ANTELOPE VALLEY COLLEGE

IT COMMITTEE Minutes	Thursday, October 28, 2021 2pm – 3pm Zoom: https://avc.zoom.us/j/93035227618?pwd=d3R3TnZvR0hvWjZPQStheEVqQURHZz09

Type of Meeting: *Regular*
Note Taker: *Michele Schottelkorb*
In Attendance: *Richard Shaw, Duane Rumsey, Mike Wilmes, Javier Carcano, Perry Jehlicka, Rick Motawakel, Jimmie Bowen, Deborah Sanchez, Michele Lathrop, Bilkeyshia Jester, Bill Carlson, Greg Bormann, LaDonna Trimble*
Guests: *Michael Dioquino*

Committee Members:
Richard Shaw, ITS Executive Director
Lisa O'Leary, Co-Chair
Duane Rumsey, VP Academic Affairs Designee
Mike Wilmes, ITS Systems Administrator
Javier Carcano, ITS Systems Security Administrator
Perry Jehlicka, DETC Co-Chair
Rick Motawakel, Academic Senate
Jimmie Bowen, Academic Senate
Dr. Casey Scudmore, Faculty Union
Deborah Sanchez, Faculty – Library/Institutional Research
Vacant – Classified – Academic Development
Michele Lathrop – Classified – Student Services
Bilkeyshia Jester – Classified – Business Services
Lisa O'Leary – Classified Union
Bill Carlson – Classified CMS
Veronica Glasgow – ASO Student
Greg Bormann – Dean – Instructional Services
LaDonna Trimble – Dean – Student Services

	Items	Person	Action
I.	Opening Comments	Chair	Meeting started at 2:02pm
II.	Approval of Previous Minutes for October 14, 2021	All	Accepted as submitted
III.	Staffing Update	Chair	Admin Assist – posted – closes late November Computer Support Tech – working its way through the process
IV.	AP/ BP & 3720, AP 3723, Resource Guidelines	Chair	Action Item – LaDonna had question on wording regarding email. Acceptance of wording and acceptance of all four documents by committee. Rick will forward to CCC to go through the governance process.

V.	Updates
	  a. Preferred Name now Chosen Name
	  b. my.AVC
	  c. Instructor Station / Classrooms
	  d. HEERF Funded Projects
	    i. Lab Refreshes
	    ii. Faculty Laptop Refresh
	    iii. Banner to Cloud
		Chair	Preferred Name/Chosen Name: All set to turn on except one cosmetic issue, but it does not resolve properly. Working on fixing that cosmetic issue, to turn on for registration cycle in Nov.
			
			My.AVC: Is up and live. Will be changing the URL on old portal shortly. It will be up and available if someone needs to get to the resource. We will be consolidating the two (myavc and my.avc) so that all traffic goes to the same space.

iv. Internal Security Assess.			Instructor Station/Classrooms: Our implementer has been hanging ceiling mics and updating the hardware going in the classrooms. They are having to work around class schedules- we hope to be done by the end of the term, if not sooner. All classes should have ceiling mics before the Spring semester. HEERF Funded Projects: Lab refreshes and Faculty Laptop Refresh-Order being built now and going to November board. Banner to Cloud-in the beginning stages, we have a quote from AWS, and will be sending the initial board agenda items this Nov. Objective is to have Banner in the cloud and off prem in late March, early April. HEERF funding must be spent by May 2022. Internal Security Assessment- Having a conversation with an external firm coming in and doing a complete assessment of the campus' technology security. We are purchasing Yubikeys for folks who do not wish to use their personal device for 2F authentication.
VI. Other issues / Open Forum		All	
FUTURE MEETING DATES:			Fall 21: 10/14, 10/28, ~~11/11~~, ~~11/25~~, 12/9 Spring 22: 1/13, 1/27, 2/10, 2/24, 3/24, 4/14, 4/28, *Summer 22: 5/26, 6/23, 7/21 (if necessary)*