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| **Faculty Professional Development Committee** **Minutes**  | **January 27, 2021**ZOOM Meeting: 916 1633 29882:30 p.m. to 4 p.m.  |
| COMMITTEE MEMBERS Rosa Brambila Fuller, Faculty Co-chair Duane Rumsey, Administrative Council Member**-Absent** VACANT - Administrative Council Member *VACANT* – Administrative Council MemberMark Hoffer, Faculty MemberDr. Rona Brynin, Faculty MemberDr. De'Nean Coleman-Carew, Faculty MemberDr. Zia Nisani, Faculty MemberTiesha Klundt, Faculty MemberDr. Barbara Fredette, Faculty Member**-Absent**Jane Bowers, Faculty MemberJohn Wanko, Faculty MemberWalter Briggs – Faculty MemberKimberly Sennett – Faculty MemberTina McDermott, Tenure Evaluation Coordinator**-Absent** Greg Krynen, Technical Liaison Kathy Osborn, Faculty Union Rep James Nasipak, Confidential Management/Supervisory/AdministratorsGabrielle Poorman - Adjunct RepresentativeGwenn Preston, Classified Representative-**Absent** *VACANT* - ASO Member |
| Items  | Action  |
| 1. Opening Comments from Faculty Co-chair
 | Welcome |
| 1. Open comments from the Public
 | None |
| 1. Approval of Agenda
 | Unanimous approval |
| 1. Approval of Minutes
 | January 13, 2021, FPDC meeting minutes were approved, with one abstention and minor name changes |
| 1. Discussion Items
 | 1. Cornerstones-Vision resource center affiliated with the chancellor's office provides a method of software support for the professional development programs. AVC appears to be implementing it with IT, however there is no information about how it will impact the FPD program. It requires administrative support to manage the database. There is concern about the type of support that will be made available to FPD.
2. Blanket approvals: language in the handbook for Equity and RN. The committee reviewed and discussed the current language around blanket approvals given to the First Year Experience (FYE) and Equity committee and Basic Skills. There was discussion on the background that led to these approvals. There was also discussion about the request to give the RN program blanket approval for their professional development program. Proposed changes:
3. Basic Skills Committee Faculty-Led Developmental Writing Workshops for Teachers and Students: This page should be removed because English faculty members currently receive a stipend for workshops offered through the Learning Center. Having FPD credit contingent on whether other faculty members happen to attend the workshops is not feasible, let alone having to prepare content for different audiences and purposes.
4. Student equity and First Year Experience provide several different events. Clarity about the standard that can be claimed by different events is needed. It is important to not circumvent the regular proposal process, yet allow for last minute events that these groups may decide to schedule.

There was discussion about oversight of the programs that qualify for Standard 1; as Standard 1 events can be used to move up the salary scale. It was proposed that the FPD committee review events that are being promoted as meeting Standard 1 criteria before they area published as such. There was discussion about how this could take place with a proposal to request a three-week advance notice.1. The request for the RN blanket proposal had very little supporting evidence. There was a concern as to whether these events are strictly for nursing faculty or for all.
2. FEP mentorships: Graves/Kaseforth and Leighton/Wakefield
3. Interest has been expressed by Professors Leighton and Wakefield but a formal plan has not yet come forth. Ms. Fuller sent out a recent inquiry to the pair.
4. The Graves/Kaseforth mentorship is not requesting a second semester.
5. Funding source for faculty programs: Title V <https://forms.gle/2R1XkKoetT1S8eHZ8>:

Title V funds are available to the campus. A proposal can be submitted at the link above. Michelle Hernandez is available to answer questions. There are plans to develop another AVID workshop from these funds and Ms. Hernandez is seeking interested faculty to deliver workshops that meet the AVID criteria. 1. The committee reviewed the Spring Welcome Back Day survey. The overall sentiment was positive. Several sessions were very well received. Thanks was given to Jane Bowers, John Wanko and Greg Krynen for helping to facilitate these events. . If there are any ideas for Fall 2021 welcome back day, committee members are encouraged to bring their ideas to the next FPD meeting.
2. FPD proposals update. Deadline was extended to 3/2/2021 because of the semester calendar change. Only a few proposals have been submitted. Because the deadline date is later in the semester, the committee will need to act quickly in reviewing proposals at the subsequent meeting. Concern was also expressed about moving forward with planning the Fall Opening Day event, as there will be little time at the end of the semester. It was suggested that the committee start reviewing FPD submissions as they come in, starting with the next meeting, in order to finish the task by the end of the year.
3. Other: The committee reviewed the language used in the FPD handbook regarding how workshop presenters earn FPD credit was discussed. A minor change was proposed for clarity.
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| 1. ACTION Items
 | 1. Blanket language:
2. A motion was made to rescind the blanket authorization to the basics skills committee, as it is no longer needed.
3. Dr. Zia Nisani approved the motion
4. Mark Hoffer seconded the motion
5. All favored the motion.
6. A motion was made to not add any new blanket approvals:

a. Dr. De'Nean Coleman-Carew approved the motionb. Mark Hoffer seconded the motion1. c. All favored the motion.
2. A motion was made to stipulate that the Student Equity and FYE committee events that intend to claim Standard 1 credit must be submitted to the FPD committee for review at least three weeks before the event:

a. Dr. Zia Nisani approved the motionb. Mark Hoffer seconded the motionc. All favored the motion. |
| VII. Information Items  |   |
| VIII. Adjournment | Meeting Adjourned-3:45 p.m. |
| Next Meeting: 2-10-21 |  |

Approved 2-10-21rev