 hours lec weekly, 3 units**

- Changed Advisory from Eligibility for ENGL 099 to Completion of SOC 101, and Eligibility for ENGL 099.

- z. **Online – SOC 111, Issues and Concepts in Aging** **3 hours lec weekly, 3 units**
 aa. **Hybrid – SOC 111, Issues and Concepts in Aging** **3 hours lec weekly, 3 units**

A motion was made and seconded to table items 9y-aa due to the absence of the faculty member. Motion carried.

Kathleen Moore will arrive at 4:25p.m.

- bb. **Hybrid – ACCT 201, Financial Accounting** **4 hours lec weekly, 4 units**

A motion was made and seconded to approve the course revisions made to Hybrid – ACCT 201, Financial Accounting. Ms. Kathleen Moore was present to discuss the revisions to the course. Mrs. Linda Harmon stated that no comments were noted in CurricUNET requesting revisions. Motion carried.

- cc. **NEW Online – ACCT 201, Financial Accounting** **4 hours lec weekly, 4 units**

A motion was made and seconded to remove item 9cc from CurricUNET since the faculty no longer wish to pursue an entirely online course. Motion carried.

10. ACTION ITEM: New Course Development – First Reading

Cindy Littlefield

- a. **Associate in Arts in Dance**

A motion was made and seconded to approve the new program development of Associate in Arts in Dance. Ms. Cindy Littlefield was present to discuss the development of this program. Mrs. Linda Harmon stated that no comments were noted in CurricUNET requesting revisions. Motion carried.

11. ACTION ITEM – Course Deactivations

- b. ENGL 062, Basic Writing
- c. ENGL 063, Vocabulary
- d. ENGL 064, Spelling
- e. ENGL 211, Advanced Fiction Writing
- f. ENGL 212, Advanced Poetry Writing
- g. Online – ENGL 212, Advanced Poetry Writing
- h. ENGL 233, Bible as Literature—Old Testament
- i. ENGL 234, Bible as Literature—New Testament
- j. ENGL 244, Studies in Fiction: The Novel
- k. ENGL 248, Studies in Drama: Survey of Modern and Contemporary Drama (from 1879)
- l. ENGL 252, African American Literature, 1746-1930
- m. ENGL 260, Myths and Meanings
- n. ENGL 270, Literature and the Holocaust
- o. ENGL 272, Literature of the American West
- p. ENGL 274, Detective Fiction
- q. SPAN 120B, Elementary Spanish for Teachers 2

A motion was made and seconded to approve items 11a-q. Motion carried

12. INFORMATIONAL ITEM – Course Deactivations

- a. ENGL 199 Work Experience
- b. AJ 209 Public Safety Communication

Mrs. Linda Harmon stated that this is an informational item and will return to the agenda at the next meeting for approval.

13. ADDITIONAL INFORMATION – SB 1440 AA-T/AS-T that need to be developed and submitted to AP&P

| Area of Study | Template Attached | Articulation Agreements | PLO | CurricUNET Status |
|---|-------------------|-------------------------|--------|--|
| 1. Administration of Justice/Criminal Justice | X | X | NEEDED | Submitted |
| 2. Anthropology | | | NEEDED | Degree is not ready for us to adopt |
| 3. Art History a. Template needs to be revised to exclude courses from List B that require more than 3 units. | X | X | NEEDED | Submitted |
| 4. Business Administration a. Enter the C-ID Designator for ECON -ECON 101 is ECON 202 -ECON 102 is ECON 210 | X | NEEDED | NEEDED | Submitted – Once a-c are resolved, program will be placed on an agenda for review and approval |

| | | | | |
|---|--------|--------|--------|-----------------------------------|
| (per Political Science Template) b. Assist Documentation need to support CIS 101 or CA 103 under List B c. Criteria A & C shows CA 221 however the course is not listed on the template | | | | |
| 5. Computer Science | | | NEEDED | |
| 6. Early Childhood Education | NEEDED | | NEEDED | Submitted |
| 7. Elementary Teacher Education | | | NEEDED | |
| 8. English | | | NEEDED | |
| 9. Geography | NEEDED | | NEEDED | Submitted |
| 10. Geology | NEEDED | | NEEDED | Submitted – Awaiting Dean and Rep |
| 11. History | NEEDED | | NEEDED | Submitted – Awaiting Dean and Rep |
| 12. Journalism | | | NEEDED | |
| 13. Music | X | | NEEDED | Process Started in CurricUNET |
| 14. Physics | X | NA | NEEDED | Submitted |
| 15. Political Science | X | X | NEEDED | Submitted |
| 16. Psychology | X | NEEDED | NEEDED | Submitted – Awaiting Div Fac |
| 17. Sociology | | | NEEDED | Submitted – Awaiting Div Fac |
| 18. Theatre Arts a. Units may be too high on our courses | X | NA | NEEDED | Submitted – Awaiting Faculty |

