



| AP&P Agenda | | Thursday, March 28, 2019 BE 324 3:00 pm – 5:30 pm | | | | | | | | | | | | | | | | | | | | | | |
|--|---|---|------------------------------------|--|------------------------------|--|--|---|---|--|--|--|------------------------------------|-------------------------------------|--|--|--|--|---|---|---|--|--|---|
| <p>Type of Meeting: <i>Regular</i> Note Taker: <i>Cheyenne Odenthal</i> Please Review/Bring: The past minutes for accuracy.</p> | | | | | | | | | | | | | | | | | | | | | | | | |
| <p><i>Committee Members:</i></p> <table border="0"> <tr> <td><i>Dr. Darcy Wiewall, Co-chair</i></td> <td><i>Dr. Richie Neil Hao, Faculty Division Rep</i></td> </tr> <tr> <td><i>Riley Dwyer, Co-chair</i></td> <td><i>Michael Hutchison, Faculty Division Rep</i></td> </tr> <tr> <td><i>Jeffrie Ahmad, Faculty Division Rep</i></td> <td><i>Dr. Scott Lee, Faculty Division Rep/Librarian/DE Liaison</i></td> </tr> <tr> <td><i>Dr. Ronald Chapman, Faculty Division Rep</i></td> <td><i>Cynthia Littlefield, Faculty Division Rep</i></td> </tr> <tr> <td><i>Dr. Maria Clinton, Faculty Division Rep</i></td> <td><i>Dr. Mark McGovern, Faculty Division Rep</i></td> </tr> <tr> <td><i>Greg Bormann, Academic Dean</i></td> <td><i>Alberto Mendoza, Adjunct Rep</i></td> </tr> <tr> <td><i>Dr. Jessica Eaton, Articulation Officer</i></td> <td><i>Terry Rezek, Faculty Division Rep</i></td> </tr> <tr> <td><i>Luis Echeverria, Faculty Division Rep</i></td> <td><i>Dr. Deborah Sullivan-Ford, Faculty Division Rep</i></td> </tr> <tr> <td><i>Dr. Ibrahim Ganley, Faculty Division Rep</i></td> <td><i>LaDonna Trimble, Student Services Dean</i></td> </tr> <tr> <td><i>Tooraj Gordi, Faculty Division Rep</i></td> <td><i>Dr. Les Uhazy, Technical Education Dean</i></td> </tr> <tr> <td></td> <td><i>Nathan Dillin, proxy for Cynthia Littlefield</i></td> </tr> </table> | | | <i>Dr. Darcy Wiewall, Co-chair</i> | <i>Dr. Richie Neil Hao, Faculty Division Rep</i> | <i>Riley Dwyer, Co-chair</i> | <i>Michael Hutchison, Faculty Division Rep</i> | <i>Jeffrie Ahmad, Faculty Division Rep</i> | <i>Dr. Scott Lee, Faculty Division Rep/Librarian/DE Liaison</i> | <i>Dr. Ronald Chapman, Faculty Division Rep</i> | <i>Cynthia Littlefield, Faculty Division Rep</i> | <i>Dr. Maria Clinton, Faculty Division Rep</i> | <i>Dr. Mark McGovern, Faculty Division Rep</i> | <i>Greg Bormann, Academic Dean</i> | <i>Alberto Mendoza, Adjunct Rep</i> | <i>Dr. Jessica Eaton, Articulation Officer</i> | <i>Terry Rezek, Faculty Division Rep</i> | <i>Luis Echeverria, Faculty Division Rep</i> | <i>Dr. Deborah Sullivan-Ford, Faculty Division Rep</i> | <i>Dr. Ibrahim Ganley, Faculty Division Rep</i> | <i>LaDonna Trimble, Student Services Dean</i> | <i>Tooraj Gordi, Faculty Division Rep</i> | <i>Dr. Les Uhazy, Technical Education Dean</i> | | <i>Nathan Dillin, proxy for Cynthia Littlefield</i> |
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| Items | Person | Action | | | | | | | | | | | | | | | | | | | | | | |
| I. Opening comments from the Co-chair | Darcy | | | | | | | | | | | | | | | | | | | | | | | |
| II. Minutes 2/28/19, 3/14/2019 | All | <p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p> | | | | | | | | | | | | | | | | | | | | | | |
| <p>III. Informational Item</p> <ul style="list-style-type: none"> - 2018-2019 Meeting schedule: 3/14/19, 3/28/19, 4/11/19, 4/25/19, 5/9/19 - Courses & Programs due Fall 2019 - Courses Not Taught in 2 or more years - Courses Never Taught - Credit by Exam Review - CurricUNET workshops - Proxies for representatives <p><i>Course Deactivation:</i></p> <p>DM 101L Digital Media Arts Lab DM 103L Graphic Design I Lab DM 105L Interactive Media Lab DM 106L Video Design and Production I Lab DM 110L Motion Graphics Lab DM 112L Experimental Digital Video Lab DM 115L Graphic Communications I Lab DM 127L Web Design and Production I Lab DM 128L Web Design and Production II Lab</p> | Darcy | <p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p> | | | | | | | | | | | | | | | | | | | | | | |

