



**ANTELOPE VALLEY COLLEGE
ACADEMIC SENATE MEETING
REVISED AGENDA**

**February 6, 2014
3:00 p.m. – 4:30 p.m.
SSV 151**

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL
2. OPENING COMMENTS FROM THE SENATE PRESIDENT
3. OPEN COMMENTS FROM THE PUBLIC
4. APPROVAL OF MINUTES
 - a. December 5, 2013 Meeting
5. REPORTS (5 minutes maximum)
6. ACTION ITEMS
None
7. DISCUSSION ITEMS
 - a) Senate Representation
 - b) Academic Senate Blackboard Shell
8. INFORMATIONAL ITEMS
 - a) Senate Constitution Review Task Force
 - b) Academic Ranking Policy/Procedure Task Force
 - c) Equivalency Procedure Task Force
9. SENATE ADMINISTRATIVE BUSINESS
 - a) Equivalencies
Extended Opportunity Programs & Services (EOPS/CARE) – Counselors - attachment
Language Arts – ESL – attachment
Visual & Performing Arts - Art
 - b) Academic Ranking
Deborah Sanchez – Adjunct Assistant Professor – attachment
 - c) Student Success Committee – Faculty Co-Chair
Dr. Lee Grishman
10. ADJOURNMENT

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

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ANTELOPE VALLEY COLLEGE
ACADEMIC SENATE MEETING

MINUTES

February 6, 2014

3:00 p.m. – 4:30 p.m.

SSV 151

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL 3:00

The Academic Senate meeting of Thursday, February 6, 2014, was called to order at 3:00 p.m. by Dr. Ed Beyer, Senate President.

*A motion was made and seconded to amend the agenda, to add Item 8d. Senate Concerns.
Motion carried.*

2. OPENING COMMENTS FROM THE SENATE PRESIDENT

- Dr. Ed Beyer, Senate President, welcomed members to first Senate meeting of the Spring 2014 semester.
- Dr. Beyer reported the Strategic Planning & Budget Council (SPBC) approved nine (9) faculty positions, and President Knudson is moving forward with the hiring process. He advised members to inform constituents to watch for opportunities to serve on upcoming hiring committees.
- Dr. Beyer announced an upcoming Faculty Professional Development opportunity: What You Should Know About Mold course, to be held February 26 and 27, 2014 in the Performing Arts Theatre.
- Dr. Beyer reported the Senate Executive Committee is working on an appeals process proposal to manage issues for Senators that desire an appeal.

3. OPEN COMMENTS FROM THE PUBLIC

- Dr. Zia Nisani reported a building access issue within the Health Sciences building. A handicapped student was stuck in the walkway on the second floor, between two rooms. An instructor eventually found the student and intervened.
- Dr. Nisani reported safety issues, to include twelve (12) stolen laptops from the Astronomy department. He stated the President is looking into it.
- Dr. Nisani reported he will be presenting at an Undergraduate Research conference on March 3, 2013. He will be providing more information, and is asking everyone to get involved.

4. APPROVAL OF MINUTES

a. December 5, 2013 Meeting

A motion was made and seconded to approve the minutes of the December 5, 2013 meeting, with corrections.

Motion carried.

5. REPORTS (5 minutes maximum)

None.

6. ACTION ITEMS

None.

Approved: February 20, 2014 Academic Senate Meeting

7. DISCUSSION ITEMS

a) Senate Representation

Dr. Beyer initiated discussion regarding consideration of representation in light of the new divisions. He reminded senators they are representing their division, not discipline. The following are approximate numbers for full-time faculty by division:

Health Sciences - 26

Math Science & Engineering - 29.6

Language Arts - 33

Social and Behavioral Sciences - 19

Kinesiology, Visual and Performing Arts - 27.5

Counseling - 13

Dr. Beyer will add the item to the March 6, 2014 Senate agenda, and organize a task force to establish recommendations.

b) Academic Senate Blackboard Shell

Dr. Beyer demonstrated a blackboard site he created for the Academic Senate, where faculty are the students.

8. INFORMATIONAL ITEMS

a) Senate Constitution Review Task Force

Dr. Beyer initiated discussion regarding work needed to update the Senate Constitution. Various issues were addressed for consideration, including:

- implementation of a procedure should the Senate President or a Senator resign
- vague language
- revisions and updates

Dr. Beyer will create a Senate Constitution Review Task Force at the February 20, 2014 Senate meeting, to review the Constitution and report recommendations.

b) Academic Ranking Policy/Procedure Task Force

Dr. Beyer addressed the need for a review of the Academic Ranking policies and procedures. He reminded members of faculty who have requested qualification based on the old policy where ranking was tied to years of service.

c) Equivalency Procedure Task Force

Dr. Beyer addressed the need for an Equivalency Procedure Task Force. He identified the Administration of Justice as one area in need of consideration. Dr. Beyer stated the equivalency process is not being followed, explaining if the request is not approved by both the Dean and the Discipline, there is no need for review by the Equivalency Review Committee. Mr. Ken Shafer added the Academic Senate while charged to approve equivalencies, is not always equipped to make a ruling.

d) Senate Concerns

Dr. Beyer distributed a form asking Senators to identify their top three (3) Senate concerns, as well as identify a Task Force they wished to serve on.

