

<h1 style="margin: 0;">Program Review Committee Meeting Minutes</h1>	<p><b>Monday, October 1, 2018</b>  <b>L-201</b>  <b>Time – 3pm – 4:30pm</b></p>
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**Type of Meeting:** *Regular*

**Note Taker:** Stacey Adams

**Committee Members:**

- Stacey Adams, Faculty Co-Chair
- Dr. Meeta Goel, Co-Chair
- Dr. Glenn Haller, Outcomes Committee Chair
- Dr. Svetlana Deplazes, Research Analyst
- Reina Burgos, Faculty Representative
- Kathy Osburn, Faculty Representative
- Richard Fleishman, Faculty Representative
- Dr. Gary Heaton-Smith, Faculty Representative
- VACANT, Classified Representative
- Dr. Les Uhazy, Academic Affairs
- Ann Steinberg, Student Services

*Present: Stacey, Kathy, Svetlana, Gary, Reina, Rich, Ann, Glenn*

*Absent: Meeta, Glenn,*

*Guests:*

Items	Person	Action
I. Opening Comments from the Co-Chairs	<i>Meeta / Stacey</i>	<b><u>Issues Discussed:</u></b> None
II. Open Comments from the Public		<b><u>Issues Discussed:</u></b> None
III. Approval of Meeting Minutes -9/17/18	<i>Stacey</i>	<b><u>Issues Discussed:</u></b> Approved, 1 abstention <b><u>Action Taken:</u></b>
IV. Update on Committee Acceptance of 2017-2018 Program Review Reports: a. Comprehensive Reports: i. HSS b. Annual Updates Reports: i. <del>Executive Council &amp; Library</del> ii. R&L	<i>Stacey</i>	<b><u>Issues Discussed:</u></b> <b><u>Action Taken:</u></b> HSS and R&L have been reviewed and approved with feedback and comments sent to the divisions. <b><u>Follow Up Items:</u></b> Exec Council still not done. Meeta to follow-up.
V. Program Review Committee Goals 2018-2019 a. Work toward better alignment of resource requests with Budget Committee b. Streamlining / simplifying	<i>Stacey</i>	<b><u>Issues Discussed:</u></b> Goals were discussed and agreed upon  <b><u>Action Taken:</u></b> <b><u>Follow Up Items:</u></b>

<p>Program Review report templates</p> <p>c. Consider the use of e-Lumen for the Program Review process</p> <p>d. Work toward moving beyond a culture of compliance toward a culture of utilizing Program Review in the planning and budgeting process.</p>		
<p>VI. PR Template Revision</p>	<p><i>Stacey</i></p>	<p><b><u>Issues Discussed:</u></b> Long discussion of existing templates and how to revise them.</p> <p><b><u>Action Taken:</u></b></p> <p><b><u>Follow Up Items:</u></b> Stacey will work on revising the templates, mostly re-organizing the flow, and send something out before the next meeting.</p>
<p>VII. NEXT MEETING DATE:</p>		<p><b><u>Future Meeting Dates:</u></b>  <i>Fall 2018: <del>9/17/18, 10/1/18</del>, 10/15/18, 11/5/18, 11/19/18, 12/3/18</i>  <i>Spring 2019: 2/4/19, 3/4/19, 3/18/19, 4/1/19, 4/15/19, 5/6/19, 5/20/19</i></p>