Completed AVC AA-T/AS-T Degrees

- 19. Communication Studies
- 20. Mathematics
- 21. Kinesiology
- 22. Studio Arts

14. ADDITIONAL INFORMATION – Courses by Division that need to be revised and submitted to AP&P

| Course | Degree/Cert/GE Area | Scheduling Restrictions if not approved by 12/13/12 | Status |
|--|---------------------|---|---------------------------|
| Business, Computer Studies and Economic Development | | | |
| RE 101, Real Estate Principles | | Cannot schedule 13-14 | Submitted |
| RE 105, Real Estate Practices | | Cannot schedule 13-14 | Submitted |
| RE 111, Real Estate Finance | | Cannot schedule 13-14 | Submitted |
| RE 121, Legal Aspects of Real Estate | | Cannot schedule 13-14 | Submitted |
| RE 131, Real Estate Appraisal | | Cannot schedule 13-14 | Submitted |
| RE 141, Escrow Principles | | Cannot schedule 13-14 | Submitted |
| RE 161, Property Management | | Cannot schedule 13-14 | Submitted |
| Counseling/Student Services | | | |
| EOPS 060, Enrichment Class | | Cannot schedule 13-14 | Submitted – Awaiting Dean |
| Instructional Resources/Extended Services | | | |
| LIB 101, Intro to Library Research | | Cannot schedule 13-14 | Submitted |
| LIB 105, Libraries and Information | | Cannot schedule 13-14 | |
| Language Arts | | | |
| CHIN 101, Elementary Chinese I | | Cannot schedule 13-14 | Submitted |
| CHIN 102, Elementary Chinese 2 | | Cannot schedule 13-14 | Submitted |
| COMM 217, Gender and Communication | | Cannot schedule 13-14 | Submitted – Faculty |
| DFST 101L, ASL I Skill Building Lab | | Cannot schedule 13-14 | Submitted |
| ENGL 062, Basic Writing | | Cannot schedule 13-14 | Submitted |
| ENGL 063, Vocabulary | | Cannot schedule 13-14 | Submitted |
| ENGL 064, Spelling | | Cannot schedule 13-14 | Submitted |
| ENGL 227, Engl Literature 1900-Present | | Cannot schedule 13-14 | Submitted |
| ENGL 230, Antiquity to Renaissance | | Cannot schedule 13-14 | Submitted |
| ENGL 231, Since the Renaissance | | Cannot schedule 13-14 | Submitted |

