

HONORS COMMITTEE

Agenda

Monday, May 18th, 2020
ZOOM Meeting
2:30-3:30 PM

Type of Meeting: Regular

Note Taker: Tamira Palmetto Despain

Please Review/Bring: Agenda Packet

Tamira Palmetto Despain	Faculty Co-Chair
Vejea Jennings	Faculty Co-Chair
Dr. Irit Gat	Administrative Member
Rae Agahari	Arts & Humanities
David L. Adams	Career Tech Ed
Susan Knapp	Counseling
Elinda Parkinson	Health & Safety Sciences
Linda Parker	Library
Dang Huynh	Math Sciences Engineering
Dr. Mark McGovern	Math Sciences Engineering
Pavinee Villapando	Math Sciences Engineering
Dr. Rachel Jennings-Tafarella	Rhetoric & Literacy
Dr. Matthew Jaffe	Social & Behavioral Sciences
Dr. Darcy Wiewall	At-Large
Cynthia Wishka	At-Large
John Vento	Ex-Officio
VACANT	TAP Representative
Jahlen Pinelo	ASO Representative

Items	Action
I. Call to Order and Roll Call	
II. Opening Comments from the Chair	
III. Open Comments from the Public	
IV. Approval of Minutes	4/27/20
V. Honors Mission Statement	<ul style="list-style-type: none"> Committee needs to develop an Honors Mission statement that can be posted on our website and included in our annual Academic Senate Honors Report. Action – Develop and vote on Honors TAP mission statement.
VI. COVID-19 & Honors Convocation	<ul style="list-style-type: none"> At last meeting – vote was taken to move the Honors convocation to 8/13/20. The Fine Arts Quad is available and the move was approved by President Knudson. Action – Duty assignments and work flow need to be determined.

VII. Honors (TAP) criteria	<ul style="list-style-type: none"> • Program changes approved last meeting (3.0 GPA/15 honors units with 3 actual Honors classes). These changes have been emailed to Kathryn Mitchell to be added to AP&P agenda.
VIII. Honors Program Faculty Handbook	<ul style="list-style-type: none"> • Recently brought to my (Tamira) attention that the availability of a handbook for new Honors Faculty may be needed. Prof. Saxon reported he didn't realize that when he put his proposal through for a class, he would also be put on the list for Options. He reports being alright with it, but would have liked to have known ahead of time. He had 2 suggestions: <ul style="list-style-type: none"> • 1- Create a Guide/Handbook for new Honors Instructors where is can be easily accessed (on committee webpage?) • 2- Know before they submit proposals that all proposals are for both classes and options. • Action: Darcy emailed Committee Members Honors Handbook examples from other CCCs. Review these samples and create work list and duty assignments for developing AVC handbook.
IX. VIII. Other Business	<ul style="list-style-type: none"> •
IX. Adjournment	<p>Next meeting 8/24/20 at 2:30.</p>

DRAFT