



Faculty Professional Development Committee Agenda	November 13, 2019 2:30 – 4:00 p.m., L-201
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COMMITTEE MEMBERS

Rosa Brambila Fuller, Faculty Co-chair
 Duane Rumsey, Administrative Council Member
 Dr. Irit Gat, Administrative Council Member
 VACANT – Administrative Council Member
 Mark Hoffer, Faculty Member
 Dr. Rona Brynin, Faculty Member
 Dr. De’Nean Coleman-Carew, Faculty Member
 Dr. Zia Nisani, Faculty Member
 Tiesha Klundt, Faculty Member
 Dr. Barbara Fredette, Faculty Member
 Jane Bowers, Faculty Member
 John Wanko, Faculty Member
 Walter Briggs – Faculty Member
 Dr. Jeffery Cooper – Faculty Member
 Dr. Liette Bohler, Tenure Evaluation Coordinator
 Greg Krynen, Technical Liaison
 Nate Dillon, Faculty Union Rep
 Michelle Hernandez, Confidential Management/Supervisory/Administrators
 Rochelle Guardado - Adjunct Representative
 Gwenn Preston, Classified Representative
 VACANT - ASO Member

Items	Action
I. Opening Comments from Faculty Co-chair	
II. Open comments from the Public	
III. Approval of Agenda	A.
IV. Approval of Minutes	A. October 23, 2019 FPDC Meeting
V. Discussion Items	A. FPD Proposal Workshops B. FPD Mentorship Program
VI. Action Items	A. Spring Welcome Back Agenda - Finalize B. Breakout Group Updates with Recommended Changes <ul style="list-style-type: none"> • FPD website - Rona/DeNean Workgroup Leads • FPD 2020-21 Solicitations + Calendar – Zia’s Workgroup Leads • FPD Contract System – Greg Krynen
VII. Information Items	A. Professional Milestones Date and Solicitations
VIII. Adjournment	
Next Meeting: 3/11/20	

* Identify proxy on sign-in sheet



Faculty Professional Development Committee Draft Minutes	October 23, 2019 2:30 – 4:00 p.m. L-201
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Type of Meeting: Regular
Please Review/Bring: Agenda packet

COMMITTEE MEMBERS

Rosa Brambila Fuller, Faculty Co-chair
 Duane Rumsey, Administrative Council Member
 Dr. Irit Gat, Administrative Council Member
 VACANT – Administrative Council Member
 Mark Hoffer, Faculty Member - *ABSENT*
 Dr. Rona Brynin, Faculty Member
 Dr. De’Nean Coleman-Carew, Faculty Member
 Dr. Zia Nisani, Faculty Member
 Tiesha Klundt, Faculty Member
 Dr. Barbara Fredette, Faculty Member
 Jane Bowers, Faculty Member
 John Wanko, Faculty Member
 Walter Briggs – Faculty Member
 Dr. Jeffery Cooper – Faculty Member
 Dr. Liette Bohler, Tenure Evaluation Coordinator
 Greg Krynen, Technical Liaison - *ABSENT*
 Nate Dillon, Faculty Union Rep
 Michelle Hernandez, Confidential Management/Supervisory/Administrators
 Rochelle Guardado - Adjunct Representative
 Gwenn Preston, Classified Representative – Desiree Lee, Proxy
 VACANT - ASO Member

Items	Action
I. Opening Comments from Faculty Co-chair	
II. Open comments from the Public	
III. Approval of Agenda	A.
IV. Approval of Minutes	A. October 9, 2019 FPDC Meeting
V. Discussion Items	A. AVID Campus Plan B. Spring Welcome Back Agenda C. FPD Standards and Maximum Hours
VI. Action Items	A. Spring Welcome Back Agenda B. Breakout Group Updates with Recommended Changes <ul style="list-style-type: none"> • FPD website - Rona/DeNean Workgroup Leads • FPD 2020-21 Solicitations + Calendar – Zia’s Workgroup Leads

