

**Learning Outcomes Committee Minutes**

**Monday, September 12, 2022  
Zoom  
2:30 – 4:00 PM**

**Type of Meeting:** Regular  
**Note Taker:** Gary Heaton-Sith

**Committee Members (15+2):**

Gary Heaton-Smith, Faculty Co-Chair  
**Meeta Goel**, Administrative Co-Chair  
 Svetlana Deplazes, Data Steward  
 TBA, AA Rep  
**Tiesha Klundt**, Faculty Area Rep (Counseling and Matriculation)  
 TBD, Faculty Division Rep (CTE)  
 Samuel Padilla, Faculty Division Rep (CTE)  
 Bobbie Sorcelli, Faculty Division Rep (HSS)  
 Candace Martin, Faculty Division Rep (HSS)  
 Cindy Hendrix, Faculty Division Rep (MSE)  
**Jedidiah Lobos**, Faculty Division Rep (MSE)  
**Angela Koritsoglou**, Faculty Division Rep (LCA)  
 Ronda Nogales (Karen Heinzman proxy), Faculty Division Rep (LCA)  
 Fredy Aviles, Faculty Division Rep (SBS)  
 Stacey Adams, Faculty Division Rep (SBS)  
 TBD, Faculty Division Rep (A&H)  
 TBD, Faculty Division Rep (A&H)  
 Linda Parker, Faculty Area Rep (Library)  
**Glenn Haller**, Faculty Division Rep (K&A)  
 TBA, Adjunct Rep  
 TBA, Student Rep

| Items                             | Person     | Action  |
|-----------------------------------|------------|---|
| I. Approval of the Agenda         | Gary       | <b><u>Issues Discussed:</u></b> Moved and approved<br><b><u>Action Taken:</u></b><br>Moved and approved<br><b><u>Follow Up Items:</u></b>   |
| II. Approval of the Minutes       | Gary       | <b><u>Issues Discussed:</u></b> Moved and approved with one objection<br><b><u>Action Taken:</u></b><br>Moved and approved<br><b><u>Follow Up Items:</u></b>  |
| III. Open Comments from the Chair | Gary/Meeta | <b><u>Issues Discussed:</u></b> None<br><b><u>Action Taken:</u></b><br><b><u>Follow Up Items:</u></b>   |
| IV. Open Comments from the Public | All        | <b><u>Issues Discussed:</u></b> None<br><b><u>Action Taken:</u></b><br><b><u>Follow Up Items:</u></b>   |
| V. QFE                            | Meeta/Gary | <b><u>Issues Discussed:</u></b><br><ol style="list-style-type: none"> <li>Gary presented project: mapped and secondary assessments provide ILO data, ILO data is analyzed in faculty cohort, recommendations are made to AA (FPD) and SS.</li> <li>Karen said Opening Day is more hands-off, maybe a retreat is better.</li> <li>Stacey mentioned hands-on might be good, but the planning retreat might be a good landing spot.</li> </ol> |

|                     |      |   |
|---------------------|------|---|
|                     |      | <p><b><u>Action Taken:</u></b></p> <ol style="list-style-type: none"> <li>Moved and approved to continue the process</li> </ol> <p><b><u>Follow Up Items:</u></b></p> <ol style="list-style-type: none"> <li>Gary will follow up with connected stakeholders.</li> </ol>  |
| VI. SLO Requirement | Gary | <p><b><u>Issues Discussed:</u></b></p> <ol style="list-style-type: none"> <li>SLOs required for every course</li> </ol> <p><b><u>Action Taken:</u></b></p> <ol style="list-style-type: none"> <li>Moved and approved</li> </ol> <p><b><u>Follow Up Items:</u></b></p> <ol style="list-style-type: none"> <li>Create language/information for WE classes</li> </ol>  |
| VII. Mapping        | Gary | <p><b><u>Issues Discussed:</u></b></p> <ol style="list-style-type: none"> <li>Attainment Levels. Gary discussed Attainment Levels Introduced, Reinforced, Mastered to be an option in mapping. This can be used for “audit” projects that can lead to more informed decisions re: curriculum.</li> <li>Committee: this is not a new subject on campus and would need a clear project in mind to get buy in.</li> </ol> <p><b><u>Action Taken:</u></b></p> <ol style="list-style-type: none"> <li>None</li> </ol> <p><b><u>Follow Up Items:</u></b></p> <ol style="list-style-type: none"> <li>Reps will take idea to divisions</li> </ol> |
| VIII. Training      | Gary | <p><b><u>Issues Discussed:</u></b></p> <ol style="list-style-type: none"> <li>Look at Canvas for new training documents</li> <li>Parts will be added to the Outcomes Handbook</li> </ol> <p><b><u>Action Taken:</u></b></p> <ol style="list-style-type: none"> <li>None</li> </ol> <p><b><u>Follow Up Items:</u></b></p> <ol style="list-style-type: none"> <li>Please provide any feedback by Monday, 10/10/22</li> </ol>  |
| IX. Membership      | Gary | <p><b><u>Issues Discussed:</u></b></p> <ol style="list-style-type: none"> <li>Review <a href="#">membership document</a></li> </ol> <p><b><u>Action Taken:</u></b></p> <p><b><u>Follow Up Items:</u></b></p>  |
| X. Goals            | Gary | <p><b><u>Issues Discussed:</u></b></p> <p>2022-2023 Goals</p> <ol style="list-style-type: none"> <li>Update training materials and train faculty and Outcomes Representatives to use eLumen according to their respective roles.</li> </ol>   |

|   |             |   |
|---|-------------|---|
|   |             | <ol style="list-style-type: none"> <li>2. Reflect and report on the implementation of a campus-wide assessment system.</li> <li>3. Define and articulate Outcomes-related processes on campus and provide support as needed.</li> </ol> <p><b><u>Action Taken:</u></b><br/>Moved and approved</p> <p><b><u>Follow Up Items:</u></b></p> |
| <p>XI. <b>2022-2023 MEETING</b><br/><b>DATE:</b> <del>9/12</del>, 10/10, 11/14,<br/>1/9, 2/13, 3/13, 4/10</p> | <p>Gary</p> | <p><b><u>Issues Discussed:</u></b></p> <p><b><u>Action Taken:</u></b></p> <p><b><u>Follow Up Items:</u></b></p>   |