



**ANTELOPE VALLEY COLLEGE
HONORS COMMITTEE MEETING**

April 26, 2010

2:00 p.m. – 3:00 p.m. Room A141

To conform to the open meeting act, the public may attend open sessions

1. **CALL TO ORDER AND ROLL CALL**
2. **OPENING COMMENTS FROM THE HONORS COMMITTEE CHAIR**
3. **OPEN COMMENTS FROM THE PUBLIC**
4. **APPROVAL OF MINUTES**
 - a. 3/22/2010
5. **PRESENTATION** – None
6. **REPORTS**
 - a. Alpha Gamma Sigma (Matthew Jaffe/Karen Lubick)
 - b. Alpha Iota (Stephanie Conley)
7. **ACTION ITEM** - None
8. **DISCUSSION**
 - a. Honors Proposals for GEOL 101H (Rich Coffman)
 - b. Honors Option Proposals (Karen Lubick)
9. **ADMINISTRATIVE BUSINESS**
 - a. See memo to Matriculation Committee
10. **OTHER** –
 - a. Update on UCLA/TAP certification
 - b. Upcoming TAP Council meeting
11. **ADJOURNMENT**

NON-DISCRIMINATION POLICY

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**ANTELOPE VALLEY COLLEGE
HONORS COMMITTEE MEETING**

April 26, 2010

Room A141, 2:00 – 3:00 PM

Members Present	Members Absent	Guests in Attendance
Karen Lubick	Rae Agahari	Dr. Matthew Jaffe
Kathy Moore	Stephanie Conley	Dr. Rich Coffman
Judy Sullivan	Dr. Tom O’Neil	
Stacey Adams		
Susan Knapp		
Rosa Fuller		

1. CALL TO ORDER AND ROLL CALL

Ms. Lubick called the meeting to order at 2:05 p.m.

2. OPENING COMMENTS FROM THE HONORS COMMITTEE CHAIR – Ms. Lubick stated that there would be no meeting in May. If anything comes up, it will be communicated by e-mail. The Honors Convocation will take place on May 21 from 9-11 a.m. in the Fine Arts Quad. All are invited to attend, especially if you have submitted a Subject Area Award. Please be prepared to say a few words. You can pick up the award so you will be able to present it to the student.

3. OPEN COMMENTS FROM THE PUBLIC – None

4. APPROVAL OF MINUTES – A motion was made and seconded to approve the minutes from the 3/22/10 meeting. With no further discussion, the minutes were approved.

5. PRESENTATION – None

6. REPORTS

a. Alpha Gamma Sigma/Alpha Iota Report (Dr. Matthew Jaffe) – the group has had a magnificent year and thank you to all for your support in the fund raisers and buying the items they have for sale. The group attended the MS Walk and earned over \$1000. A group of 15-20 honors students attended. Everything went very well. The group then took the trip to San Jose for the convention. They started up on Saturday, stopped for lunch, and arrived for the evening sessions. They were also entertained by a Teddy

Roosevelt impersonator. Also on Saturday during awards, the group won for newsletter and several awards for the badge (which includes adhering to the theme “Pay it Forward”). On Sunday, the students did a wonderful skit and should have won an award. Also, the faculty present went to an advisor’s meeting. In the evening, there was a banquet which included some very substantive awards to students. Topeka Mohan (??) and Max Adams both won the Lolly Award for outstanding academics. Mina won the ??? Award. We were three for three. There was a dance afterward. Ms. Lubick also volunteered for a statewide officer position and it is called Vice Chair of Scholarships and Awards. The group left the next day. The following Saturday, they had a car wash fund raiser. The group will have a sale of wooden roses for Mother’s Day. There will be another fund raiser at Chili’s in Lancaster soon. Some of the students will be volunteering to be in a movie being made by Scott Lee in the Library. A trip will be upcoming to the Getty Villa. There will be another car wash on May 22. The stoles are being made at the home of Ms. Lubick but they are having difficulty with the material. The students want to have an end of semester party for the graduates and have it be an invitation only event. It will be held on the Saturday after graduation. They would like Honors committee members and Honors faculty to come, and also graduates, Alpha Iota members and family and friends. It will be considered formal. There will be a dance plus refreshments. They may also make bios on each of the graduates and where they are going to go.