	<ul style="list-style-type: none">• FPD Contract System – Greg Krynen
VII. Information Items	<ul style="list-style-type: none">A. Professional Milestones – 5/8/20 Proposed Date and Survey RequestB. Sabbatical Proposal Solicitation and ReportsC. NISOD
VIII. Adjournment	
Next Meeting: 11/13/19	

* Identify proxy on sign-in sheet

FPDC Committee Meeting
11-13-19
2:30 pm – 4:00pm
Location: L-201

AGENDA

- 1) Opening Comments Chair
- 2) Opening Comments public
- 3) Approval of Agenda – RF
- 4) Approval of Minutes
- 5) DISCUSSION Items:
 - A) FPD proposal workshops
 - B) FPD mentorship program
- 6) ACTION Items:
 - A) Spring Welcome Back agenda finalize
 - B) Break out Group Updates with recommend changes:
 - FPD website* – Rona/DeNean workgroup leads
 - FPD program 2020-21 solicitations + calendar – Zia/John workgroup leads
 - FPD Contract System- Greg Krynen
- 7) Informational Items:
 - A) Professional Milestones Date and Solicitions

Identify Proxy on Sign in sheet

Next meeting: Wednesday at 2:30 pm
3/11/20



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Type of Meeting: Regular
Please Review/Bring: Agenda packet

COMMITTEE MEMBERS

- Rosa Brambila Fuller, Faculty Co-chair
- Duane Rumsey, Administrative Council Member
- Dr. Irit Gat, Administrative Council Member
- VACANT – Administrative Council Member
- Mark Hoffer, Faculty Member - Absent
- Dr. Rona Brynin, Faculty Member
- Dr. De’Nean Coleman-Carew, Faculty Member
- Dr. Zia Nisani, Faculty Member
- Tiesha Klundt, Faculty Member
- Dr. Barbara Fredette, Faculty Member
- Jane Bowers, Faculty Member
- John Wanko, Faculty Member
- Walter Briggs – Faculty Member
- Dr. Jeffery Cooper – Faculty Member
- Dr. Liette Bohler, Tenure Evaluation Coordinator
- Greg Krynen, Technical Liaison - Absent
- Nate Dillon, Faculty Union Rep
- Michelle Hernandez, Confidential Management/Supervisory/Administrators
- Rochelle Guardado - Adjunct Representative
- Gwenn Preston, Classified Representative (proxy of Desiree Lee)
- VACANT - ASO Member

Items	Action
I. Opening Comments from Faculty Co-chair	
II. Open comments from the Public	
III. Approval of Agenda	A. Approved
IV. Approval of Minutes	A. October 9, 2019 FPDC Meeting – Approved with one abstention with suggested corrections: VI. Strike sentence on third bullet point “work group will offer working”
V. Discussion Items	A. AVID Campus Plan – Michelle Hernandez informed committee on plans to continue implementation of AVID on campus, and asked if anyone on FPDC would like to participate in an ongoing training program and/or strategic planning. SOAR also has an interest to participate in AVID on campus. John

Wanko offered to help. Rochelle Guardado suggested that Cindy Littlefield be contacted to see if she would like to participate.

- B. Spring Welcome Back Agenda – We need to determine how long our activities will be for the day on January 31st. We will start at 12 and can either go until 3pm or 4pm. Faculty voted to go until 4pm with one opposed.
- C. FPD Standards and Maximum Hours - At the Welcome Back Day, The President announced the Leadership Institute would award 60 hours of FPD STD 1 credit. Although there are limits to the amount of STD 2 and 3 that can be awarded for one activity, it does not specify a limit for STD 1.
Faculty Concerns:
 - Should there be a limit for STD 1 per activity, and is this a “loophole”?
 - Is it appropriate for administration to award FPD 1 credit without consulting the FPD committee?
 - Why can this program claim the full 60 hours?
- D. Eight sessions have been confirmed:
 - 1. The Nursing Program
 - 2. Technical Training for FPD proposals
 - 3. The Program Review Section – Stacy Adams has confirmed she is interested.
 - 3. The Adjunct Session
 - Action Item: Rochelle Guardado has received feedback on items the adjunct faculty would like to hear about during this session and is formulating the session format based on responses.
 - 4. Faculty Resource Session
 - Concern: This session may be too closely related to other activities. Recommendation that it be kept.
 - Action Item: John Wanko will continue to explore options on presenters.
 - 5. Union Update confirmed
 - 6. Undergraduate Research
 - 7. AVID Session
 - Action Item: Michelle Hernandez will work to put something together.
 - 8. Narratives with Mark Hoffer
 - 9. Administration Session – Admin has requested entire morning.Other:
 - 10. Retirement planning: NO response from HR after multiple contacts about a session. Action Item: Rosa Fuller will contact Harmony Miller in HR to see if she can lead a session regarding benefits.
 - 11. ELumen/ Action Plans/Outcomes/SLO entry. No response from faculty contacted. - Action Item: Tiesha Klundt will follow up with the Outcomes Committee to see if they would like to participate in activities.

