

# Faculty Professional Development Committee Agenda

Wednesday, March 8, 2017 L-201 2:15 p.m. - 3:45 p.m.

**Type of Meeting**: Regular **Note Taker**: Nancy Masters

Please Review/Bring: Agenda packet

## **COMMITTEE MEMBERS**

Kristine Oliveira, Faculty Co-Chair Dr. Bonnie Suderman, Co-Chair

Gary Roggenstein, Administrative Council Member Dr. Tom O'Neil, Administrative Council Member

Leslie Baker, Faculty Member Dr. Rona Brynin, Faculty Member

Dr. Zia Nisani, Faculty Member Jack Halliday, Faculty Member

Mark Hoffer, Faculty Member

Dr. Liette Bohler, Tenure Evaluation Coordinator

Greg Krynen, Technical Liaison Jackie Lott, Faculty Union Rep

Laurie Walker, Faculty Member - ABSENT

Dr. Jeffery Cooper, Faculty Member - ABSENT

Susan Snyder, Faculty Member

Dr. Darcy Wiewall, Faculty Member

Michelle Hernandez, Confidential Management Union

ASO Member - VACANT

## GUESTS: Dr. Magdalena Caproiu - proxy for Laurie Walker

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Items		Person	Action
I.	Opening Comments	Kristine Oliveira	
	from the Chairs	Dr. Bonnie Suderman	
II.	Open comments from		
	the Public		
III.	Approval of Minutes	Kristine Oliveira	a. February 22, 2016 (attachment)
IV.	Discussion Items	Kristine Oliveira	1. Goals
			<ul> <li>Event &amp; Program Evaluation</li> </ul>
			Mentorship Program
		Kristine Oliveira	2. Scholar in Residence Presentation Language
		Kristine Oliveira	3. FPD Proposals
V.	Action Items	Kristine Oliveira, Dr. Bonnie Suderman	1. Sabbatical Proposal Recommendations



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VI. Information Items	Greg Krynen	1. ConferZoom Demonstration	
	Kristine Oliveira	2. Calendar At-a-Glance	
	Kristine Oliveira	3. FPDC Senate Report	
NEXT MEETING DATE:			
March 22, 2017			



## Faculty Professional Development Committee Minutes

Wednesday, March 8, 2017 L-201 2:15 p.m. - 3:45 p.m.

Type of Meeting: Regular Note Taker: Nancy Masters

Please Review/Bring: Agenda packet

### **COMMITTEE MEMBERS**

Kristine Oliveira, Faculty Co-Chair Dr. Bonnie Suderman, Co-Chair

Gary Roggenstein, Administrative Council Member - ABSENT

Dr. Tom O'Neil, Administrative Council Member

Leslie Baker, Faculty Member

Dr. Rona Brynin, Faculty Member

Dr. Zia Nisani, Faculty Member

Jack Halliday, Faculty Member

Mark Hoffer, Faculty Member

Dr. Liette Bohler, Tenure Evaluation Coordinator

Greg Krynen, Technical Liaison

Jackie Lott, Faculty Union Rep

Laurie Walker, Faculty Member - ABSENT

Dr. Jeffery Cooper, Faculty Member - ABSENT

Susan Snyder, Faculty Member

Dr. Darcy Wiewall, Faculty Member

Michelle Hernandez, Confidential Management Union

ASO Member - VACANT

## \*\*A motion was made and seconded to amend the agenda to add late submissions as Action Item 2. Late Proposals (attachment)

## Motion carried.

GUESTS: Dr. Magdalena Caproiu - proxy for Laurie Walker, Dr. Mark McGovern – proxy for Dr. Jeffrey Cooper

The Faculty Professional Development Committee meeting of March 8, 2017 was called to order at2;15 p.m. by Kristine Oliveira, Faculty Professional Development Co-chair.

