

ANTELOPE VALLEY COMMUNITY COLLEGE DISTRICT
Lancaster, California
MINUTES OF THE REGULAR MEETING OF THE CITIZENS' OVERSIGHT COMMITTEE
March 28, 2012

CALL TO ORDER

The regular meeting of the Citizens' Oversight Committee was held on March 28, 2012 at Antelope Valley College, 3041 West Avenue K, Lancaster, California, in the Board Room (SSV 151).

ATTENDANCE

Citizen's Oversight Committee Present

Charles Church, Chairman
Darren Parker, Vice-Chair
Andrew Mercy
Gilbert Snow
Vance Pomeroy
Gregory Dougherty
James Vose
Amos Johnson
Gary Riley

College Staff/Representatives Present

Tom Brundage
Doug Jensen
Diana Keelen
Erin Hitchman

Committee Members Absent

Jordan Aquino
Chris Grado
Karen Clarke
Pamela Ward
Bernard Brown
Janette Crawford

Other Individuals Present

None

Recorded by: Erin Hitchman

- I. **CALL TO ORDER, ROLL CALL & INTRODUCTIONS** – Meeting was called to order at 6:15 p.m. by Mr. Parker. Roll was called.
- II. **STATUS OF OPEN POSITIONS** – No questions or comments regarding open positions. Mr. Parker called for nominations for a new chair and vice-chair as the previous terms were over. Mr. Church was nominated for the chair position. The committee voted with three votes in favor of Mr. Mercy and six votes in favor of Mr. Church. The new chair is Mr. Church. Mr. Parker was nominated as the vice chair. The committee voted unanimously to make Mr. Parker the vice-chair of the committee.

- III. **COMMENTS FROM COMMUNITY GROUPS AND INDIVIDUALS REGARDING AGENDA ITEMS** – No community members were present.
- IV. **APPROVAL OF PREVIOUS MINUTES** - Mr. Mercy made a motion to approve the minutes of the previous meeting, held July 19, 2011 which Mr. Church seconded. Mr. Pomeroy and Mr. Vose abstained. Motion was passed.
- V. **ANNUAL REPORT RECOMMENDATION OF FORMAT & CONTENT** – The Committee would like the next annual report to be from the committee as a whole, not one individual in particular. Mr. Mercy moved to approve the updated format and content and Mr. Pomeroy seconded. Motion was unanimously passed.
- VI. **MEASURE R FINANCE REPORT** – Ms. Keelen presented the Expenditures Recap Report as well as the Bond Recap Detail Report. The Trial Balance Report and the Cumulative Detail Report by Object through December 2011 were also covered.
- VII. **MEASURE R FACILITIES REPORT** – Mr. Jensen covered the status of the last six Measure R Projects including the Health and Sciences building, the demolition of the old Science buildings, the South Campus renovation, the Campus Roadway Safety project, the renovation of LS1, OF2, and OF3, and the modernization of the campus elevators. Mr. Jensen discussed the contingency funds remaining from the last Measure R Project, the Health and Science Building, that will be used towards to other campus improvements.
- VIII. **OLD BUSINESS** – No old business.
- IX. **NEW BUSINESS** – The committee requested the following information regarding the purchase of the Grand piano for the Theatre Arts for the next committee meeting:
 - The approved board communication for purchase of the piano
 - A list of other community colleges that awarded a sole source contract for a piano
- X. **NEXT MEETING DATE** – The next meeting will be determined by staff. Staff will send out the confirmed meeting date.
- XI. **ADJOURNMENT** - No further business. Mr. Mercy motioned to adjourn the meeting, which Mr. Church seconded, and the motion was passed unanimously. The meeting was adjourned at 7:21 p.m.