



### Program Review Peer Review

<b>Program/Division/Area Name:</b>	Social & Behavioral Sciences
<b>Date:</b>	6/7/2022

On behalf of the Program Review Committee (PRC), we thank you for your time and effort in completing the Program Review this year and for your ongoing efforts to continuously improve AVC's programs and services for our students. Your program review allows the rest of AVC to better understand your efforts and how they support the college mission, vision, EMP and other goals.

### Program Review Committee Feedback

<i>Program Review Report Section</i>	<i>Exemplary:</i> Reflects a clear and thorough report that presents a well-documented review of the program.	<i>Adequate:</i> The self-study adequately presents program information for each section e.g. analysis of data; narrative information is provided regarding goals/objectives, planning, and recommendations relating to the analysis and use of data, institutional learning outcomes, and mission.	<i>Improvement Needed:</i> One or more sections of the report are lacking and/or contain some inaccuracies. The report must be revised and resubmitted in order to meet the requirements of the program review process. Complete/revise Part(s) mentioned in the Comments Section.	<i>Comments:</i>
Program Overview: Overall	<input type="checkbox"/>	X	<input type="checkbox"/>	Overall, the report meets the standards of the program review committee. Some areas have done a more thorough job than others. In the Additional Comments section, please review suggestions for improvements.
1.1. Program's contribution to the District Mission	<input type="checkbox"/>	X	<input type="checkbox"/>	

1.2. Program highlights	<input type="checkbox"/>	X	<input type="checkbox"/>	See comments below
2.A. Results of environmental scan information for program	<input type="checkbox"/>	X	<input type="checkbox"/>	See comments below
2.B. Analysis of program review data	<input type="checkbox"/>	X	<input type="checkbox"/>	See comments below
2.C. Progress towards SLO/PLO/OO Action Plans	<input type="checkbox"/>	X	<input type="checkbox"/>	See comments below
2.D. Progress towards past program review goals	<input type="checkbox"/>	X	<input type="checkbox"/>	See comments below
3. 2020-2021 Planning: Division/Program/Area Goals	<input type="checkbox"/>	X	<input type="checkbox"/>	See comments below
4. Resource Requests that Support Program Needs	<input type="checkbox"/>	X	<input type="checkbox"/>	See comments below

**COMMENTS:**

Overall, good Program Review, but varies notably by discipline. For the most part, data and analysis offered supports your goals and resource requests. Most areas provided an insightful and thoughtful look at their data and explained what is needed to serve our students! We enjoyed reading about the great work your division is doing!

**Additional Comments:**

**ACCT:** Well done. The resources requested in Part 4 seem clearly connected to and supported by the goals in Part 3.

**AJ:** In Part 1.3 and 1.4, it may not be appropriate to check every box. You may want to give more thought to this. Part 2A could be strengthened with data. Also, labor market data must be included in Part 2A for CTE programs. In Part 2B SWOT Analysis, Threats should be about external factors that could affect the program. The loss of faculty is already included in Weaknesses where it belongs. In Part 2C, you should list the past Action Plans and comment on progress. In Part 2D, you should list the past Program Review goals and provide a brief update on the status. In Part 3, for your goals, the first column is just intended to be a number and

maybe one word to help identify the goal. The goal actually belongs in the 3<sup>rd</sup> column. As currently written, Goal #1 seems like a resource request, rather than a student-focused goal. It should be re-worded. Goals #2 & #3, again the goal belongs in the 3<sup>rd</sup> column, and the steps to achieve the goals should be concisely listed in the 4<sup>th</sup> column. Each resource request in Part 4 should be obviously connected to and supported by at least one goal in Part 3. The request for Professional Development funds is not clearly linked to your goals.

**Anthropology:** In Part 1.3 and 1.4, it may not be appropriate to check every box. You may want to give more thought to this. Good use if data in Part 2B SWOT Analysis. Threats should be about external factors that could affect the program. The loss of faculty could be included in Weaknesses. In Part 2C, you should list the past Action Plans and comment on progress. In Part 3, for your goals, the first column is just intended to be a number and maybe one word to help identify the goal. The goal actually belongs in the 3<sup>rd</sup> column. The steps to achieve the goals should be concisely listed in the 4<sup>th</sup> column. Each resource request in Part 4 should be obviously connected to and supported by at least one goal in Part 3. The request for full-time faculty is not clearly linked to your goals.

**BIP / OT:** In Part 1.3 and 1.4, it may not be appropriate to check every box. You may want to give more thought to this. Part 2A could be strengthened with data. In Part 2C, you should list the past Action Plans and comment on progress. In Part 2D, you should list the past Program Review goals and provide a brief update on the status.

**Business:** In Part 2C, you should list the past Action Plans and comment on progress. In Part 3 Goals, the goals (in the 3<sup>rd</sup> column) need to be re-worded to be measurable student-oriented goals, rather than a description of a problem. The resources requested in Part 4 seem clearly connected to and supported by the goals in Part 3.

**Computer Applications:** In Part 1.3 and 1.4, it may not be appropriate to check every box. You may want to give more thought to this. Part 2A could be strengthened with data. In Part 2B, Threats should be about potential problems or risks to your program from external factors. It is not a place to request hiring additional faculty. In Part 2C, you should list the past Action Plans and comment on progress. Each resource request in Part 4 should be obviously connected to and supported by at least one goal in Part 3. The request for full-time faculty is not clearly linked to your goals.