9. SENATE ADMINISTRATIVE BUSINESS

a) Equivalencies

Extended Opportunity Programs & Services (EOPS/CARE) – Counselors – attachment

Language Arts – ESL – attachment

Visual & Performing Arts – Art - attachment

A motion was made and seconded to approve the following equivalencies:

Extended Opportunity Programs & Services (EOPS/CARE) – Counselors – attachment

Language Arts – ESL – attachment

Visual & Performing Arts – Art - attachment

Motion carried with one (1) abstention.

b) Academic Ranking

Deborah Sanchez – Adjunct Assistant Professor – attachment

A motion was made and seconded to approve the Academic Ranking Request for Deborah Sanchez.

Dr. Ron Chapman cited a July 1989 policy for Academic Ranking, stating adjunct faculty are not authorized to petition for academic rank.

Dr. Ed Beyer explained according to process it was unnecessary to involve the Board, as money was not involved. He stated any conflict in paperwork will be corrected.

Dr. Chapman stated things that come by mutual agreement are not necessarily outside the approval process of the Board of Trustees, and when the assumption is made an issue can be approved by the Academic Senate, it is probably an error.

Motion carried with five (5) abstentions.

c) Student Success Committee – Faculty Co-Chair

A motion was made and seconded to approve the appointment of Dr. Lee Grishman to the Student Success Committee as Faculty Co-Chair.

Motion carried unanimously.

10. ADJOURNMENT

The Academic Senate meeting of February 6, 2013 was adjourned at 4:15 p.m. by Dr. Ed Beyer, Senate President.

MEMBERS PRESENT			
Dr. Ed Beyer	Jack Halliday	Karen Lubick	Van Rider
Dr. Liette Bohler	MaryAnne Holcomb	Ty Mettler	Ken Shafer
Dr. Ron Chapman	Mike Hancock	Dr. David Newby	Elizabeth Sundberg
Dezdemonia Ginosian	Dr. Matthew Jaffe	Dr. Zia Nisani	Larry Veres
Dr. Glenn Haller	Susan Knapp	Cathy Overdorf	
MEMBERS ABSENT			GUESTS/EX-OFFICIO
Shyanne Blanco	Dr. Lee Grishman	Terry Rezek	Dr. Susan Lowry

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Approved: February 20, 2014 Academic Senate Meeting



ANTELOPE VALLEY COLLEGE

ACADEMIC SENATE
Equivalency Review Form

The discipline faculty in the LA/ESL division/area has reviewed the most current (2012) Minimum Qualifications for Faculty and Administrators in California Community Colleges for the following disciplines

(Minimum Qualifications for Faculty and Administrators in California Community Colleges January 2012: http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012_2014.pdf)

The discipline faculty agree that: (Select **only** one)

- an equivalency for this discipline is not needed. *The Minimum Qualifications for the designated discipline contains a broad range of degree requirements for all those who are prepared to teach within the discipline.*
- a new equivalency.
- the current (within the last three years) Academic Senate approved equivalency does not need revision. *The Minimum Qualification for the designated discipline has not changed.*
- the current (within the last three years) Academic Senate approved equivalency requires revision. *The Minimum Qualifications for the designated discipline have changed (attach revised equivalency proposal for Senate review).*
- the current (within the last three years) Academic Senate approved equivalency requires revision. *The approved equivalency is below the Education Code Section 87359 which requires individuals employed by the district to possess qualifications that are at least equivalent to the applicable Minimum Qualifications or no longer meets the criteria set forth by the AVC Academic Senate Equivalency Procedure and, therefore, needs revision (attach revised equivalency proposed for Senate review).*

Date: 11/13/13

Academic Senate Representative

Academic Senate Representative

Discipline Faculty:

Equivalency Committee Approval:

Member Initials:



ANTELOPE VALLEY COLLEGE

ACADEMIC SENATE
Equivalency Review Form

The discipline faculty in the Student Development, Programs & Services/ (EOPS/CARE) division/area has reviewed the most current (2012) Minimum Qualifications for Faculty and Administrators in California Community Colleges for the following disciplines Counselors.

(Minimum Qualifications for Faculty and Administrators in California Community Colleges January 2012:http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012_2014.pdf)

The discipline faculty agree that: (Select only one)

- an equivalency for this discipline is not needed. The Minimum Qualifications for the designated discipline contains a broad range of degree requirements for all those who are prepared to teach within the discipline.
a new equivalency.
the current (within the last three years) Academic Senate approved equivalency does not need revision. The Minimum Qualification for the designated discipline has not changed.
the current (within the last three years) Academic Senate approved equivalency requires revision. The Minimum Qualifications for the designated discipline have changed (attach revised equivalency proposal for Senate review).
the current (within the last three years) Academic Senate approved equivalency requires revision. The approved equivalency is below the Education Code Section 87359 which requires individuals employed by the district to possess qualifications that are at least equivalent to the applicable Minimum Qualifications or no longer meets the criteria set forth by the AVC Academic Senate Equivalency Procedure and, therefore, needs revision (attach revised equivalency proposed for Senate review).

