



## ANTELOPE VALLEY COLLEGE

<b>Basic Skills Committee Minutes</b>	<b>Tuesday April 20, 2016 LC 114 3:00 – 4:30 p.m.</b>
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**Type of Meeting:** *(Regular)*  
**Note Taker:** *Karen Lubick and Mary Rose Toll*

**Committee Members Present:**  
 Karen Lubick, AD Chair  
 Les Uhazy, Dean of Mathematics & Sciences  
 Wade Saari, Assessment Coordinator  
 Mary Rose Toll, Reading Faculty  
 Vejea Jennings, English Faculty and Triumph Scholars  
 Jane Bowers, Math Faculty  
 Scott Jenison, ESL Faculty  
 Santi Tafarella, English Faculty, Former BSC Co-chair  
 Tamira Palmetto-Despain, Counselor, OSD  
 Rosa Onofre, Spanish Faculty  
 Ty Mettler, Aerospace Faculty

**Committee Members Not Present:**  
 Charlotte Forte-Parnell, Dean of LA/AD  
 Diane Flores-Kagan, Learning Specialist  
 Jamie Jones, Research Technician  
 Audrey Moore, Counselor and PRIDE

**Guests or Proxy:**  
 Svetlana Deplazes, Institutional Research

Items	Person	Action
I. Approval of Previous Minutes of (3/15/2016).	All	<b>Action:</b> Minutes Approved
II. Welcome, introductions, and announcements	Karen	<ul style="list-style-type: none"> <li>Inquiry Group meets Friday 4/22/2016 from 11:00AM-12:30PM. The topic will be Habits of Mind.</li> <li>The Basic Skills Symposium will be held on Friday 4/29/2016 from 8:30AM-12:00 Noon. Faculty and staff will share what they learned at recent conferences.</li> </ul>
III. Discussion of BSC Proposals	Karen, Committee Members	<p><b><u>Issues Discussed:</u></b> Karen presented a KWL (<i>What we know; What we want to know, and What we learned</i>), in regards to the Basic Skill’s proposal process. <b>What do we know:</b> we know there will be proposals for tutoring for Reading, English, Math and ESL; there will be proposals for conferences, technology and professional development. <b>What we would like to see or know:</b> More ideas with technology, and an English computer lab. Also, the possibility of chrome book rentals, flipped classroom resources, a magazine of our best students writings, and standing desks. <b>What we learned:</b></p> <p>Sixteen Basic Skills proposals were presented in three packets. The committee members reviewed and discussed the proposals. They then rated the proposals in Survey Monkey.</p> <p>Three proposals were not signed by administration. The committee withdrew one, per the proposee, and the other two proposals were approved by the committee.</p> <p><b>Action:</b> The results of the survey will be reviewed, and the proposals will be prioritized and will be possibly fully or partially funded.</p>
IV. Other	Karen	<p><b>Issues discussed:</b></p> <ul style="list-style-type: none"> <li>There will be a proposal forthcoming to send two faculty members to the Kellogg Institute.</li> <li>Basic Skills funded an education advisor, director and clerical position in the past. The allotment needs to be investigated and clarified so that the committee knows how much money is currently available to fund the approved proposals.</li> </ul>
V. Meeting adjourned:		4:15PM
VI. NEXT MEETING		<b>May 3, 2016</b>