	Items	Person	Action
I.	Opening Comments from the Chairs	Kristine Oliveira Dr. Bonnie Suderman	None
II.	Open comments from the Public		None

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III. Approval of Minutes	Kristine Oliveira	a. February 22, 2016 (attachment)  A motion was made and seconded to approve minutes of the February 22, 2016 Faculty Professional Development Committee meeting.  Motion carried with two (2) corrections.
IV. Discussion Items	Kristine Oliveira	1. Goals
		<ul> <li>Event &amp; Program Evaluation         Members continued discussion regarding         the program evaluation. Kristine will ask         IT to incorporate survey questions within         the FPD contract reporting system.         Facilitators will have the opportunity to         provide feedback. Presenters and         attendees will also provide feedback         regarding technology during the events.</li> <li>Kristine will send questions to Rona for         the program and suggestions from the         committee regarding technology.</li> <li>A facilitator will provide a QR code at end         of the event.</li> <li>Mentorship Program         Kristine met with Mark and with Perry         Jehlicka, DETC Co-Chair. All agree working         together on a mentorship program would         be productive.</li> </ul>
	Kristine Oliveira	2. Scholar in Residence Presentation Language The language for the Scholar in Residence presentation is nearly finished. Codified language for the Scholar in Residence does not exist. President Knudson would like the Scholar in Residence to speak at Opening Day. Dr. Susan Lowry and the Senate Executive agreed to the idea and will work with the President to determine the timeframe. Kristine would like to create a standing event (2 hours) to honor our Scholar in Residence.
		Tina McDermott, the current honoree will present a flex event this semester, sometime around the Faculty Recognition Day event. In the fall she will address the audience at

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			Opening Day. Dr. Suderman noted the Scholar in Residence will not speak at the Honors Convocation or at graduation.
		Kristine Oliveira	3. FPD Proposals Kristine distributed handouts: Ranking Process Rubric, the list of proposals, and a separate list of proposals received after the deadline. She will meet with Dan Humphreys tomorrow regarding his late proposal. Mark Hoffer informed Kristine that in the past the FPDC set a hard deadline - late proposals were not accepted.
			Kristine will distribute her 16-page spreadsheet. Members will review the proposals and notate red flags in preparation of discussion and action at the March 22, 2017 meeting.
V.	Action Items	Kristine Oliveira, Dr. Bonnie Suderman	<ol> <li>Sabbatical Proposal Recommendations         Kristine confirmed she obtained the additional information from both applicants requested at the previous meeting.         <ul> <li>A motion was made and seconded to recommend Tina McDermott's proposal to the Board.</li> <li>Motion carried unanimously.</li> </ul> </li> </ol>
			<ul> <li>A motion was made and seconded to recommend Dr. Rachel Jennings' proposal to the Board. Motion carried unanimously.</li> </ul>
			Dr. Suderman noted she or Kristine will send the final drafts to the President informing him of the committee's recommendation of one or both applicants.
		Kristine Oliveira	2. Late Proposals (attachment)  A motion was made and seconded to accept late proposals.  Members discussed whether to accept four (4) flex proposals received after the deadline.  Faculty may claim Standard #3 credit if the late proposals are denied.  3 Yes votes, 6 No votes, 1 abstention.  Motion failed.



VI. Information Items	Greg Krynen	ConferZoom Demonstration
		Greg Krynen gave a demonstration of
		ConferZoom, a conference tool for use in the
		classroom and in meetings. ConferZoom
		replaces Blackboard cccConfer. A presenter
		would register for the ZoomApp; each meeting
		is assigned a URL. Attendees join the meeting
		by pasting the URL into the app. ConferZoom is
		faster and more efficient, without the technical
		challenges the current program has.
		See conferzoom.org for more information.
	Kristine Oliveira	2. Calendar At-a-Glance
		No new information.
	Kristine Oliveira	3. FPDC Senate Report
		Kristine recently presented the FPDC report to
		the Academic Senate.
The Faculty Professional Devel	opment Committee meeting of Marc	h 8, 2017 was adjourned at 3:22 p.m.
NEXT MEETING DATE:		
March 22, 2017		