Date: November 13, 2013

Academic Senate Representative (signature)

Academic Senate Representative

Discipline Faculty:

Dr. Salvador (Sal) Suarez (signature)
Ms. Darcel Arna Jarrett-Bowles (signature)
Ms. Dietra Jackson (signature)

Equivalency Committee Approval:

Member Initials:



ANTELOPE VALLEY COLLEGE

ACADEMIC SENATE
Equivalency Review Form

The discipline faculty in the Visual & Performing Arts division/area has reviewed the most current (2010) Minimum Qualifications for Faculty and Administrators in California Community Colleges for the following disciplines Art

The discipline faculty agree that: (Select only one)

- an equivalency for this discipline is not needed. *The Minimum Qualifications for the designated discipline contains a broad range of degree requirements for all those who are prepared to teach within the discipline.*
- a new equivalency.
- the current (within the last three years) Academic Senate approved equivalency does not need revision. *The Minimum Qualification for the designated discipline has not changed.*
- the current (within the last three years) Academic Senate approved equivalency requires revision. *The Minimum Qualifications for the designated discipline have changed (attach revised equivalency proposal for Senate review).*
- the current (within the last three years) Academic Senate approved equivalency requires revision. *The approved equivalency is below the Education Code Section 87359 which requires individuals employed by the district to possess qualifications that are at least equivalent to the applicable Minimum Qualifications or no longer meets the criteria set forth by the AVC Academic Senate Equivalency Procedure and, therefore, needs revision (attach revised equivalency proposed for Senate review).*

Date: 11/22/13

Academic Senate Representative
David Newby

Academic Senate Representative

Discipline Faculty:
David Babb
Christine Mugnolo
Glen Knowles
RICH SIM

Equivalency Committee Approval:

Member Initials:

Equivalency Committee Chair _____ Date _____



ANTELOPE VALLEY COLLEGE

Adjunct Academic Ranking Request Form
Academic Senate

Date: 11/18/2013

From: Deborah Sanchez

To: Academic Senate

Re: **Petition for Approval of Adjunct Academic Rank**

Adjunct Faculty may apply for academic rank with the following combination of training and service at Antelope Valley College.

- Bachelors Degree plus 8 years of service at Antelope Valley College
- Masters Degree or Masters Vocational Equivalency plus 5 years of service at Antelope Valley College
- Doctorate plus 2 years of service at Antelope Valley College

For the purpose of academic rank, a year of service is defined as two semesters, working at least 3 (three) LHEs per semester. Fall, spring, and summer will be considered semesters. Faculty working less than 3 (three) LHEs per semester will be eligible for rank when their total LHEs equal the equivalent length of service. Faculty working under a regular teaching credential shall be treated the same as faculty with a Masters Degree. *I understand that the adjunct academic ranking procedure is not related to any personnel policy or practice and in no way reflects any condition or commitment of employment.*

I, Deborah Sanchez hereby apply for the rank of **adjunct assistant professor**.

19 Number of years of service (2 (two) semesters with at least 3 LHEs or equivalent)

Educational Background: (check one)

- Bachelors Degree
- Masters Degree or Masters Vocational Equivalency
- Doctorate
- Valid Community College Instructor Credential
- Less than Bachelors with Vocational Equivalency

Service/Educational Verification:

D. Sanchez 12/2/13
Vice President, Human Resources &
Employee Relations

Notification:

Superintendent/President, Antelope Valley College

Approved:

Dr. Elmer 24 JAN 2014
President, Academic Senate Date

Letter of Interest to Co-Chair the Student Success Committee

1 message

Dr. Lee H. Grishman <lgrishman@avc.edu>

Wed, Nov 20, 2013 at 4:48 PM

To: Nancy Masters <nmasters@avc.edu>

I wish to submit my name for the Student Success Committee faculty Co-Chair position.

Given my experience and current knowledge of these issues, as a student services faculty member currently and former Director of Counseling and Matriculation at Chaffey College, I am keenly interested in seeing that the development and strategies at AVC are in accordance with the Student Success Act of 2012 and Scorecard and are in full compliance which will have bearing on and determine the level of funding for matriculation services beginning Academic Year 2014.

The 22 recommendations reflect the need to integrate our student services with the basic skills curriculum and also to provide up front services in the way of assisting students in selecting a career choice, a declared major commensurate with that choice and educational planning. These are all areas that fall within my expertise.

Among the many tasks in which this committee will be involved are the myriad of details and coordination with the many constituencies involved with the Student Success Act for its implementation on this campus. This central committee will focus on the complete planning process and communication to the wider community to enact our new mandate. I am committed to this activity for and in behalf of the college.

Please consider my name for this position.

Cordially, Lee H. Grishman