7. ACTION ITEMS – none

8. DISCUSSION

a. Honors Proposal for GEOL 101H (Dr. Coffman) – Dr. Coffman brought copies of his proposed GEOL 101H for the committee members. He included his regular GEOL 101 course, his revised GEOL 101H, and a list of suggested topics for geology honors research projects for the members to review. Ms. Lubick had a question in regard to the research and what form it will take. Dr. Coffman will be looking through documents this summer to determine what standards are in geological journals and that is what they will use. He will also divide the class into groups and assign each one a specific chapter out of the book. Dr. Coffman is still deciding if the students will do a lecture or doing a presentation of their research topics. All students will be required to do a research project but they will get extra credit if they do a presentation to the class. Ms. Lubick would like to visit his classroom so that needs to be arranged. The length of the research paper will be dictated by the subject they choose. It all depends on how many references they find. Ms. Lubick requests from Dr. Coffman permission to take portions out of his proposal to make the paragraph that will be used in the brochure.

A number of members were impressed with his cell phone policy. He indicated there has never been a second time for this to happen. He indicated that once a cell phone goes off, there will be an instant pop quiz for all students. It puts the responsibility on their shoulders to make sure their phone is off as well as their fellow students. Also, he will change the second infraction from being dropped from the class to may be dropped. He will also include a “contract” that states they must understand all sections of the syllabus and initial each section. He will also create crossword puzzles that include the terms from the chapter. They must read the chapter in order to do this homework.

A member also asked if there were any prerequisites to this course. They will be the same as the regular GEOL 101 which are: eligibility for college level reading, English 099 and eligibility for Math 070. It was also recommended that he put the SLOs into his syllabus.

Ms. Lubick asked the members for a motion to approve the proposal for GEOL 101H. A motion was made and seconded and with no further discussion, the motion passed. She requested that he forward to her any other documents that were not included in today's packet.

b. Honors Option Proposals (Karen Lubick) – Ms. Lubick relayed that Prof. Kemp went ahead and completed the Honors Option (ECON 102 - Principles of Microeconomics) without the go ahead from the committee. He had promised students that he would do it but at that time he was not on the approved list to teach it. He then received an e-mail from Ms. Lubick letting him know he was not approved. He then stated that he did not want to do it this semester (Spring 2010). If we approve this, we can use it for future semesters. Ms. Lubick requested a motion for approval. A motion was made and seconded to approve this Honors Option. With no further discussion, the motion was approved. As a side note, none of the other faculty who wished to do an honors option followed through.

9. ADMINISTRATIVE BUSINESS

a. See memo to Matriculation Committee – Ms. Lubick took liberty with comments from the members of the committee to formulate the letter addressed to the Matriculation Committee for Priority Registration for Honor Students. It gave good criteria for justification for these students to be given this advantage. The Matriculation Committee will not meet until the week of May 3, but Ms. Marquez made positive mention of this at the recently-held SPBC meeting with Ms. Lubick giving thanks. The counselors present felt that this would be a good document to revise and present on their visits to high schools.

10. OTHER

a. Update on UCLA/TAP certification – Ms. Lubick was planning to relay to the committee members the progress of the certification, but it appears that it is moving ahead quite rapidly in that a number of students have already been contacted to inform them of their admittance. One student, though, was not admitted. There seems to have been a discrepancy in her transcript but it has now been corrected. The student is going through the appeal process and Ms. Knapp will be providing a letter.

b. Upcoming TAP Council Meeting – Ms. Lubick will be attending this on April 30 and will forward to the members any information of interest in the e-mail meeting. A question also came up about the terms of the members. This will be checked with the Academic Senate Office and if there is any discrepancy in the list, an e-mail will be sent out.

11. ADJOURNMENT – the meeting was adjourned at 2:50 p.m.

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