DM 133L Digital Printing I Lab
 DM 143L Computer 2-D Animation Lab
 DM 145L Computer 3-D Animation Lab
 DM 203L Graphic Design II Lab
 DM 205L Digital Illustration Lab
 DM 206L Video Design and Production II Lab
 DM 213L Photoshop II Lab
 DM 215L Graphic Communications II Lab
 DM 233L Digital Printing II Lab
 DM 246L Portfolio and Job Search Lab
 DM 298L Special Studies in Digital Media Lab
 ENGL 095, Composition Skills
 ENGL 097, Composition Portfolio A
 ENGL 099, Composition Portfolio B
 ENGL 113, Creative Writing: Nonfiction
 ENGL 236, Shakespeare: Comedies, Romances, and Sonnets
 ENGL 240, Studies in Poetry
 ENGL 246, Studies in Drama
 ENGL 250, Cross-Cultural Literature in America
 ENGL 299, Special Topics in Literature
 ESL 099, Advanced Composition
 MUSC 124 Jazz Improvisation
 MUSC 133L Studio Music Production Lab I
 MUSC 134L Studio Music Production II Lab
 MUSC 233L Studio Mus Production III Lab
 MUSC 234L Studio Music Production IV Lab
 PHOT 213L, Life Photography Lab
 PHTC 101L, Beginning Black&White Photography Lab
 PHTC 125L, Beginning Digital Photography Lab
 PHTC 150L, Beginning Color Photography Lab
 PHTC 201L, Advanced Black&White Photography Lab
 PHTC 203L, Cameras & Composition Lab
 PHTC 205L, Documentary & Photojournalism Lab
 PHTC 211L, Wedding, Portrait and Event Photography Lab
 PHTC 215L, Photography Studio Practices Lab
 PHTC 275L, Advanced Digital Photo Lab
 PHTC 298L, Special Studies in Photography Lab
 VN 101 Self Care-Fundamentals,Pharmac
 VN 101A Fund of Patient Care for VNs
 VN 101CL Self Care - Fund, Phar Clinic
 VN 102 Self Care-Adult, Child-Bearing
 VN 102CL Self Care-Adult, Child-Bear CL
 VN 103 Self Care-Adult, Child, Depend
 VN 103CL Self Care-Adult, Child-Dep CL

Program Deactivation:

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| <p>IV. Report</p> <ul style="list-style-type: none"> - Credit by Exam Review - Courses not taught in 2 years - Courses never taught - eLumen descriptors for Methods of Evaluation and Methods of Instruction | <p><i>Darcy</i></p> | <p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p> |
| <p>V. Discussion</p> <ul style="list-style-type: none"> - 2018-2019 Outstanding Program and Course revisions (see addendum) - Revision to Program/Courses approval Cycle - eLumen Descriptors: Methods of Instruction & Methods of Evaluation (see addendum) | <p><i>Darcy</i></p> | <p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p> |
| <p>VI. Action</p> <p><i>2018-2019 AP&P Goals</i></p> <ul style="list-style-type: none"> • BP 4020/AP 4021 Review & Revision Recommendations • Clean-up CurricUNET • Develop a training and implementation of eLumen for AP&P Committee members and faculty • Revise the AP&P Handbook <p><i>Community & Corporate Education</i> None</p> <p><i>Consent Agenda</i> <i>Non Substantial Course Revision:</i> INT 204, Sign/English Transliteration</p> <p><i>New Course Development:</i> IMTA 212, Communications for Apprentices [420-712]</p> <p><i>Substantial Course Revision:</i> ENGR 220, Strength of Materials KINT 100, Introduction to Kinesiology</p> <p><i>Non Substantial Program Revision:</i> Administrative Medical Assistant, Associate in Science</p> | <p><i>Darcy</i></p> | <p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p> |

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| <p><i>Substantial Program Revision:</i> Commercial Photography, Associate in Arts Computer Animation - Certificate, Certificate of Achievement: 18+ units Computer Software Developer, Certificate of Achievement: 18+ units Digital Photographic Imaging Certificate, Certificate of Achievement: 18+ units Digital Printing, Associate in Science Digital Printing, Certificate of Achievement: 18+ units Graphic Design Certificate, Certificate of Achievement: 18+ units High Intermediate ESL, Certificate of Completion Vocational Nursing, Certificate of Achievement: 18+ units</p> <p><i>New Program Development:</i> Industrial Manufacturing Technician Apprentice, Local Certificate: Certificate of Proficiency</p> <p>Marching Arts Technician, Certificate of Achievement: 18+ units</p> <p><i>Course Deactivation:</i> None</p> <p><i>Program Deactivation:</i> English - Non-Transfer Degree, Associate in Arts English - Transfer Degree, Associate in Arts</p> | | |
| <p>NEXT MEETING DATE: March 28, 2019</p> | | |