



Distance Education and Technology Committee Agenda

Tuesday, April 26, 2016
3:00 p.m. – 4:00 p.m.
L-201

Type of Meeting: Regular
Note Taker:
Please Review/Bring: Agenda Packet

Committee Members:
Perry Jehlicka, Co-Chair
Dr. Bonnie Suderman, Co-Chair
Dr. Charlotte Forte-Parnell, Co-Chair Designee
Dr. Tom O’Neil, Administrative Member
Walter Briggs, Counseling Faculty Representative
Dr. Scott Lee, AP&P Representative
Jimmie Bowen, Faculty Member
Priscilla Jenison, Faculty Member
Lucia Pozo, Faculty Member
Angela Shaheen, Faculty Member
Ken Sawicki, ITS Alternative Media Specialist
John Toth, AVFCT Member
Rick Shaw, ITS Management Member
Greg Krynen, ITS Technical Trainer
Mike Wilmes, Blackboard Administrator

Items	Person	Action
I. Approval of Minutes	All	a. April 12, 2016 DETC Meeting (attachment)
II. Opening Comments from the Co-Chairs	P Jehlicka	
III. Open Comments from the Public		
IV. Discussion Items	P Jahlicka P Jahlicka	a. Conference Report – Diane Flores-Kagan (5 minutes) b. LMS Contract c. Faculty Policy and Guideline Handbook
V. Action Items		a. Approval of Presentations for LMS Contract Review
VI. Adjournment		
NEXT MEETING: May 10, 2016		



Distance Education and Technology Committee Minutes

Tuesday, April 26, 2016
3:00 p.m. – 4:00 p.m.
L-201

Type of Meeting: Regular
Note Taker:
Please Review/Bring: Agenda Packet

Committee Members:
Perry Jehlicka, Co-Chair
Dr. Bonnie Suderman, Co-Chair - Absent
Co-Chair Designee - VACANT
Dr. Tom O’Neil, Administrative Member - Absent
Walter Briggs, Counseling Faculty Representative
Dr. Scott Lee, AP&P Representative
Jimmie Bowen, Faculty Member
Priscilla Jenison, Faculty Member
Lucia Pozo, Faculty Member
Ken Sawicki, ITS Alternative Media Specialist
John Toth, AVFCT Member
Rick Shaw, ITS Management Member
Greg Krynen, ITS Technical Trainer
Mike Wilmes, Blackboard Administrator - ABSENT

Items	Person	Action
I. Approval of Minutes	All	a. April 12, 2016 DETC Meeting (attachment) <i>A motion was made and seconded to approve minutes of the April 12, 2016 DETC meeting. Motion carried.</i>
II. Opening Comments from the Co-Chairs	P Jehlicka	<ul style="list-style-type: none"> • Consensus was the DETC handbook should mirror the contract: faculty are required to use the LMS if teaching online. • Perry reminded members he will attend an online teaching convention in San Diego June 16 – 17, 2016.
III. Open Comments from the Public		None
IV. Discussion Items	P Jehlicka	a. Conference Report – Diane Flores-Kagan (5 minutes) Diane Flores-Kagan recently attended a Net Tutor conference and presented a report – see attachment. She will recommend

Net Tutor presentation at conference of Association of Tutoring and Learning Assistance (ACTLA) on April 21, 2016. Notes by Diane Flores-Kagan below:

- Chuck Myers is the California Project Specialist for Net Tutor. His contact information is cmyers@link-systems.com and (916) 612-6994. Net Tutor is located in Tampa, Florida. Currently, there are 80-90 tutors who work three shifts.
- AVC is one of 24 California community colleges piloting Net Tutor. This online tutoring service is free until June 2017.
- Students access Net Tutor in Blackboard. Faculty teaching online classes must enable it for students to use it.



How to add NetTutor to your course - BB.MP4

- Tutoring is synchronous. A whiteboard is used by tutor and tutee to communicate. / No audio or video except for groups. Some customization is possible, especially for students with disabilities.
- Tutoring is asynchronous. Two ways: 1) Q & A (student asks a question using the whiteboard and receives a response later; 2) Template to complete before uploading a PDF copy of a paper (there is a video on MS Word for instructions on how to turn a Word doc into a PDF file).
- Currently, there are no Net tutors for technical education courses.
- Net Tutor is ADA compliant, affordable, and secure online.
- Challenges that were discussed: 1) Student use (as of April 19, there have been two AVC users via 3 live tutorials and 3 Q&As) and 2) faculty involvement in this new initiative for online tutoring.
- Questions?