



**ANTELOPE VALLEY COLLEGE
OUTCOMES COMMITTEE MEETING**

**February 24, 2014
3:00 p.m. – 4:30 p.m.
L 201**

To conform to the open meeting act, the public may attend open sessions

MEMBERS PRESENT			
Dr. Fredy Aviles, Chair	Jessica Eaton	Dr. Glenn Haller	Melanie Parker
Stacey Adams	Luis Enriquez, proxy	Dr. Scott Lee	Wendy Stout
Leslie Baker	Dr. Irit Gat	Dr. Tom O'Neil	William Vaughn
David Durost	Dr. Meeta Goel		
MEMBERS ABSENT		GUESTS PRESENT/EX-OFFICIO MEMBERS	
Carla Corona	Diana Keelan		
Kimberly Covell	LaDonna Trimble		

1. CALL TO ORDER AND ROLL CALL

A motion was made and seconded to call the February 24, 2014 Outcomes Committee Meeting to order at 3:09 p.m. Dr. Fredy Aviles, SLO Faculty Co-Chair, called the meeting to order at 3:08 p.m. Motion carried.

2. OPENING COMMENTS FROM THE SLO COMMITTEE CHAIR

Dr. Fredy Aviles informed the committee that Gloria Kastner would be taking minutes today in the absence of Melissa Jauregui who is attending a conference. He welcomed the members to the second meeting of the semester and indicated that this would be the last meeting at which SLO revisions can be approved so courses can make the AP&P deadline for fall.

A motion was made and seconded to revise item 6b to read New PLO instead of Revised PLO. Motion carried.

3. OPEN COMMENTS FROM THE PUBLIC

No comments from the public were made.

4. APPROVAL OF MINUTES

a. February 10, 2014

A motion was made and seconded to approve the minutes of the February 10, 2014 Outcomes Committee meeting. After a brief moment, it was determined that discussion was not needed. Motion carried

5. REPORTS

a. Updates from the Department of Institutional Effectiveness, Research, and Planning – Dr. Meeta Goel

Dr. Meeta Goel announced between March 1st and April 30th, two assessments will be conducted and five benchmark areas, which were last done in 2008. Information will be gathered from the benchmarks relating to teaching, learning and the support services areas. General education assessment and Collegiate Learning Assessment (CLA), which gives a snapshot of critical thinking skills, should be conducted every two years. Bill Vaughn, Language Arts representative, asked if this information could be combined with faculty evaluations for research purposes. The answer to this question was not known.

6. ACTION ITEMS

a. Revised SLOs: (Bolded courses are in CurricUNET)

- **BUS 201** – A motion was made and seconded to approve the SLO for BUS 201. After a brief moment it was noted that revisions were not necessary. Motion carried.

- ELTE 125 – A motion was made and seconded to approve the SLO for ELTE 125. After a brief moment it was noted that revisions were not necessary. Motion carried.
- ELTE 130 – A motion was made and seconded to approve the SLO for ELTE 130. After a brief moment it was noted that revisions were not necessary. Motion carried.
- ELTE 135 – A motion was made and seconded to approve the SLO for ELTE 125. After a brief moment it was noted that the SLOs were identical to ELTE 125, which may be a mistake. Motion failed.
- ELTE 180 – A motion was made and seconded to approve the SLO for ELTE 180. After a brief moment it was noted that SLO number four is missing the achievement target. Motion carried pending revision.
- ELTE 235 – A motion was made and seconded to approve the SLO for ELTE 235. After a brief moment it was noted that revisions were not necessary. Motion carried.
- KIN 102 – A motion was made and seconded to approve the SLO for KIN 102. After a brief moment it was noted that revisions were not necessary. Motion carried.
- **KIN 190** – A motion was made and seconded to approve the SLO for KIN 190. After a brief moment it was noted that additional language needs to be added, “using instructor designed rubric”. Motion carried pending revision.
- **KIN 196** – A motion was made and seconded to approve the SLO for KIN 196. After a brief moment it was noted that SLO number four and five need the assessment criteria added in CurricUNET. Motion carried pending revision.
- **PHTC 205L** – A motion was made and seconded to approve the SLO for PHTC 205L. After a brief moment the committee requested clarification in the percent of students who will successfully complete the learning outcomes. Currently the language is contradictory (i.e. 85% vs 75% used in the same SLO). Motion failed.
- **THA 130** – A motion was made and seconded to approve the SLO for THA 130. After a brief moment it was noted that the assessment tool was missing and SLO number two and three may need to be rewritten. Motion failed.

b. NEW PLOs: International Business

A motion was made and seconded to approve the PLO for International Business new program development. After a brief moment it was noted that the PLOs were missing the grading mechanism language in CurricUNET. Motion carried pending revision.

c. SLO/PLO assessment section in CurricUNET

A motion was made and seconded to approve the SLO/PLO assessment section in CurricUNET. After review of the document in the committee packet, the following revisions were requested:

- Assessment Methods: Add multiple choice along with an “other” field and an open textbox. It was also determined that to include “paper” and “research paper” seems redundant. It was determined that “paper” should be removed from the list since it is the same as an “essay” which is already on the list. “Research paper” will be included in the list.
- Assessment Criteria: Remove participation and add an “other” field and an open textbox. If a faculty member would like to list participation in the “other” field they will have to provide an explanation.
- Achievement Target: Remove the example and change the definition to read, “the percentage of students that meet the assessment criteria.”
- Motion carried as revised.

d. SLO/PLO revision of assessment criteria and achievement targets

A motion was made and seconded to approve the SLO/PLO revision of assessment criteria and achievement targets. After a brief moment, the committee agreed that the SLO does not need to be reviewed and reapproved in order for a faculty member to adjust the assessment criteria and achievement target. Motion carried.

7. DISCUSSION ITEMS

a. Minor vs. Major SLO/PLO revisions

Dr. Aviles noted that the committee has been treating SLO revisions inconsistently. When there are only a small number of SLO revisions, the committee reviews each carefully and in essence conducts a “full review” of each one. For this reason, Dr. Aviles asked if it necessary to distinguish between “minor” and “major” SLO revisions. In other words, the committee can review all SLO revisions carefully essentially giving all submissions a full review. It was noted that it would be difficult to

achieve this when many SLO revisions are on the agenda, and thus minor revisions should perhaps still be conducted. This would entail trusting that SLO reps and faculty review SLO revisions carefully before they get on the agenda. Bill Vaughn noted that the very fact that we undergo this process means that there is not real trust. It was decided that more discussion was needed to resolve this issue.

b. The Degree Qualifications Profile

A motion was made and seconded to table item 7b. The Degree Qualifications Profile due to lack of time to sufficiently discuss. Motion carried.

8. ADMINISTRATIVE BUSINESS

a. SLO-Related Events –

1. FPD: PLO Assessment (2/24/14 7-10 pm in SSV 151)
General Pedagogical Strategies (3/17 /14, 7-10 pm in SSV 151)
Why Grades are Not enough (4/21/14, 7-10 pm in SSV 151),
2. ACCJC Conferences on Degree Qualification Profile Project (2/21, 3/21, 4/4, 5/2 in CSUSB)

9. OTHER

- a. SLO Meeting dates for Spring 2014: 3/10, 3/24, 4/14, 4/28, 5/12

10. ADJOURNMENT

A motion was made and seconded to adjourn the February 24, 2014 Student Learning Outcomes Committee meeting at 4:30p.m. Motion carried.

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