

HONORS COMMITTEE

Minutes

Monday, May 18th, 2020
 ZOOM Meeting
 2:30-3:30 PM

Type of Meeting: Regular
Note Taker: Tamira Palmetto Despain
Please Review/Bring: Agenda Packet

Tamira Palmetto Despain	Faculty Co-Chair -present
Vejea Jennings	Faculty Co-Chair - present
Dr. Irit Gat	Administrative Member - present
Rae Agahari	Arts & Humanities – present
David L. Adams	Career Tech Ed - present
Susan Knapp	Counseling - present
Elinda Parkinson	Health & Safety Sciences – present
Linda Parker	Library - present
Dang Huynh	Math Sciences Engineering – present
Dr. Mark McGovern	Math Sciences Engineering – present
Pavinee Villapando	Math Sciences Engineering - present
Dr. Rachel Jennings-Tafarella	Rhetoric & Literacy – present
Dr. Matthew Jaffe	Social & Behavioral Sciences – present
Dr. Darcy Wiewall	At-Large - present
Cynthia Wishka	At-Large- absent
John Vento	Ex-Officio – present
VACANT	TAP Representative
Jahlen Pinelo	ASO Representative – present

Items	Action
I. Call to Order and Roll Call	
II. Opening Comments from the Chair	
III. Open Comments from the Public	
IV. Approval of Minutes	4/27/20 <ul style="list-style-type: none"> Action: Minutes approved with two abstentions (Rachel and Rae)
V. Honors Mission Statement	<ul style="list-style-type: none"> Committee needs to develop an Honors Mission statement that can be posted on our website and included in our annual Academic Senate Honors Report. Discussion – Develop and vote on Honors TAP mission statement. Reviewed other mission statements from other colleges... Working Mission Statement, to be reviewed at the next meeting: <p>It is the intention of the Antelope Valley College Transfer Alliance Program to provide a highly enriching pathway to transfer. The AVC</p>

	<p>Honors Program aims to serve its diverse student population through a set of unique opportunities to work in one-on-one collaboration with faculty Honors Option Projects and the dynamic learning experiences provided through Honors courses, with smaller class sizes and maximized student interaction, rigorous writing, research, and development of presentation skills.</p> <p>The Antelope Valley college Honors Transfer alliance program is a program dedicated to providing excellence through unique classroom experiences aimed at preparing students for university level course work, while providing transfer opportunities through honors to honors transfer agreements negotiated by the Honors Transfer Council of California</p>
<p>VI. COVID-19 & Honors Convocation</p>	<ul style="list-style-type: none"> • At last meeting – vote was taken to move the Honors convocation to 8/13/20. The Fine Arts Quad is available and the move was approved by President Knudson. • Action – Honors Convocation to be cancelled. • Action - All Subject Area Awards will be emailed directly to the student and their nominating faculty, with an invitation for the nominating faculty to congratulate the students individually. For students who want a hard copy of their award, it will be mailed to them upon request. • Action -TAP Certificates will also be mailed directly to the students, along with our congratulations. For student who want a hard copy, it will be mailed to them upon request. • Discussion – swag? Is there a way to sent t-shirts or other memorabilia to the students? Would they want it?
<p>VII. Honors (TAP) criteria</p>	<ul style="list-style-type: none"> • Program changes approved last meeting (3.0 GPA/15 honors units with 3 actual Honors classes). These changes have been emailed to Kathryn Mitchell to be added to AP&P agenda. • Discussion – program changes were approved by AP&P.
<p>VIII. Honors Program Faculty Handbook</p>	<ul style="list-style-type: none"> • Recently brought to my (Tamira) attention that the availability of a handbook for new Honors Faculty may be needed. Prof. Saxon reported he didn't realize that when he put his proposal through for a class, he would also be put on the list for Options. He reports being alright with it, but would have liked to have known ahead of time. He had 2 suggestions: <ul style="list-style-type: none"> • 1- Create a Guide/Handbook for new Honors Instructors where is can be easily accessed (on committee webpage?) • 2- Know before they submit proposals that all proposals are for both classes and options. • Discussion: Darcy emailed Committee Members Honors Handbook examples from other CCCs. Review these samples and create work list and duty assignments for developing AVC handbook.

	Will revisit at the next Honors Committee meeting.
IX. VIII. Other Business	<ul style="list-style-type: none">• Alpha Iota – Mark will take point on contacting permanent members and getting the stoles to students directly.• David Adams reported that he had been reelected to the Honors Committee by his department.• Rae Agahari announced that her term was up – she will seek reelection.• Nancy will send out an Honors Committee Membership email. Those whose terms are ending will be informed and their departments will need to hold elections.
IX. Adjournment	Next meeting 8/24/20 at 2:30.

DRAFT