



Basic Skills Committee Meeting Minutes

Date: March 28, 2017
HS 119
3:00 – 4:30 p.m.

Type of Meeting: *Regular*
Note Taker: *Renée Nicovich*
Please Review/Bring: Agenda

Committee Members:

In attendance:

- Riley Dwyer
- Dr. Susan Lowry
- Heidi Williams
- Snizhana “Jane” Bowers
- Diane Flores Kagan
- Scott Jenison
- Tamira Palmetto Despain
- Wade Saari
- Mary Rose Toll
- Tamira Palmetto Despain
- Wade Saari
- Dr. Bonnie Suderman
- Mary Rose Toll
- LaDonna Trimble
- Dr. Les Uhazy

Not in attendance:

- Svetlana Deplazes
- Vejea Jennings
- Jamie Jones
- Ty Mettler
- Audrey Moore
- Dr. Jill Zimmerman
- Dr. Erin Vines

Guests:

- Christos Valiotis
- Michelle Hernandez

Items	Person	Action
1. Boot Camp Progress	S. Lowry H. Williams	Susan opened the meeting, saying there are some asks and some progress to report. The “Boot Camp” will not be called that, it will be called the Academic Bridge to College (ABC). With LaDonna’s help we came up with a way to legally hold places in English 101 and Math 115 or 128 (college level classes). This year it depends on how the students are captured. At the Student Success Kickoff they will be pulled from the FYE cohort, which makes them a cohort. Next year when we try to expand we will need to think of other ways. They still need to talk to Wade about only being able to assess twice. Susan and Heidi will be talking to him on Thursday.



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		<p>Basic Skills will have a table at the Student Success Kickoff next week, Susan asked for volunteers to sit at the table. There was discussion about the flyer. Michele will show Susan and Heidi how to work with Google Docs to use for student sign-ups. They are proposing that we offer a 6-day program, August 4 and August 7-11. It was suggested that we could possibly do a Save the Date.</p> <p>There was discussion about how to manage the program. Susan suggested 100 students in cohorts of 25. They would be assessed on the first day. The next days they would rotate between English, Math, Reading and a fourth section. There was some brainstorming on what that fourth section could be. Some suggestions were: ESL, HD 103, Other HD classes, Avid strategies, managing test anxiety. The model will be approximately 6 hours. Some students will not be able to rotate to all subjects because of their assessments. There was agreement that there should be two instructors per class and at least one imbedded tutor.</p> <p>Michele raise a question that came up in another meeting about whether we would be competing with other summer programs for participants. Would they attend one or the other, or would they attend both? Susan answered that this would be very specific for nearly college-level ready. There needs to be differentiation. The whole program will need to be completed by August 13, which is when registration begins.</p>
2. BSI Proposal Timeline	S. Lowry	<p>The call for proposals was sent to All Faculty and there are non-faculty that request BSI funds. It will be resent to All Employees, and the deadline will be the Monday before our next meeting (April 24). They will also be sending out a notice that we need reports from those who have BSI money now.</p>
3. Other	All	<p>Basic Skills, SSSP and Student Equity are all supposed to go to a meeting on April 28 in Costa Mesa on how to integrate and write report.</p> <p>Jane brought Christos today to talk about Summer Bridge because he has experience and could give input.</p>



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Diane suggested using Student Lingo for the fourth section, there are a lot of study skills included in it.

Bonnie said that the importance of this program is to show that this is how we're helping our students succeed.

John Wanko was suggested for teaching the fourth section HD. (Note--after the meeting he was contacted and he is interested). Scott and Susan will meet to talk about ESL. Scott said that we need to consider the importance of helping the students as people.

Jane asked about how long the classes will be, they will need that information to start developing curriculum. They are not definite yet, but discussed 1-1/2 hours for four days.

Basic Skills Symposium – AVID is sending people. It is April 21 from 9:00 -12:00.

NEXT MEETING DATE:
April 25, 2017
3:00 – 4:30 pm, HS 119