



ANTELOPE VALLEY COLLEGE
STUDENT LEARNING OUTCOMES MEETING
September 23, 2013
3:00 p.m. – 4:30 p.m.
L 201

To conform to the open meeting act, the public may attend open sessions

MEMBERS PRESENT			
Dr. Fredy Aviles, Chair	Dr. Meeta Goel	Dr. Lee Grishman	Wendy Stout
Stacey Adams	Dr. Glenn Haller	Dr. Scott Lee	William Vaughn
David Durost	Dr. Irit Gat	Melanie Parker	
MEMBERS ABSENT	GUESTS PRESENT/EX-OFFICIO MEMBERS		
Leslie Baker	Dr. Tom O’Neil		
Kimberly Covell	Dr. Bassam Salameh		
Diana Keelan			

1. **CALL TO ORDER AND ROLL CALL**
 A motion was made and seconded to call the September 23, 2013 SLO Committee Meeting to order at 3:07 p.m. Dr. Fredy Aviles, SLO Faculty Co-Chair, called the meeting to order at 3:07 p.m. Motion carried.

2. **OPENING COMMENTS FROM THE SLO COMMITTEE CHAIR**
 Dr. Fredy Aviles reminded the committee of the fast approaching deadline to have action plans entered in Weave, which is October 1, 2013. Wendy Stout, Health Sciences representative, indicated that she is having trouble running reports from Weave. Dr. Meeta Goel, Dean of Institutional Effectiveness, Research and Planning, stated that it may be an access issue and will look into the problem.

3. **OPEN COMMENTS FROM THE PUBLIC**
 No comments from the public were made.

4. **APPROVAL OF MINUTES**
 - a. **September 9, 2013**
 A motion was made and seconded to approve the minutes of the September 9, 2013 Student Learning Outcomes Committee meeting. After a brief moment, it was determined that discussion was not needed. Motion carried with two abstentions.

5. **REPORTS**
 - a. **FPD: PLO assessment (9/16, 7-10 pm SSV 151)**
 Dr. Fredy Aviles indicated that unfortunately the session did not draw a significant number of attendees but the discussion was good.

 - b. **Updates from the Department of Institutional Effectiveness, Research, and Planning – Dr. Meeta Goel**
 Dr. Meeta Goel stated that she is happy to run reports for the committee since there are thirty different reports available through Weave but does not know what type of reports the committee is used to receiving. She also provided the committee with an update on the upcoming accreditation visit, which is scheduled for Friday, October 18, 2013.

 Dr. Goel also expressed some concern with the way our college is utilizing Weave and thinks the college is not using the software to its fullest capabilities. She cited two areas, SLO to PLO link and accreditation standards, not currently being entered in Weave but is function available to the campus. Dr. Aviles recommended that Weave training be made available since he also noticed President’s goals and Institutional Learning Outcomes can be entered in the system but currently are not in use. He also suggested that Aaron Voelker, previous Research Analyst, be contacted for guidance. Mrs. Stacey Adams suggested that not all Weave users have access to link ILOs. Dr. Aviles stated that currently faculty do have this access in CurricUNET. Mrs. Adams indicated that currently a lot of campus

members approve courses moving through the approval process in CurricUNET while Weave users are the only eyes that review the information in Weave for accuracy. She also stated that more communication is needed to let faculty know that it is their responsibility to transfer the approved SLOs/PLOs from CurricUNET into Weave.

Dr. Meeta Goel requested information on the campus members who were trained as super users in Weave. Melanie Parker, Academic Affairs Faculty representative and previous SLO Cochair, stated that she received a little bit of training but the primary training was given to the Institutional Effectiveness, Research and Planning office, Aeron Zentner, Aaron Voelker, and Ted Younglove.

6. **ACTION ITEMS**

- a. **Revised SLOs:** AJ 101, AJ 109, AJ 110, AJ 208, **ASTR 101, BUS 101, BUS 105, CA 171, CA 182,** ENGL 061, ENGL 095, ENGL 097, ENGL 099, ENGL, 100R, ENGL 101, ENGL 102, ENGL 103, ENGL 111, ENGL 112, ENGL 113, ENGL 221, ENGL 222, ENGL 225, ENGL 227, ENGL 230, ENGL 231, ENGL 235, ENGL 236, ENGL 240, ENGL 242, ENGL 246, ENGL 250, ENGL 253, ENGL 256, ENGL 257, ENGL 259, ENGL 265, ENGL 279, ENGL 299, **GEOG 101, GEOG 105, GEOG 106, GEOG 220, GEOG 222,** GEOG 298A, GEOG 298B, GEOG 298C, HD 100, **MATH 080, MATH 102, MGT 121,** OT 201, *DM 101L, DM 115, and DM 115L*

A motion was made and seconded to approve action item 6a Revised SLOs. Dr. Aviles requested a motion to amend the agenda to include additional SLOs that were recently reviewed and meet all the requirements of a properly written SLO.

A motion was made and seconded to amend the agenda to add DM 101L, DM 115, and DM 115L. Motion carried.

Dr. Aviles also communicated to the committee that the paper SLO revision forms continue to be submitted to the committee, however, the courses noted in bold with the exception of English were submitted through the CurricUNET revision process. After a brief moment it was decided that addition discussion was not necessary. Motion carried to approve item 6a as amended.

