



ANTELOPE VALLEY COLLEGE
FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE
AGENDA
February 26, 2014
2:00 p.m. – 3:30 p.m.
A140

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL
2. OPENING COMMENTS FROM THE CO-CHAIRS
3. OPEN COMMENTS FROM THE PUBLIC
4. APPROVAL OF MINUTES
 - a. February 12, 2014 Minutes – to be provided
5. INFORMATIONAL ITEMS
 - a. Mandatory Training – Standard 1 Carryover – Ed Knudson
 - b. FPD Proposal Ranking – attachment
 - c. Summer Project – Dr. Ed Beyer, Greg Krynen
 - d. FPD Survey of Hours – Mark Hoffer, Jack Halliday
6. ACTION ITEMS
7. DISCUSSION ITEMS
 - a. Fall 2013 FPD Presentation Online Survey – Mark Hoffer, Harish Rao
 - b. FPD Presentations – Cancellations, Date Changes
 - c. Honors – John Vento
8. OTHER
 - a. Review/Approve Flex Plans
9. ADJOURNMENT

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.



ANTELOPE VALLEY COLLEGE
FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE
MINUTES
February 26, 2014
2:00 p.m. – 3:30 p.m.
A140

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL

The Faculty Professional Development meeting of Wednesday, February 26, 2014, was called to order at by Dr. Irit Gat, Co-Chair.

2. OPENING COMMENTS FROM THE CO-CHAIRS

- Dr. Irit Gat reported meeting with President Knudson regarding Fall 2014 Opening Day. The campus will be closed. The morning session will be managed by President Knudson. Tentative plans include a guest speaker and a barbecue lunch. The afternoon will include Faculty Professional Development workshops, and division meetings at 4:00 p.m. More details will follow.
- Dr. Gat reported an email from the Chancellor regarding recommendations and included plans for more funding for Faculty Professional Development.

3. OPEN COMMENTS FROM THE PUBLIC

None

4. APPROVAL OF MINUTES

a. February 12, 2014 Minutes

*A motion was made and seconded to approve the minutes of the February 12, 2014 Faculty Professional Development meeting, contingent upon the confidentiality of sabbatical names and information.
Motion carried with correction.*

5. INFORMATIONAL ITEMS

a. Mandatory Emergency Training – Standard 1 Carryover – Ed Knudson

Dr. Gat reported President Knudson emailed her to ask if faculty could carryover seven (7) hours of Faculty Professional Development credit into the 2014-2015 academic year. Dr. Gat reviewed Title 5, the California Community College Guidelines for Faculty Professional Development, and called the Chancellor's office for clarification. An email reply from the Chancellor's office cited the Academic Senate for California Community Colleges Guidelines For the Implementation of the Flexible Calendar Program – page 11:

"In determining an equivalency formula, the required hours in lieu of instructional activities should at least be equal to the sum of the classroom hours from which the instructor is released plus related out-of-classroom hours of responsibility that are not performed as a result of being released from classroom instruction (title 5, section 55728). Flexible calendar hours may be conducted at any time during the fiscal year (title 5, section 55720 (a)). **This requirement would prohibit flexible calendar hours to be carried over or "banked" by individual faculty from year-to-year.**"

b. FPD Proposal Ranking – attachment

Dr. Gat reviewed the FPD Proposal Ranking form, and reminded members 2014-2015 proposals are due this Friday, February 28, 2014. Mr. Greg Krynen reviewed the new online submission process that will also be used for ranking. Mr. Krynen will conduct a dry run of the ranking process at the March 12, 2014 FPD meeting.

c. Summer Project – Dr. Ed Beyer, Greg Krynen

Dr. Gat explained she, Dr. Ed Beyer, Greg Krynen and Nancy Masters will work this summer to develop a paperless process for faculty to manage Faculty Professional Development.

Approved: March 12, 2014 Faculty Professional Development Meeting

d. FPD Survey of Hours – Mark Hoffer, Jack Halliday
 Mark Hoffer and Jack Halliday will meet next Wednesday, March 5, 2014, to review the Faculty Professional Development hourly requirement for faculty. Mr. Hoffer and Mr. Halliday will work with Dr. Meeta Goel, to create a survey to poll faculty for feedback. Dr. Gat explained President Knudson, the union and Senate will need a consensus by fall, and any changes would not occur until the 2015-2016 academic year.

6. ACTION ITEMS

None

7. DISCUSSION ITEMS

a. Fall 2013 FPD Presentation Online Survey – Mark Hoffer, Harish Rao

Mr. Mark Hoffer and Mr. Harish Rao met with Dr. Meeta Goel, and distributed findings from the Fall 2013 FPD Event Evaluation. Sixty-six (66) people responded to the survey. See attachment.

b. FPD Presentations – Cancellations, Date Changes

Dr. Gat initiated discussion regarding the ongoing issue of Faculty Professional Development event cancellations. Members determined no action can be taken regarding presentation cancellations and changes.

c. Honors – John Vento

Mr. John Vento, Honors Coordinator addressed members, requesting Standard 3 credit for faculty who work with the Honors Option program. It was suggested faculty must submit an Honors Option Contract, to be approved by Mr. Vento upon completion. A maximum of 10 hours per semester/20 hours per year may be claimed. Mr. Vento will present the request to the Honors Committee for approval, and then bring back to the FPD Committee for approval as an action item. If approved, the opportunity will be added to the 2014, 2015 Faculty Professional Development Handbook, and published on the FPD and Honors website. Honors Option Contract. A suggestion was made to offer an Honors Option workshop at Fall 2014 Opening Day.

Mr. Vento reminded members of the upcoming Subject Area Awards, and asked each to nominate up to two (2) students.

8. OTHER

a. Review/Approve Faculty Professional Development Plans and Contracts

Members reviewed and approved Faculty Professional Development Plans and Contracts.

9. ADJOURNMENT

The Faculty Professional Development meeting of February 26, 2014, was adjourned at 3:14 p.m. by Dr. Irit Gat, Co-Chair.

MEMBERS PRESENT		
Dr. Irit Gat, Co-Chair	Rosa Fuller	Melanie Parker
Rae Agahari	Jack Halliday	Harish Rao
Dr. Liette Bohler	Mark Hoffer	LaDonna Trimble
Rona Brynin	Greg Krynen	Cindy Walter
Dr. Magdalena Caproiu	Ty Mettler	
MEMBERS ABSENT		
Jackie Lott	Dr. Tom O'Neil	Rick Shaw
GUESTS		
John Vento		

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Approved: March 12, 2014 Faculty Professional Development Meeting

FPD Proposal Ranking Process

Check all that apply:

<input type="checkbox"/>	Improves student learning and retention through focusing on instructional strategies, techniques, and support services
<input type="checkbox"/>	Encourages development of teaching and assessment methods with new educational technologies
<input type="checkbox"/>	Enhances lifelong learning skills by examining culturally diverse perspectives in the arts, sciences, and humanities
<input type="checkbox"/>	Supports the AVC mission and ILOs, which includes solving problems using oral and written communication, critical thinking, listening skills, and teamwork
<input type="checkbox"/>	Has a workshop/hands on/interactive component
<input type="checkbox"/>	Promotes faculty interaction, collegiality, and professional growth often through interdisciplinary collaboration.

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