

AP&P Minutes

Thursday, February 27, 2020
BE 320
3:00 pm – 5:30 pm

Type of Meeting: *Regular*

Note Taker: *Cheyenne Odenthal*

Please Review/Bring: The past minutes for accuracy.

Committee Members:

*Dr. Les Uhazy, Co-chair**

Kathryn Mitchell, Co-chair

Riley Dwyer, Academic Dean

Jeffrie Ahmad, Faculty Division Rep

*Dr. Ronald Chapman, Faculty Division Rep**

*Dr. Jessica Eaton, Articulation Officer**

*Luis Echeverria, Faculty Division Rep**

*Dr. Ibrahim Ganley, Faculty Division Rep**

*Gabrielle Poorman, Adjunct Rep**

*Dr. Richie Neil Hao, Faculty Division Rep**

*Michael Hutchison, Faculty Division Rep**

Dr. Scott Lee, Faculty Division Rep/Librarian/DE Liaison

Cynthia Littlefield, Faculty Division Rep

*Dr. Mark McGovern, Faculty Division Rep**

*Richard Biritwum, Faculty Division Rep**

*LaDonna Trimble, Student Services Dean**

*James Dorn, Faculty Division Rep**

Dr. Ariel Tumbaga – proxy for Terry Rezek

Timothy Sturm, Faculty Division Rep

Committee Members not in attendance:

Guests in Attendance:

Nate Dillon

Cole McCandless

Dr. Maria Clinton

Duane Rumsey

Items	Person	Action
I. Opening comments from the Co-chair	<i>Kathryn Mitchell</i>	
II. Minutes 2/13/2020	<i>All</i>	<p>Issues Discussed: Motion made to approve minutes from 12/3/2019 Motion seconded Motion carried</p> <p>Action Taken:</p> <p>Follow Up Items:</p>
III. Informational Item - Meeting schedule: 3/12/20, 3/26/20, 4/9/20, 4/23/20, 5/14/20	<i>Kathryn Mitchell</i>	<p>Issues Discussed: Many individuals have signed up for eLumen trainings.</p> <p>Action Taken:</p>

<ul style="list-style-type: none"> - Upcoming eLumen Training 		<p><u>Follow Up Items:</u></p>
<p>IV. Discussion</p> <ul style="list-style-type: none"> - Handbook work groups - Deadline for approvals and catalog timeline 	<p><i>Kathryn Mitchell /Dr. Les Uhazy</i></p>	<p><u>Issues Discussed:</u> Deadline for revisions is April 12th.</p> <p>Deadline for approvals by AP&P will be March 26, 2020. AP&P will not be approving anything after this March 26 deadline. This will allow for the catalog to be available electronically prior to registration of Fall 2020.</p> <p>AP&P reps will be reaching out to faculty (Curricunet originators) to ensure their course or program can be on the March 26, 2020 AP&P agenda.</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
<p>V. Report</p> <ul style="list-style-type: none"> - Fall 2020 Course/Program Revision List 	<p><i>All</i></p>	<p><u>Issues Discussed:</u> Dr. Mark McGovern and Dr. Ronald Chapman sent a report via email to Cheyenne Odenthal.</p> <p>Cheyenne Odenthal provided clarification on where the Fall 2020 Course/Program Revision List was created from. Board documents from the last five years to verify the last date the courses were approved. The TOP code manual was then cross referenced for whether or the course is CTE (per the state), this would then determine whether or no the course needs to be revised every two or four years.</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
<p>VI. Guided Pathways</p>	<p><i>Nate Dillon</i></p>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>

<p>VII. Action</p> <p><i>Corporate and Community Education</i> None</p> <p><i>Non Substantial Course Revision:</i> CIS 161 Introduction to C Programming PHIL 108 Philosophy of Religion</p> <p><i>Substantial Course Revision:</i> PSCI 302 Introduction to Quantitative Atmospheric Dynamics and Thermodynamics</p> <p><i>New Course Development:</i> ACRV 102 Refrigeration System Fundamentals ACRV 198A Ice Machines WELD 261 Pipe Welding I WELD 262 Pipe Welding II</p> <p><i>Course Deactivation:</i> None</p> <p><i>Non Substantial Program Revision:</i> AS Business Computer Information Science AS-T Chemistry Cert general Aircraft Maintenance AS General Aircraft Maintenance AS Aircraft Fabrication and Assembly Technician Cert Aircraft Fabrication and Assembly Technician Cert Blueprints and Structures AS general Aircraft Maintenance Cert General Aircraft Maintenance</p> <p><i>Substantial Program Revision:</i> AA-T Spanish Cert Interpreter Training AS Interpreter Training</p>	<p><i>Kathryn Mitchell</i></p>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u> Motion to approve non substantial course revisions Motion seconded Motion approved</p> <p>Motion to approved substantial course revisions Motion seconded PSCI 302 approved</p> <p>Motion to approved new course development Motion seconded ACRV 102 ACRV 198A WELD 261 WELD 262 All course tabled until the corresponding programs come through</p> <p>Motion to approved non substantial program revisions Motion seconded Motion approved</p> <p>Motion to approved substantial program revisions Motion seconded AA-T Spanish approved Cert Interpreter Training Advisory meeting minutes will be sent to Cheyenne Odenthal and attached to the program Motion approved AS Interpreter Training Advisory meeting minutes will be sent to Cheyenne Odenthal and attached to the program Motion Approved</p> <p><u>Follow Up Items:</u></p>
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<p><i>New Program Development:</i> None</p> <p><i>Program Deactivation:</i> None</p>		
<p>NEXT MEETING DATE: 3/10/20</p>		<p>Kathryn adjourned the meeting at 4:12pm</p>