**CDC:** Part 2B is blank and should be completed. In Part 2C, you should list the past Action Plans (not PLOs) and comment on progress. For Part 3 Goals, in the 2<sup>nd</sup> column you need to identify which ILO / PLO / SLO your goal supports. In Part 5, supporting data is required.

**CFE:** In Part 1.3 and 1.4, it may not be appropriate to check every box. You may want to give more thought to this. Part 2A could be strengthened with data about the students surveys. Also, labor market data must be included in Part 2A for CTE programs. Part 2B SWOT Analysis would be strengthened with data. For Opportunities, it is unclear what you're referring to, but Opportunities should

be focused on external factors that may contribute to and strengthen your program. Threats should be about potential problems or risks to your program from external factors. It is not a place to request hiring additional faculty. In Part 2C, you should list the past Action Plans (not PLOs) and comment on progress. Action Plans are required. In Part 2D, you should list the past Program Review goals and provide a brief update on the status. For Part 3 Goals, in the 2<sup>nd</sup> column you need to identify which ILO / PLO / SLO your goal supports. The goals (in the 3<sup>rd</sup> column) are not goals, but rather resource requests. Each one needs to be re-worded to be a measurable student-oriented goal, rather than a description of a problem or resource requests. The resources requested in Part 4 need to be clearly connected to and supported by the goals in Part 3. The request for Professional Development funds is not clearly linked to your goals. In Part 5, supporting data is required.

**Economics:** Good use of data in Parts 2A and 2B. In Part 2B SWOT Analysis, Opportunities should be focused on external factors that may contribute to and strengthen your program. In Part 2C, you should list the past Action Plans and comment on progress. In Part 3, for your goals, the first column is just intended to be a number and maybe one word to help identify the goal. The goal actually belongs in the 3<sup>rd</sup> column. The steps to achieve the goals should be concisely listed in the 4<sup>th</sup> column

**History:** In Part 2B SWOT Analysis, Opportunities should be focused on external factors that may contribute to and strengthen your program. In Part 2C, you should list the past Action Plans and comment on progress. In Part 2D, you should list the past Program Review goals and provide a brief update on the status. In Part 3, for your goals, the first column is just intended to be a number and maybe one word to help identify the goal. The goal actually belongs in the 3<sup>rd</sup> column. The steps to achieve the goals should be concisely listed in the 4<sup>th</sup> column. Each resource requested in Part 4 needs to be clearly connected to and supported by the goals in Part 3. The requests for Technology, Classified Staff, and Professional Development funds are not clearly linked to your goals. In Part 5, supporting data is required.

**Management:** Part 2A could be strengthened with data and more specific recommendations from the advisory committee. It appears incomplete. Also, labor market data must be included in Part 2A for CTE programs. Part 2B SWOT Analysis would be strengthened with data. Opportunities should be focused on external factors that may contribute to and strengthen your program. In Part 2C, you should list the past Action Plans and comment on progress. In Part 2D, you should list the past Program Review goals and provide a brief update on the status. In Part 3, for your goals, the first column is just intended to be a number and maybe one word to help identify the goal. The goal actually belongs in the 3<sup>rd</sup> column. The steps to achieve the goals should be concisely listed in the 4<sup>th</sup> column.

**Marketing:** In Part 1.3 and 1.4, it may not be appropriate to check every box. You may want to give more thought to this. Part 2B SWOT Analysis would be strengthened with data. Opportunities should be focused on external factors that may contribute to and strengthen your program. In Part 2C, you should list the past Action Plans and comment on progress. In Part 3, the goals (in the 3<sup>rd</sup> column) need to be worded as measurable student-oriented goals, rather than a description of a problem. The steps to achieve the goals should be concisely listed in the 4<sup>th</sup> column.

**Political Science:** In Part 2B SWOT Analysis, Threats should be focused on external factors. For Part 2C, it is not asking if SLO and PLO targets have been met. Instead, you should list the past Action Plans and comment on progress. In Part 3, your goals show great interest in student success, but should be reorganized. Goal #2 is to improve success, and it seems that steps to achieve that goal would be imbedding tutors and bring additional speaks to campus. Goal #3 is not a goal, but maybe a step to be taken to support another goal.

**Psychology:** In Part 2A, if AODS is being included in this review as a CTE program, then advisory committee recommendations and labor market data is required. In Part 2B SWOT Analysis, Threats should be focused on external factors. For Part 2C, it is not asking if SLO and PLO targets have been met. Instead, you should list the past Action Plans and comment on progress. In Part 3, for your goals, the first column is just intended to be a number and maybe one word to help identify the goal. The goal actually belongs in the 3<sup>rd</sup> column. The resources requested in Part 4 seem clearly connected to and supported by the goals in Part 3.

**Real Estate:** In Part 2A, labor market data is required for CTE programs. Part 2B SWOT Analysis would be strengthened with data. In Part 2B SWOT Analysis, Threats should be focused on external factors. The resources requested in Part 4 seem clearly connected to and supported by the goals in Part 3. Program Review data is required to be inserted in Part 5.

**Sociology:** In Part 1.3 and 1.4, it may not be appropriate to check every box. You may want to give more thought to this. Part 2A is not optional, and should be completed for all reports. In Part 3, for your goals, the first column is just intended to be a number and maybe one word to help identify the goal. The goal actually belongs in the 3<sup>rd</sup> column. The steps to achieve the goals should be concisely listed in the 4<sup>th</sup> column. For goal #4, for example, the goal is to increase success rates, not to hire faculty. A step to achieve that goal, may be to hire additional full-time faculty. The resources requested in Part 4 seem clearly connected to and supported by the goals in Part 3.