



# Honors Committee Agenda

Monday, September 26, 2022  
ZOOM Meeting  
2:30-4:00 PM

**Type of Meeting:** Regular

**Note Taker:** Towana Catley

**Please Review/Bring:** Agenda Packet & Minutes

*Committee members:*

Towana Catley, Faculty Co-Chair  
Dr. Darcy Wiewall, Faculty Co-Chair  
Christos Valiotis, Dean MSE Administrative Member  
Rae Agahari, Arts & Humanities (sabbatical)  
OPEN, Athletics & Kinesiology  
David L. Adams, Career Tech Ed  
Tamira Palmetto Despain, Counseling & Ex-Officio  
Elinda Parkinson, Health & Safety Sciences  
OPEN, Library  
Andres Carrillo, Math Sciences Engineering  
Mike Pesses, Math Sciences Engineering

Pavinee Villapando, Math Sciences Engineering  
Greg Langner, Rhetoric & Literacy  
Dr. Matthew Jaffe, Social & Behavioral Sciences  
Kevin North, At-Large  
OPEN, At-Large  
Alberto Mendoza, Adjunct Representative  
Vejea Jennings, Ex-Officio  
John Vento, Ex-Officio  
Jasmine Walters, TAP Representative  
Diana Ferrassoli & Brandy Lechuga, ASO Representative

Items	Person	Action
I. Call to Order and Roll Call	Towana & Darcy	
II. Open Comments from the Public		n/a
III. Opening Comments from Co-Chairs & Informational Items <ul style="list-style-type: none"> <li>Fall 2022 TAP report</li> <li>HTCC Faculty Needed Transfer Fair 10/14</li> <li>Status of Honor CORs</li> <li>Spring 2023 Class Schedule</li> <li>Honor's Convocation Wed, April 26, 2023</li> <li>Special Admits HS</li> </ul>	Towana & Darcy	
IV. Approval of Minutes <ul style="list-style-type: none"> <li>Approval of Minutes – 8.29.2022</li> </ul>	All	<b><u>Issues Discussed:</u></b> <b><u>Action Taken:</u></b> <b><u>Follow Up Items:</u></b>
V. Action Item <ul style="list-style-type: none"> <li>Teaching Honor Courses Synchronously</li> <li>2022-2023 Committee Goals</li> <li>Process for Approving New Honors Faculty</li> <li>Honors Faculty Training Courses/Options</li> </ul>	All	<b><u>Issues Discussed:</u></b> <b><u>Action Taken:</u></b> <b><u>Follow Up Items:</u></b>
VI. Discussion <ul style="list-style-type: none"> <li>Teaching Honor Courses Synchronously</li> <li>2022-2023 Committee Goals</li> <li>Honors Faculty Training Courses/Options</li> <li>Process for Approving New Honors Faculty</li> </ul>	All	<b><u>Issues Discussed:</u></b> <b><u>Action Taken:</u></b> <b><u>Follow Up Items:</u></b>

<ul style="list-style-type: none"> <li>• New/Existing Honors Options</li> <li>• TAP Honors Syllabi Repository</li> <li>• TAP Honors Option Proposal Repository</li> </ul>		
<ul style="list-style-type: none"> <li>• Adjournment</li> </ul>		
<p><b>NEXT MEETING DATE: October 24, 2022</b></p>		



### **List Committee Goals for the 2022-2023 Academic Year**

- I. Maintain active membership in the AVC Honors Program (400 – 500 students).
- II. Review and revise the Honors Option Contract system.
- III. Increase Honor Option enrollment to pre-pandemic numbers (ca. 225 per semester; 2021-2022 less than <70 per semester).
- IV. Develop Honor CORs for the outstanding Honors Courses
- V. Encourage Faculty and Student participation & attendance at the UCI Research Conference 2023
- VI. Increase course and option offerings in STEM and non-101 GE level courses.
- VII. Create a more functional and informative AVC Honors webpage.
- VIII. Develop a process for Approving New Honors Faculty to teach Honors Courses
- IX. Develop Faculty Training to Teach Honors Courses/Options
- X. TAP Honors Syllabi and Honors Option Proposal Repository
- XI. Focus on student recruitment through the maintenance of all student email access, participation in outreach community events, and social media.
- XII. Offer the AVC Honors Convocation on weeknight to encourage student & family participation in-person to celebrate Honors students, Subject Area Award winners, and successful program completion.



## Honors Faculty Training

### Faculty Requirements to teach Honors Courses and/or to teach Honors Options

- Approval by Honors Committee
- Completion of a 2-hour training with Honors Directors
- Faculty can receive FPD credit for attending training sessions.
- A refresher course will be required every **TWO YEARS?**

### Faculty Honors Course: training provides a brief introduction about the Honors Program

- Benefits and eligibility requirements
- An explanation of the structure of Honors classes at our college
- Review curriculum for the specific course they will be teaching
- Sample Honors syllabi
- Registration procedures for Honors classes
- Review outside the class support services for students (Department Chairs and Honors Faculty in the department, Honors counselors, workshops, Honors Student Mentors)
- Honors COR good for 4 years ~ AP&P review/revise requirement
- Review/Revise Honors CORs every four years, or as needed
- **Approval by Honors Committee ~ Must submit a proposal?**

### Faculty Honors Option:

- All the above included, plus
- Sample Honors Option statement for syllabi
- **Submit an Honors Option Proposal for committee approval**
- Review/revise Honors Option Proposals every four years, or as needed
- Honors Option Contract System; student and faculty requirements
- Option proposals good for 4 years ~ review/revise as needed
- Complete Honors Option Contract System for each students each semester offered
- End of Semester verifies students completed Honors Option

### Honors Faculty 2.0 Training [aka Best Practices]

- For folks who have taught Honors but are interested in learning from their Honors colleagues about what has worked in their classes, challenges they have faced, and resources they have drawn from.