| | | | |
|---|--|-----------------------|------------------------------------|
| ENGL 233, Bible as Lit-Old Testament | | Cannot schedule 13-14 | <i>Submitted</i> |
| ENGL 234, Bible as Lit-New Testament | | Cannot schedule 13-14 | <i>Submitted</i> |
| ENGL 240, Studies in Poetry | | Cannot schedule 13-14 | <i>Submitted</i> |
| ENGL 242, Studies in Fiction Short Story | | Cannot schedule 13-14 | <i>Submitted</i> |
| ENGL 244, Studies in Fiction The Novel | | Cannot schedule 13-14 | <i>Submitted</i> |
| ENGL 246, Survey of Drama (Beginnings to 1878) | | Cannot schedule 13-14 | <i>Submitted</i> |
| ENGL 248, Survey of Modern & Contemporary Drama (from 1879) | | Cannot schedule 13-14 | <i>Submitted</i> |
| ENGL 250, Cross-Cultural Lit in America | | Cannot schedule 13-14 | <i>Submitted</i> |
| ENGL 252, African American Literature 1746-1930 | | Cannot schedule 13-14 | <i>Submitted</i> |
| ENGL 253, African American Literature 1930-Pres | | Cannot schedule 13-14 | <i>Submitted</i> |
| ENGL 260, Myths and Meanings | | Cannot schedule 13-14 | <i>Submitted</i> |
| ENGL 270, Literature and the Holocaust | | Cannot schedule 13-14 | <i>Submitted</i> |
| ENGL 274, Detective Fiction | | Cannot schedule 13-14 | <i>Submitted</i> |
| ENGL 279, Science Fict & Dystopic Literature | | Cannot schedule 13-14 | <i>Submitted</i> |
| FREN 101, Elementary French I | | Cannot schedule 13-14 | <i>Submitted</i> |
| FREN 102, Elementary French 2 | | Cannot schedule 13-14 | <i>Submitted</i> |
| GER 202, Intermediate German 2 | | Cannot schedule 13-14 | <i>Submitted</i> |
| GER 203, Intermediate German 3 | | Cannot schedule 13-14 | <i>Submitted</i> |
| LATN 201, Intermediate Latin | | Cannot schedule 13-14 | <i>Submitted</i> |
| Mathematics & Engineering | | | |
| DRFT 250, Introduction 3-D Cad Drafting | | Cannot schedule 13-14 | <i>Submitted</i> |
| ENGR 110, Engr Orientation & Basic Skills | | Cannot schedule 13-14 | <i>Submitted</i> |
| ENGR 220L, Strength of Materials Lab | | Cannot schedule 13-14 | <i>Submitted</i> |
| ENGR 220PS, Strength of Materials PSS | | Cannot schedule 13-14 | <i>Submitted</i> |
| ENGR 220, Strength of Materials | | Cannot schedule 13-14 | <i>Submitted</i> |
| ENGR 230, Circuit Analysis | | Cannot schedule 13-14 | <i>Submitted</i> |
| Science | | | |
| ASTR 101L, Astronomy Laboratory | | Cannot schedule 13-14 | <i>Submitted</i> |
| CHEM 212, Organic Chemistry Support Laboratory | | Cannot schedule 13-14 | |
| GEOG 102L, Phys Geog Lab: Earth's Weather & Climate | | Cannot schedule 13-14 | <i>Submitted</i> |
| GEOG 102, Phys Geog: Earth's Weather & Climate | | Cannot schedule 13-14 | <i>Submitted</i> |
| GEOG 298A, Special Studies in GIS | | Cannot schedule 13-14 | <i>Submitted– Awaiting Faculty</i> |
| GEOG 298B, Special Studies in GIS | | Cannot schedule 13-14 | <i>Submitted– Awaiting Faculty</i> |
| GEOG 298C, Special Studies in GIS | | Cannot schedule 13-14 | <i>Submitted– Awaiting Faculty</i> |
| Kinesiology, Athletics and Dance | | | |
| KIN 230, Intercollegiate Women's Soccer | | Cannot schedule 13-14 | <i>Submitted</i> |
| Social and Behavioral Sciences | | | |
| ANTH 101, Intro Physical Anthropology | | Cannot schedule 13-14 | <i>Submitted</i> |
| ANTH 102, Intro Cultural Anthropology | | Cannot schedule 13-14 | <i>Submitted</i> |
| ANTH 112, Native North Americans | | Cannot schedule 13-14 | |
| ANTH 130, Field Archaeology in Latin America | | Cannot schedule 13-14 | <i>Submitted</i> |
| ANTH 140, Intro to Archaeology | | Cannot schedule 13-14 | <i>Submitted</i> |
| SOC 111, Issues Concepts in Aging | | Cannot schedule 13-14 | <i>Submitted</i> |
| Technical Education | | | |
| AUTO 198H, Adv. Emissions Diagnostics Trng Seminar | | Cannot schedule 13-14 | <i>Submitted – Agenda</i> |
| AUTO 198, Automotive Seminars | | Cannot schedule 13-14 | |
| Visual and Performing Arts | | | |
| ART 145L, Design and Color Lab | | Cannot schedule 13-14 | <i>Submitted</i> |
| ART 160, Painting/Drawing Techniques | | Cannot schedule 13-14 | <i>Submitted</i> |

