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| **Faculty Professional Development Committee** **Minutes**  | **September 9, 2020****2:30-4:00 p.m.** |
| COMMITTEE MEMBERS Rosa Brambila Fuller, Faculty Co-chair Duane Rumsey, Administrative Council Member -*Absent*VACANT - Administrative Council Member *VACANT* – Administrative Council MemberMark Hoffer, Faculty MemberDr. Rona Brynin, Faculty MemberDr. De’Nean Coleman-Carew, Faculty MemberDr. Zia Nisani, Faculty MemberTiesha Klundt, Faculty MemberDr. Barbara Fredette, Faculty MemberJane Bowers, Faculty MemberJohn Wanko, Faculty MemberWalter Briggs – Faculty MemberKimberly Sennett – Faculty MemberTina McDermott, Tenure Evaluation Coordinator *- Absent*Greg Krynen, Technical Liaison Nate Dillon, Faculty Union Rep James Nasipak, Confidential Management/Supervisory/AdministratorsGabrielle Poorman - Adjunct RepresentativeGwenn Preston, Classified Representative *VACANT* - ASO MemberAll in attendance, except for one member. |
| Items  | Action  |
| 1. Opening Comments from Faculty Co-chair
 |  Moment of silence for Dr. Irit Gat and Professor Liette Bohler |
| 1. Open comments from the Public
 |  None. |
| 1. Approval of Agenda
 |  Approved with changing section VI. action item letter “A.” include an  “s” after “plan” and have “and others” after Vargas  |
| 1. Approval of Minutes
 | 1. April 29, 2020, FPDC Meeting – Approved with one abstention
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| 1. Discussion Items
 | 1. FPD Review, Criteria, and Standards-Rosa Fuller discussed the nature of FPD, Chancellor’s guidelines and the types of activities that can be approved. AVC criteria needs to be updated to align with the Chancellor’s office criteria which changed two years ago.
2. FPD 2020-2021 Requirements: Criteria has not changed from prior years; Calendar Updates: FPD calendar has been uploaded after many challenges. Fuller reflected on COVID and the problem of shifting from to a campus format to an online design for the calendared FPD events. This was made even more difficult with the departure of the Senate coordinator right before the semester started. As a result, FPD committee members will need to have additional duties. Budget: No budget provided, but no budgetary requests made. Meetings: Time will remain as is. DE-OEI: Committee is more active and trainings should be linked to FPD website. Spring Welcome Back 1/18/21- It will take place and FPDC will plan.

Rosa Fuller proposed the question of whether or not Zoom recorded FPD events can fulfill the same standard as the live event? Based on lively committee discussion, it was decided, you can only claim the stated credit for AVC FPD campus events if watched live, not a recorded FPD event. * There was discussion about which online trainings/conferences can be used for Standard 1. It was determined that live conferences are always preferable, but given COVID restrictions, faculty can claim St. 1 for established conferences, along with those previously listed on the newly revised Standards Diagram that includes the Vision Resource Center @One, and those that DEoffers. Other conferences would be Standard 3, as always.
* It was pointed out that there will be no FPD meeting on November 11, 2020, and proposed that because of Thanksgiving, that we cancel the November 25, 2020 FPD meeting. Committee unanimously voted to cancel the November 25, 2020 meeting.
1. Sabbaticals - C. Mugnolo and A. Shroer. C. Mugnolo submitted her report, requested to present at the next meeting. The procedure for sabbaticals is there's a specific timeline whereby awardees are supposed to give their reports. They're supposed to have presented to the board by the 10th week of the semester, unless the Committee approves an extension. Ms. Mugnolo would like an extension until the following meeting.

Dr. Shroer would like to move her sabbatical to next year because of COVID disruptions to her Fullbright program award, which she would like to take in tandem with her sabbatical.1. Faculty Engagement Programs – Mark Hoffer
2. Mentorships (FM): Lehman/Vargas

IP:(Graves/Kaseforth, Cooper/Muschamp, Gonzalez/needed a mentor)1. Learning Communities (LC): K. Mitchell on Narratives
2. Inquiry Groups (FIGS): M. Hoffer on Linking Classroom to Institutional Practice. Proposal will focus on examing the FPD program. Fuller stated that others should be included in this discussion and asked the committee to consider ways to start the conversation, with all constituencies, about what the FPD program should look like.
3. Future program Rosa Fuller talked about the future of the FPD program and discussed the changes that have been implemented over the years. The chancellor's office has given each campus leeway and flexibility in designing their own program, but offers resources through the Vision Resource Center. They are promoting integrated ProfessionalDevelopment. Ultimately, the Union negotiates the number of hours to be completed outside of the classroom and used to fulfill FPD requirements.
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| 1. Action Items
 | 1. Approval of FacultyEngagement Program participants. Committee Voted yes to approve the faculty mentorship plan of Lehman/Vargas.
2. Instructional Learning Program, IP:(Graves/Kaseforth, Cooper/Muschamp). Committee voted yes to approve these programs.
3. Committee approved extension of LC group on Narratives
4. (FIG) program (Mitchell, Hoffer, and Amad). Committee voted yes to approve this program.

Fuller noted the importance of acquiring reports from all. 1. Decisions on C. Mugnolo report and A. Shroer Application
2. Mugnolo requested an extension for submitting her sabbatical report. She will give it at the next meeting. It will then go to Senate who will forward it to the Board. Committee voted yes to approve the extension of time for her report.
3. Dr. Shroer sabbatical was approved by majority vote to be moved to the 2021/2022 academic year. She will be told she does not need to reapply. It is unknown at this time whether Administration will approve a second sabbatical application for next year.
4. Committee duties/Volunteers Needed: (details below)
5. Minute taking-Gabrielle Poorman Volunteered
6. Supporting FPD presenters (Location/announcement)-John Wanko volunteered. Rosa will get him access to the FPD calendar and permission to use the ALL FACULTY Email.
7. Spring program locations - deferred for now.
8. Attendance sheets – Dr. Nisani volunteered to store.
9. Surveys- Dr. Coleman-Carew and Walter Briggs volunteered to conduct.
10. Faculty Engagement Programs Monitoring- Dr. Nisani will work with Hoffer to help monitor and get reports.
11. FPD handbook – Jane Bowers with Rosa Fuller
12. FPD Calendar – Wanko will help with updates.
13. FPD website -Greg Krynen will continue updating as needed with assistance from James Nasipak
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| VII. Information Items  | 1. FPD 2020-2021 program calendar was distributed. The Committee agreed to dispense with Professional Milestones day this year but keep Spring Welcome Back day.
2. FPD contract system + Dr. Gat’s division approvals – Mr. Knudson will review and sign contracts for faculty in that division.
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| VIII. Adjournment | Meeting adjourned – 4:01 pm |
| **Next Meeting: 09-23-20** |  |
| Minutes approved on 9-23-2020 |  |