



<h1 style="margin: 0;">Outcomes Committee Minutes</h1>	Monday, February 27, 2017 BE 323 3:00 – 4:30pm
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Type of Meeting: *Regular*
Note Taker: *TBD*
Please Review/Bring: Review the past minutes for accuracy.

Committee Members: Sorry, I did not take attendance but am putting x's by those I remember were there.

- Stacey Adams, Faculty Division Rep
- X Svetlana Deplazes, Research Analyst
- Jessica Eaton, Faculty Division Rep
- X Meeta Goel, Cochair
- X Glenn Haller, Cochair
- Gary Heaton-Smith, Faculty Division Rep (Adjunct)
- X Anne Hemsley, Faculty Division Rep
- Cindy Hendrix, Faculty Division Rep
- Rachel Jennings, Faculty Division Rep
- Scott Lee, Faculty Division Rep/Librarian
- X Tim Lynskey, Faculty Division Rep
- Karen Lubick, Faculty Division Rep
- Candace Martin, Faculty Division Rep
- X Tom O'Neil, Academic Dean
- Erika Newman, Faculty Division Rep (Adjunct)
- Joe Owens, Faculty Division Rep
- X Melanie Parker, Faculty Division Rep
- Brenda Solis, Student Rep
- Wendy Stout, Faculty Division Rep
- LaDonna Trimble , Student Services Dean
- Eugenie Trow, Faculty Division Rep

Items	Person	Action
I. Approval of Minutes		<p>Action Taken: Glenn proposed amending the agenda to include Math 105</p> <p>Items added: The motion was made and approved. Math 105 was added to the agenda.</p>
II. Opening Comments from the Co-chair	<i>Glenn / Meeta</i>	<p>Issues Discussed: Glenn discussed the need to find a person who can oversee the agenda, take and post the agenda and minutes plus oversee Curricunet functions now that Melissa is no longer assigned to the Outcomes Committee.</p> <p style="padding-left: 40px;">Glenn reviewed recommendations from the Accreditation Report related to Outcomes. The committee is pleasantly surprised and agreed that Glenn deserved “kudos” for the work accomplished.</p> <p>Action Taken:</p>



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		<u>Follow Up Items:</u>
III. Approval of Minutes	Glenn	Action Taken: Minutes from the last meeting were unavailable. <u>Follow Up Items:</u>
IV. Informational Item – -Meeting Schedule 16-17 2/27/2017, 3/13/2017, 3/27/2017, 4/10/2017, 4/24/2017, 5/8/2017, 5/22/2017	Glenn	<u>Issues Discussed:</u> Rooms for upcoming meetings are yet to be determined; Glenn does not have access to Astra. <u>Action Taken:</u> <u>Follow Up Items:</u>
V. Discussion Item New Bylaws regarding Standing Committees	Glenn	<u>Issues Discussed:</u> Glenn clarified who can make and second motions and vote. Co-chairs cannot be part of this process. In the case of a tie vote, the faculty co-chair may break the tie. Agendas are posted 72 hours prior to meetings and additions and changes can only be made at the beginning of the meeting, as previously discussed under Item 1. <u>Follow Up Items:</u>
VI. Informational Item SLO Symposium	Glenn	<u>Issues Discussed:</u> Glenn expressed disappoint regarding the choice of workshops at the SLO Symposium. There seemed to be plenty of emphasis on platforms and disaggregation, but not enough coverage of more general issues. <u>Follow Up Items:</u>
VII. Informational Item Opening Day - Stacey	Stacey	<u>Issues Discussed:</u> Stacey was not in attendance to present. <u>Follow Up Items:</u>
VIII. Informational Item	Glenn,	<u>Issues Discussed:</u> Four systems have been reviewed and



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<p>Outcomes Management System update</p>	<p>Stacey, Candace, Svetlana</p>	<p>considered. One more will be reviewed and at that point it is expected a decision will be made. A “homegrown” solution may be an option. Whatever platform is selected, it will probably incorporate disaggregation. A platform that allows submission of Outcomes and grades concurrently is a possibility. The Committee expressed support of this idea. Glenn would like to see implementation in Fall 2017. Even though the Accreditation Quality Focus Essay (QFE) said our choice would be made by June 2017, as long as we can show progress, we should be good.</p> <p><u>Follow Up Items:</u></p>
<p>IX. Informational Item Accreditation update and effect on Outcomes</p>	<p>Glenn, Meeta</p>	<p><u>Issues Discussed:</u> Glenn asked that members go to the Accreditation website and review Recommendations #1 and #3. #1 addresses deeper dialog and points to the need for greater engagement with Operational Outcomes. #3 addresses the curriculum mapping of SLOs to PLOs. Whatever Outcomes Management System is chosen as replacement for WEAVE, will include this feature.</p> <p>The Outcomes Handbook needs further revision and the revision will be available for Committee review in the near future. Other items we need to address are intentionally capturing and documenting the systematic assessment of at least one PLO per year in each program. Per Accreditation we will also need to specifically address Information Competency/Literacy at all levels of PLO assessment.</p> <p><u>Follow Up Items:</u></p>
<p>X. Action Item – -Meeting Dates and Times</p> <p>Consent Agenda Non-Substantial SLOs: TBA</p> <p>Substantial Course Rev: TBA</p> <p>New Course Dev: TBA</p> <p>Program Revision: TBA</p>	<p><i>All</i></p>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u> Math 105 SLOs were approved. Math 140 SLOs were reviewed and there were questions as whether the issues noted really belonged to the Outcomes Committee.</p>



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		<u>Follow Up Items:</u>
NEXT MEETING DATE: 11/7/2016		Glenn stated we will begin working on Accreditation recommendations in the very near future.