- b. **Revised PLOs: Associate in Art in English for Transfer (AA-T)
Associate in Art in English (Transfer and Non-Transfer)**

A motion was made and seconded to approve action item 6b Revised PLOs. Mrs. Stacey Adams asked if the PLO and SLO are on the agenda as revised then we are trusting that the division representative and co-chair have reviewed the changes. Dr. Aviles responded that he has reviewed each of these items and the division representative should have reviewed as well. Motion carried.

- c. **New SLO: GEOG 110, World Regional Geography**

A motion was made and seconded to approve action item 6c New SLO GEOG 110, World Regional Geography. Dr. Aviles reminded the committee that this SLO was previously reviewed by the committee and changes were requested. All requested changes have now been made and are reflected in the document. Motion carried.

- d. **New SLO: CA 183, Security Countermeasures**

A motion was made and seconded to approve action item 6d New SLO CA 183, Security Countermeasures. Dr. Aviles Wendy Stout asked why there is not a second assessment value. Mrs. Stacey Adams indicated that students either pass or fail. Motion carried.

- e. **SLO/PLO Revision Instructions**

Dr. Fredy Aviles walked the committee through the electronic process in CurricUNET by making a revision of his course PSY 236 and referencing the document at each level. After his presentation was concluded, Mrs. Stacey Adams requested clarity on who determines whether the revision to the SLO or PLO is substantial or minor. Dr. Fredy Aviles feels it is up to the representative but he would also review the changes too. He asked the committee if the course or program revisions are deemed substantial, should the SLO or PLO be read by the full committee, to which the committee responded that not necessarily in all cases would a full review be necessary. Mrs. Stacey Adams recommended that this document be put in a bullet format and language should be added about updating Weave. It was also noted that a sentence should be added that indicates all SLO and PLO revisions need to go through

CurricUNET, and the minor/major language should be moved to the top. Dr. Aviles noted all changes and offered to bring the revised document to the next meeting for the committee's review. It was also suggested that another all campus email be sent out regarding the need for SLO/PLOs to be revised at the same time as the course outline of record.

7. **DISCUSSION ITEMS**

a. **Assessment criteria**

Dr. Fredy Aviles opened the dialogue on this topic by asking the committee what the appropriate language should be for assessment criteria. Ms. Wendy Stout stated that if I am able to explain as the division representative the intent behind the language as Stacey Adams did with CA 183, then that should be enough. Dr. Aviles asked if a faculty member states a rubric is used, do we need to require that they explain the determination behind the pass rate. Wendy Stout did not feel it was necessary to write specifically the use of the rubric on the SLO. Mr. Bill Vaughn stated why not use the SLO to determine whether a student has met the SLO, according to instructor did student met the SLO. Wendy Stout explained the purpose was for the SLO to be data driven and not subjective. Melanie Parker stated that two instructors teaching the same course do things very differently so student should be evaluated on an objective level. Dr. Aviles stated that SLOs should cover the core of the class. He attended a webinar and it was suggested that credit is granted based on a student meeting the SLO.

Mrs. Stacey Adams feels the English SLOs were just shy of a good assessment. She asked if all teachers will arrive at the same conclusion of a student's work. Mr. Vaughn requested clarity because he thought the faculty were not supposed to grade the SLOs. Dr. Goel stated that the SLOs are meant to indicate what students are learning in the class and the rubrics are used to measure how successful they are in obtaining the knowledge. Mr. Vaughn thinks the ideology is flawed in how we are writing assessment criteria. Melanie Parker requested that this item return to the next agenda for further discussion. Dr. Goel offered to do research on the assessment language used by other colleges. Ms. Parker stated that Weave has a document repository and perhaps all rubrics should be posted there so anyone reviewing SLOs can bring up the rubric for clarity.

b. **SLO Committee Goals Fall 2013-Spring 2014**

Tabled due to lack of time.

c. **Spring 2014 Welcome Back (1/31/2014)**

Dr. Fredy Aviles indicated that he is working to submit the form to the Flex committee for approval to be included in the Spring 2014 Welcome Back day. Dr. Irit Gat, Social and Behavioral Science representative and Flex Chair, indicated that even though she is one the committee she cannot guarantee approval of the request since it is a Flex committee decision. She did recommend that if the committee is willing to be flexible in the type of slot they are given at welcome back, i.e. break out session, general session or whole campus, then send an email with three types of meetings listed in the order of most preferred. The SLO Committee agreed that they would prefer a division break out session so representatives can work directly with faculty in their area, however a general session would be ok followed by a whole campus session, although this would be the least effective for the college.

d. **SLO Committee name**

Tabled due to lack of time.

8. **ADMINISTRATIVE BUSINESS**

- a. **SLO-Related Events** – FPD: General pedagogical strategies (10/17, 7-10 pm, SSV 151)
Why grades are not enough (11/18, 7-10 pm, SSV 151)

9. **OTHER**

- a. SLO Meeting dates for Fall 2013: 10/14, 10/28, 11/25

9. **ADJOURNMENT**

A motion was made and seconded to adjourn the September 23, 2013 Student Learning Outcomes Committee meeting at 4:33p.m. Motion carried.

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