Three sessions to be offered. Time Format voted upon. Sessions will be distributed into one of these time slots. No specific preferences were made, but the following three will anchor each one of the sessions, as they have multiple presenters.

Session 1: 12:00pm-1:10pm – (AVID +)

Session 2: 1:25pm-2:35pm – (Faculty Resource)

Session 3: 2:50pm-4:00pm – (Adjunct Session +)

	Remaining sessions will be distributed into one of these three sections
VI. Action Items	<p>A. Spring Welcome Back Agenda (see V. B. above)</p> <p>B. Breakout Group Updates with Recommended Changes</p> <ul style="list-style-type: none"> • FPD website - Rona/DeNean Workgroup Leads Action Item: Recommended changes will be forwarded to Greg Krynen and DeNean will work with him. • FPD 2020-21 Solicitations + Calendar – Zia’s Workgroup Leads Action Items: Zia Nisani will reserve the labs needed for the events. Rosa will send an announcement to faculty that the proposal system is open. She will also mention the Spring Professional milestones event. Individual leads will send out reminder emails to all faculty to promote their events. • FPD Contract System – Greg Krynen – In Greg’s absence Rosa reported that he has received all of the recommendations and continues working on developing something for IT. Need to limit additional recommendations and it will be difficult to incorporate.
VII. Information Items	<p>A. Professional Milestones – 5/8/20 Proposed Date and Survey Request Action Item: Rosa Fuller will reach out to Academic Senate to see if this event can be coordinated during the week with Faculty Recognition Day.</p> <p>B. Sabbatical Proposal Solicitation and Reports Discussion: Applications are due by the first day back in spring, Feb 3rd, with dean approval. It is important to clarify the expectations and requirements with participating faculty upon their return.</p> <p>C. NISOD</p>
VIII. Adjournment	Meeting adjourned – 4:02pm
Next Meeting: 11/13/19	

* Identify proxy on sign-in sheet

SPRING WELCOME BACK DAY DRAFT AGENDA

8-8:30 Welcome Drs. Uhazy and Vines
 Session 1 Edu Nav, Document
 8:30 to 9:30 Imaging, Neo Gov Rick Shaw
 BREAK
 9:45 to 11 Guest Presenter Details to follow
 LUNCH

SESSION 1	NAME	Presenter	
12pm to 1:10 pm			
1	Instructional Strategies for student engagement	Assorted faculty	AVID Strategies and more for instructors to engage students and facilitate interactions among colleagues and students.
2	My Retirement Decisions	CALSTRS - Arjuna Singh MPH	Educators who are 5 or fewer years from retirement; very in-depth workshop covering almost everything
3	Technical Training workshop for FPD Proposals		X
4	Program Review Session	Stacey Adams	locate your Program Review data, forms, and get started on Program Review. Learn about

SESSION 2			
1: 25 to 2:35			
1	Faculty Resource Session	Assorted programs and faculty	(Homelessness/Arches, Student Services)
2	How Narratives Can Help Us Find Constructive Solutions to Campus Challenges	Mark Hoffer +	
3	Union Update	Scott Lee	
4	Nursing Program	Division faculty	

