Distance Education and Technology Committee Agenda	Tuesday, March 12, 2019 3:00 p.m. - 4:00 p.m., L-201

Type of Meeting: Regular
Please Review/Bring: Agenda Packet
Committee Members:
Perry Jehlicka, Faculty Co-Chair
Greg Bormann, VPAA Co-Chair Designee
Administrative Council – *VACANT*
Stephanie Mattila, Counseling Faculty Representative
Dr. Scott Lee, AP&P Representative
Jimmie Bowen, Faculty Member
Dr. Rona Brynin – Faculty Member
Mary Rose Toll, Faculty Member
Mary Jacobs, Faculty Member
Ken Sawicki, ITS Alternative Media Specialist
John Toth, AVFCT Member
Sheri Langaman, Classified Union Representative
Dr. Ed Beyer, Instructional Designer
Dean LoNigro, ITS Management Member
Greg Krynen, ITS Technical Trainer
Mike Wilmes, Systems Administrator
Shirlene Thatch, IMC Representative

Guests:

	Items	Person	Action
I.	Call to Order	Perry Jehlicka	
II.	Approval of Agenda	Perry Jehlicka	
III.	Opening Comments from Co-chairs	Perry Jehlicka Greg Bormann	
IV.	Open Comments from the Public		
V.	Approval of Minutes	All	A. February 26, 2019 DETC Meeting (attachment)
VI.	Discussion Items	Dr. Ed Beyer Perry Jehlicka Perry Jehlicka	A. Canvas Shell as a Distance Education Resource B. AVC Online C. DETC Handbook - Update
VII.	Action Items		
VIII.	Adjournment		
NEXT MEETING: 3/26/19			

Distance Education and Technology Committee Minutes	Tuesday, March 12, 2019 3:00 p.m. - 4:00 p.m., L-201

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Please Review/Bring: Agenda Packet
Committee Members:
Perry Jehlicka, Faculty Co-Chair
Greg Bormann, VPAA Co-Chair Designee
Administrative Council – *VACANT*
Stephanie Mattila, Counseling Faculty Representative
Dr. Scott Lee, AP&P Representative *ABSENT*
Jimmie Bowen, Faculty Member
Dr. Rona Brynin – Faculty Member
Mary Rose Toll, Faculty Member
Mary Jacobs, Faculty Member *ABSENT*
Ken Sawicki, ITS Alternative Media Specialist *ABSENT*
John Toth, AVFCT Member
Sheri Langaman, Classified Union Representative
Dr. Ed Beyer, Instructional Designer
Dean LoNigro, ITS Management Member *ABSENT*
Greg Krynen, ITS Technical Trainer
Mike Wilmes, Systems Administrator *ABSENT*
Shirlene Thatch, IMC Representative

Guests:

Items	Person	Action
A. Call to Order	Perry Jehlicka	A. 3:12 PM
B. Approval of Agenda	Perry Jehlicka	B. Approved, unanimous
C. Opening Comments from Co-chairs	Perry Jehlicka Greg Bormann	C. Greg Bormann – cross registration testing has begun. Some colleges are farther along than others. The plan for implementation by the end of the year may not happen. AVC isn't part of the test group, so we are waiting to see the results. We may be ready by Fall. D. Pronto – an extra communication tool for faculty and students. Perry has worked with ITS and Pronto is already installed in Canvas. It can be activated by faculty at any time, but is not required. Greg Krynen has tested the accompanying App some, and it seems good so far. No timeline yet on a release date for the App.
D. Open Comments from the Public		E. Dr. Beyer is still offering Canvas training, 6-9pm.
E. Approval of Minutes	All	F. February 26, 2019 DETC Meeting (attachment) a. Approved, unanimous
F. Discussion Items	Dr. Ed Beyer Perry Jehlicka Perry Jehlicka	G. Canvas Shell as a Distance Education Resource a. Some faculty have dug around and found Public Canvas shells online. Greg Krynen will look into this further and get back to the committee. A questions was posed – If the Canvas shells can be made public, does DE

Approved: March 26, 2019 Distance Education & Technology Committee Meeting

		need their own AVC website? More discussion on this at a later date.
		H. AVC Online
		    a. The AVC DE website has hit a bit of a road block with S.Burns leaving. Dr. Beyer has offered to help keep the website updated. He may already have the necessary access, but Perry will double check with ITS and Rick Shaw.
		I. DETC Handbook – Update
		    a. Perry has updated the approved class type definitions. A link might be added to the HB that sends the user to the OEI myAVC page and info on Distance Ed, plus other helpful links and info (i.e. Best Practices, Tips, etc.) Other details of the HB were discussed. This will be an ongoing project for the committee. More to come in the near future.

G. Action Items		J. None
H. Adjournment		K. 3:53 pm
NEXT MEETING: 3/26/19		