



Faculty Professional Development Committee Minutes

Date: Wednesday, September 28,
2022
Time: 2:30pm-4:00pm
Location: Zoom

Type of Meeting: *Regular*

Note Taker: *Kathy Osburn*

Please Review/Bring: [Minutes from the Sept. 14 meeting](#), [Finalized FPD Goals for AY 22 23](#) (for reference),

Committee Members:

| Position | Member Name | Contact | Present | Absent |
|-------------------------------|-------------------|--|-------------------------------------|-------------------------------------|
| Faculty Co-Chair | Kathy Osburn | kosburn@avc.edu | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Administrative Co-Chair | Kathryn Mitchell | kmitchell18@avc.edu | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Administrative Council Member | Dr. Howard Davis | hdavis18@avc.edu | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| CMSA Representative | James Nasipak | jnasipak@avc.edu | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Technical Liaison | Greg Krynen | gtkrynen@avc.edu | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Classified Representative | Desiree Lee | dlee35@avc.edu | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Tenure Evaluation Coordinator | Tina McDermott | tmcdermott@avc.edu | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Adjunct Representative | Sawsan Farrukh | sfarrukh@avc.edu | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Faculty Union Representative | VACANT | | <input type="checkbox"/> | <input type="checkbox"/> |
| Faculty Rep, Counseling | John Wanko | jwanko@avc.edu | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Faculty Rep, Counseling | Katherine Quesada | kquesada@avc.edu | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Faculty Rep, CTE | Dr. Rona Brynin | rbrynin@avc.edu | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Faculty Rep, CTE | Kimberly Sennett | kburton3@avc.edu | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Faculty Rep, MSE | Dr. Zia Nisani | znisani@avc.edu | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Faculty Rep, MSE | Jane Bowers | sbowers@avc.edu | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Faculty Rep, L&CA | Mark Hoffer | mhoffer@avc.edu | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Faculty Rep, L&CA | VACANT | | <input type="checkbox"/> | <input type="checkbox"/> |
| Faculty Rep, A&H | Paul Taglianetti | ptaglianetti@avc.edu | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Faculty Rep, A&H | VACANT | | <input type="checkbox"/> | <input type="checkbox"/> |
| Faculty Rep, SBS | Kent Moser | kmoser@avc.edu | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Faculty Rep, SBS | Ken Schafer | kshafer2@avc.edu | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Faculty Rep, AKIN | Carrie Miller | cmiller@avc.edu | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Faculty Rep, AKIN | VACANT | | <input type="checkbox"/> | <input type="checkbox"/> |
| ASO Rep | VACANT | | <input type="checkbox"/> | <input type="checkbox"/> |

| Items | Person | Action |
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| I. Approval of Agenda | All | <u>Issues Discussed:</u> |

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| | | <p>Action Taken: Motion made by: Zia Nisani Second: Kent Moser. Agenda approved.</p> <p>Follow Up Items:</p> |
| II. Opening Comments from Co-chairs. | Kathy Osburn Kathryn Mitchell | <p>Issues Discussed: Kathy Osburn will ask Greg to train the committee on Cornerstone so that we are a resource for our departments. Kathryn Mitchell: Greg Krynen is doing so much hard work for FPD, we should look for ways to reduce his workload.</p> <p>Action Taken:</p> <p>Follow Up Items: Kathy Osburn to meet with Greg Krynen for training for the FPD committee.</p> |
| III. Open Comments from the Public | All | <p>Issues Discussed: Kimberly Sennett brought feedback that faculty are frustrated that attendance isn't recorded quickly. Jane Bowers requested a training for our committee so that we can take that training to our departments. Paul Taglianetti offered to create graphics for our events.</p> <p>Action Taken:</p> <p>Follow Up Items: Kathy Osburn will send information to Paul Taglianetti to create flyers/graphics for upcoming events.</p> |
| IV. Approval of Previous Minutes | All | <p>Issues Discussed: Minutes from the 9/14/22 meeting</p> <p>Action Taken: Motion made by: Zia Nisani Second: Kathryn Quesada. Minutes approved.</p> <p>Follow Up Items:</p> |
| V. Discussion Items | All | <ol style="list-style-type: none"> 1. Approve OnCourse workshop for the FPD calendar. The OnCourse workshop will be held on Nov. 5, 2022 (Jane Bowers) <ol style="list-style-type: none"> a. The paperwork did not get to the BOT on time and the event will need to be rescheduled. Will most likely be in January or February. This is a workshop to build skills for faculty to increase student success. 2. FPD Zoom event recordings. Where can we post them? Do these recordings count for FPD credit? If so what is the process for claiming credit? (Jane Bowers) <ol style="list-style-type: none"> a. There was a forum on accessibility. It was recorded and we need to publish it. Kathy will ask Greg where we can post the recording. b. Can we post to our public webpages? |

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| | | <p>c. Discussion of whether or not we should allow FPD credit for recorded events. Opinions both for and against were discussed. Is there a way to show someone actually watched the video. Perhaps approval should be on a case-by-case basis? Will credit from recordings lower in-person attendance? We will vote on whether or not FPD credit is allowed for recorded FPD events it at our next meeting.</p> <p>3. FPD Structure: Standards and Hours Requirement (Mark Hoffer)</p> <p>a. We need to research hours requirement. The Chancellor’s office and Title V require the formula that we use. Kathryn said she believes we can drop to 48 without changing our academic calendar. We can alter our class times to reduce FPD hours requirements. It may change our block schedule.</p> <p>Our CBA does not contain the formula nor requirements for FPD hours. There was a discussion about the history of FPD hours requirements at AVC.</p> <p>Kathy asked Howard Davis to ask Kyle how adding enough minutes to classes to reduce our FPD requirement from 60 to 48 would affect the block schedule. If we reduce to 48, will we need to review the credit we give for things like program review? What will the overall affect to the program be?</p> <p>The committee discussed the history and future of FPD plans/contracts. Kathryn discussed the “norm” for FPD hours in the state which is 38-42.</p> <p>Standards: do they need revision if we alter hours? We need to revisit faculty academy. Honors option—FPD qualified?</p> <p>A smaller program means we need to revisit the structure of our program.</p> |
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| | | 4. Meeting Dates for Fall 22: 8/24 , 9/14, 9/28, 10/12, 10/26, 11/9/,11/23 |
| VI. Action Items | All | |
| VII. Adjourn | All | |
| NEXT MEETING DATE: Oct. 12 | | |