SESSION 3			
2:50 to 4pm			
1	Adjunct Session	Rochelle et al	
2	Undergraduate Research (Curennet)	Dr. Nissani	
3	Technical Training Session for eLumen and Creating Action Plans.	MAYBE- NOT confirmed	
4	Media Captioning Session	NOT CONFIRMED	Lecture vs Workshop. Lead unclear



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 Dr. Rona Brynin, Faculty Member, Absent
 Dr. De’Nean Coleman-Carew, Faculty Member
 Dr. Zia Nisani, Faculty Member
 Tiesha Klundt, Faculty Member
 Dr. Barbara Fredette, Faculty Member
 Jane Bowers, Faculty Member, Proxy Heidi Williams
 John Wanko, Faculty Member
 Walter Briggs – Faculty Member
 Dr. Jeffery Cooper – Faculty Member
 Dr. Liette Bohler, Tenure Evaluation Coordinator
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Items	Action
I. Opening Comments from Faculty Co-chair	Welcome
II. Open comments from the Public	None
III. Approval of Agenda	A. Approved - Unanimous
IV. Approval of Minutes	A. October 23, 2019 FPDC Meeting
V. Discussion Items	A. FPD Proposal Workshops Workshops to help faculty write successful FPD proposals are on 11/20/19 and 11/22/19. Remind colleagues. B. FPD Mentorship Program – Faculty Engagement Programs will be under the umbrella name of Faculty Engagement Programs. They are: Instructional Exchange Program – STD 1 /semester Faculty Mentorship Program – STD 2 / semester or year-long Faculty Learning Communities – STD 2 year-long program *Faculty Inquiry Groups – STD 1* (new) semester or year-long

	<p>An update was given to members describing each group description, application deadlines, reporting requirements, duration and participation to date. A suggestion was made to include a new program called Faculty Inquiry Groups. Google Classrooms and Zoom could be used for faculty seeking off campus options.</p> <p>All programs are required to provide a report at the end of the semester.</p> <p>The Faculty Learning Communities (FLCs) will remain as a one-year commitment. Application deadline will change from Spring to Fall to coincide with submission of FPD contracts and start of the semester.</p> <p>Action Item: The suggestion was made to market the Faculty Mentorship Program more, perhaps during new faculty and adjunct orientations.</p> <p>Action Item: The handbook needs to be updated to 20 hour cap for Mentorship Program (it currently incorrectly states 40 hours can be earned) – Approved Unanimously</p> <p>These are more faculty intensive programs and offer faculty an opportunity to delve into their discipline or areas that apply to their teaching, along with increased ties to the AVC community. There was discussion about the amount of time and energy needed to monitor these new FPD offerings. They support other changes going on at AVC including Vision for Success, campus goals etc. In the future there will be a need for someone to coordinate these program. There was discussion about possibly having a campus liaison to help organize and monitor the Faculty Engagement groups. The structure needs to be developed, but perhaps it could be tied to other initiatives on campus such as Guided Pathways, grant or Center for teaching excellence. More discussion to follow and eventual coordination with Van Rider.</p>
<p>VI. Action Items</p>	<p>A. Spring Welcome Back Agenda – Finalize Action Item: Move “Narratives” event from session 2 to session 3. Action Item: Postpone Media Caption event to another time. Action Item: Postpone Undergraduate Research event (Dr. Nisani will perform during the normal semester). Action item: Check to see if Avid Strategies can be included in other events (such as perhaps Nursing) and remove AVID event. Action Item: Move Program Review event to second session. Action Item: Either move Nursing or Union event to first session.</p>

	<p>B. Breakout Group Updates with Recommended Changes</p> <ul style="list-style-type: none"> • FPD website - Rona/DeNean Workgroup Leads Significant changes were made, but it is not quite ready to view. • FPD 2020-21 Solicitations + Calendar – Zia’s Workgroup Leads • FPD Contract System – Greg Krynen
VII. Information Items	<p>A. Professional Milestones Date and Solicitations Honors Convocation is also on May 8th in the morning when Professional Milestones in planned.</p> <p>Action Item: It was decided to move the Professional Milestones event to May 15th.</p>
VIII. Adjournment	Meeting adjourned 3:53pm
Next Meeting: 2/12/20	

* Identify proxy on sign-in sheet