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|---|--|-----------------------|-------------------------------------|
| ART 219, Intermediate Illustration | | Cannot schedule 13-14 | <i>Submitted</i> |
| FTV 101, Introduction to Film | | Cannot schedule 13-14 | <i>Submitted</i> |
| FTV 103, Intro to Television | | Cannot schedule 13-14 | <i>Submitted</i> |
| FTV 107, History of Film, Pre 1950 | | Cannot schedule 13-14 | <i>Submitted</i> |
| FTV 108, History of Film, 1950-Present | | Cannot schedule 13-14 | <i>Submitted</i> |
| FTV 121, Introduction to Digital Filmmaking | | Cannot schedule 13-14 | <i>Submitted</i> |
| FTV 134, Intro to Screenwriting | | Cannot schedule 13-14 | <i>Submitted</i> |
| FTV 155, Film Festival Analysis | | Cannot schedule 13-14 | <i>Submitted</i> |
| FTV 201, Intercultural & Women's Film | | Cannot schedule 13-14 | <i>Submitted</i> |
| FTV 203, African-American Cinema | | Cannot schedule 13-14 | <i>Submitted</i> |
| FTV 215, Directing for Film & Video | | Cannot schedule 13-14 | <i>Submitted</i> |
| FTV 220, Advanced Screenwriting | | Cannot schedule 13-14 | <i>Submitted</i> |
| FTV 230, Digital Cinematography | | Cannot schedule 13-14 | <i>Submitted</i> |
| FTV 242, Writing and Pre-Production of the Short Film | | Cannot schedule 13-14 | <i>Submitted</i> |
| FTV 244, Production & Post-Production of the Short Film | | Cannot schedule 13-14 | <i>Submitted</i> |
| FTV 251, Contemporary American Independent Film | | Cannot schedule 13-14 | <i>Submitted</i> |
| FTV 261, Religion and Cinema | | Cannot schedule 13-14 | <i>Submitted</i> |
| MUS 191, Treble Choir-Children's Music | | Cannot schedule 13-14 | <i>Submitted – Agenda</i> |
| MUS 258, Composition | | Cannot schedule 13-14 | <i>Submitted – Agenda</i> |
| MUSC 123, Stage Voice Workshop | | Cannot schedule 13-14 | <i>Submitted – Agenda</i> |
| MUSC 141, Concert Attendance | | Cannot schedule 13-14 | <i>Submitted – Agenda</i> |
| MUSC 143, Live Sound Reinforcement | | Cannot schedule 13-14 | <i>Submitted – Awaiting Faculty</i> |
| MUSC 175, Beginning Rock Band | | Cannot schedule 13-14 | <i>Submitted – Agenda</i> |
| MUSC 176, Beginning Rock Band Workshop | | Cannot schedule 13-14 | <i>Submitted – Agenda</i> |
| MUSC 224, Jazz Improvisation Workshop | | Cannot schedule 13-14 | <i>Submitted</i> |
| MUSC 225, Commercial Music Ensemble | | Cannot schedule 13-14 | <i>Submitted</i> |
| THA 110, Fundamentals of Acting | | Cannot schedule 13-14 | <i>Submitted</i> |
| THA 120A, Rehear&Perform: Drama | | Cannot schedule 13-14 | <i>Submitted</i> |
| THA 120B, Rehear&Perform: Comedy | | Cannot schedule 13-14 | <i>Submitted – Awaiting Faculty</i> |
| THA 120C, Rehear&Perform: Musical Theatr | | Cannot schedule 13-14 | <i>Submitted – Awaiting Faculty</i> |
| THA 130, Improvisation | | Cannot schedule 13-14 | <i>Submitted</i> |
| THA 133, Makeup for the Stage | | Cannot schedule 13-14 | |
| THA 205, Advanced Acting Workshop | | Cannot schedule 13-14 | <i>Submitted – Awaiting Faculty</i> |
| THA 215, Acting for the Camera | | Cannot schedule 13-14 | <i>Submitted</i> |
| THA 218, Audition Tech for the Actor | | Cannot schedule 13-14 | <i>Submitted</i> |
| THA 220, Fundamentals of Directing | | Cannot schedule 13-14 | <i>Submitted</i> |

15. ADJOURNMENT

A motion was made and seconded to adjourn the 10/25/12 AP&P Committee meeting at 5:30 p.m. Mrs. Linda Harmon asked the members to log into CurricUNET and track the progress within the approval process for each course and program in their area to be sure they are moving along. If the courses or programs are sitting, be sure to get in contact with the person who can move it forward. Motion carried.

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Ms. Maria Clinton, Academic Senate President, at (661) 622-6306 (weekdays between the hours of 8:00 a.m. and 5:00 p.m.) at least 48 hours before the meeting, if possible. Public records related to agenda items for open session are available for public inspection

72 hours prior to each regular meeting at the Antelope Valley College Academic Senate's Office, Administration Building, 3041 West Avenue K, Lancaster, California 93536.